

THE LEVELLAND CITY COUNCIL MET IN JOINT SESSION WITH THE COMMUNITY DEVELOPMENT CORPORATION ON MONDAY, THE 18TH OF DECEMBER 2019 AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

CITY COUNCIL:

| | | |
|-------------------|-----------------|---------|
| Barbra Pinner | Honorable Mayor | Present |
| Jim Myatt | Councilmember | Absent |
| Max Ledesma | Mayor Pro-Tem | Present |
| Breann Buxkemper | Councilmember | Present |
| Joe Bill Vardeman | Councilmember | Present |
| Matt Wade | City Attorney | Present |
| Erik Rejino | City Manager | Present |
| Beth A. Walls | City Secretary | Present |

COMMUNITY DEVELOPMENT CORPORATION:

| | | |
|------------------|-----------|---------|
| Bruce White | President | Present |
| Michael Wiesst | | Present |
| Tushar Bhakta | | Present |
| Frankie Ruiz | | |
| Kelly Read | | Present |
| Barry Royal | | Present |
| Billy Youngblood | | Present |

Pledge of Allegiance and Invocation was given by Mayor Pinner and Barry Royal.

Statements by Citizens: NONE

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the November 4, 2019 regular meeting by the Levelland city Council

Motion by Breann Buxkemper

Seconded by Joe Bill Vardeman

To approve minutes of the November 4, 2019 City Council meeting.

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the June 4, 2019 regular meeting by the Levelland Community Development Corporation.

Motion by Michael Wiest

Seconded by Kelly Read

To approve the minutes of the June 4, 2019 regular meeting by the Levelland Community Development Corporation.

Motion carried unanimously.

THIRD ITEM OF BUSINESS:

Hold a public hearing on the Levelland Community Development Corporation Fiscal Year 2019-2020 Park Projects.

Mayor Pinner called the public hearing to order at 7:03 pm. There being no one wanting to comment, the meeting was closed at 7:04 pm.

During the budget process this past summer, the Levelland Community Development Corporation (LCDC) agreed to budget \$565,000 towards several projects in the Levelland park system.

The first project in the proposed budget is to include funding to add a windbreak around the Levelland-Oxy Sports Complex. The second project is to consider adding a playground at Country Club Park (a tot land ages 2-5). Lastly, the LCDC budgeted the necessary cash match to apply for a Texas Parks and Wildlife Outdoor Recreation Grant in the amount of

\$500,000 to begin implementing the City Park Master Plan adopted last year. The grant requires a dollar for dollar match equal to \$500,000. If the grant is received we will have enough funding to do a \$1 million project at City Park. We are currently working with the South Plains Association of Governments and Texas Parks and Wildlife Department (TPWD) to develop a first phase for the City Park Master Plan. The proposed first phase includes making improvements to each of the three pavilion/gathering areas as well as digging out the playa lake and making it similar to Brashear and Lobo Lakes.

Since the funds are from the Type B sales tax there are several steps involved that will need to be taken as follows before the project can proceed.

1. Hold a public hearing
2. LCDC recommends project to City Council
3. City Council approves project

One thing to keep in mind, as a Type B project, no work can occur for 60 days after the public hearing. However, in the meantime we will do the necessary behind the scenes work so that we can be ready to proceed with the projects once the 60 day waiting period is complete. Once the timeframe is up we will plan to proceed with the windbreak project as well as the new playground. Regarding the City Park project, we will have to wait until we have received an answer on the TPWD grant. We expect that we will be notified by TPWD in the spring of 2020 as to whether we received the grant.

FOURTH ITEM OF BUSINESS:

Consider and take necessary action on the Levelland Community Development Corporation Fiscal Year 2019-2020 Park Projects by the Levelland Community Development Corporation.

Motion by Michael Wiest

Seconded by Barry Royal

To approve the Levelland Community Development Corporation Fiscal Year 2019-2020 Park Projects.

Motion carried unanimously.

FIFTH ITEM OF BUSINESS:

Adjournment of the Levelland Community Development Corporation

President Bruce White declared the meeting adjourned for the Levelland Community Development Corporation at 7:18 pm.

SIXTH ITEM OF BUSINESS:

Consider and take necessary action on the Levelland Community Development Corporation Fiscal Year 2019-2020 Parks Projects by Levelland City Council.

Motion by Joe Bill Vardeman

Seconded by Breann Buxkemper

To approve the Levelland Community Development Corporation Fiscal Year 2019-2020 Parks Projects.

Motion carried unanimously.

SEVENTH ITEM OF BUSINESS:

Consider and take necessary action on Resolution 2019-35 adopting the updated City of Levelland Park Plan.

Over the past couple of months City staff has been working with the South Plains Association of Governments and Texas Parks and Wildlife Department (TPWD) to update the City of Levelland Park Plan in preparation to pursue an Outdoor Recreation Grant through the TPWD to conduct a first phase of the City Park Master Plan that was adopted last year. The plan was rewritten in 2010 and since that time many accomplishments have been made towards the park plan. While many accomplishments have been made since 2010,

most of the needs are still relevant and there are plans to address these needs even more in the future.

The primary purpose of the update to the park plan was to incorporate the input received from the City Park Planning Task Force in developing the City Park Master Plan as well as to include input received from a short online survey that SPAG helped us develop geared towards City Park to use for the grant application. While it is thought that the updated plan will guide as well in the coming years staff feels that a much more comprehensive review and overall will likely be appropriate within the next five years after a first phase is complete at Levelland City Park.

Motion by Breann Buxkemper

Seconded by Max Ledesma

To approve Resolution 2019-35 adopting the updated City of Levelland Park Plan.

Motion carried unanimously.

EIGHTH ITEM OF BUSINESS:

Consider and take necessary action on Resolution 2019-31 authorizing the submission of a grant application to the Texas Parks & Wildlife Department, Local Park Grant Program, Non-urban Outdoor Recreation Grant Program.

Motion by Breann Buxkemper

Seconded by Joe Bill Vardeman

To approve Resolution 2019-31 authorizing the submission of a grant application to the Texas Parks & Wildlife Department, Local Park Grant Program, Non-Urban Outdoor Recreation Grant Program.

Motion carried unanimously.

NINTH ITEM OF BUSINESS:

Consider and take necessary action to authorize disposal of surplus property.

Over the last couple of years we have accumulated some vehicles and equipment that we no longer need but may be of value to someone else. At this time we are recommending that Council authorize staff to dispose of surplus property by authoring staff to list the items in an auction.

Should Council choose to authorize us to move forward with an auction we will place them in an online auction site. We will also run a notice in the local newspaper to encourage local bidders to submit bids as well. In the past going through an online auction service has proven to provide higher bids than a traditional auction. In addition, the bids received online have also resulted in higher bids than the typical trade in value of a vehicle.

All final bids will come back to Council for consideration prior to award.

Motion by Joe Bill Vardeman

Seconded by Max Ledesma

To authorize disposal of surplus property.

Motion carried unanimously.

TENTH ITEM OF BUSINESS:

Consider and take necessary action on a resale property request for 218 Pecan, Levelland, Texas.

Debra Bramlett, Hockley County Tax Assessor has received a bid for a property that is currently held by the taxing entities.

Property –Carl Alexander (LEV), Block 3, W 110' of S/2 Also known as 218 Pecan Street.

| Bidder | Purchase Price (Taxes Owed) | Offer Price | Forgiveness Price |
|---------|--------------------------------|-------------|-------------------|
| Madding | 6729.95 | 500.00 | 6222.95 |

The bidder is required to bring the properties into compliance with The City of Levelland Code of Ordinances Article 6.2000 within 120 days of notification that all taxing entities have approved the bid as well as substantially completing necessary improvements within 6 months.

Motion by Breann Buxkemper

Seconded by Joe Bill Vardeman

To approve the bid for the resale property at 218 Pecan, Levelland, TX to Delton Madding in the amount of \$500.00.

Motion carried unanimously.

ELEVENTH ITEM OF BUSINESS:

Presentation by Texas Communities Group regarding services to address abandoned property, dilapidated structures, and property foreclosures with the City of Levelland.

Over the past couple of months City staff has been in communication with an organization called Texas Communities Group (TCG). We have also been in discussions with several communities that use the services that TCG provides including Littlefield, Plainview, and Anton. TCG provides services that ultimately help cities address dilapidated and abandoned structures and to market the inventory of trust properties in an effort to add more properties to the tax rolls.

City Attorney Matt Wade has reviewed the agreement and is comfortable with the agreement. The agreement is for 12 months for \$7,500. In visiting with other cities, the sale of trust properties in those cities has exceeded the fees associated with TCG. In addition, other cities have been able to put more properties back on the tax rolls for future years.

Due to the dollar amount this is something that Erik Rejino, in his capacity as City Manager has the ability to move forward with. However, he explained to Council like he would like Council's input before moving forward. In addition, since we did not budget specifically for this program, while I think it will likely not be needed, there is a chance that we may need a budget amendment towards the end of the fiscal year. To start the discussion a representative from TCG was at the meeting and provided Council with a short presentation regarding their services.

No Council Action Required.

TWELFTH ITEM OF BUSINESS:

Consider and take necessary action on an agreement between the City of Levelland and Texas Community Group, LLC to address abandoned property, dilapidated structures, and property foreclosures within the City of Levelland.

Motion by Joe Bill Vardeman

Seconded by Breann Buxkemper

To approve an agreement between the City of Levelland and Texas Community Group, LLC to address abandoned property, dilapidated structures, and property foreclosures with the City of Levelland.

Motion carried unanimously.

There being no further business the meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Beth A Walls, TRMC, IPMA-SCP, CPM City Secretary