

GENERAL FUND SUMMARY

Balance October 1, 2017	\$2,800,176
Estimated Revenues FY 2017-18	\$8,931,574
Funds Available FY 2017-18	\$11,731,750
Estimated Expenditures FY 2017-18	<u>\$8,549,318</u>
Estimated Balance September 30, 2018	\$3,182,433
Estimated Revenues FY 2018-19	\$7,942,889
Funds Available FY 2018-19	\$11,125,321
Estimated Expenditures FY 2018-19	<u>\$8,989,438</u>
Capital Expenditures FY 2018-19	\$357,000
Operations & Maintenance (O&M) Expenditures FY 2018-19	<u>\$8,632,438</u>
Estimated Balance September 30, 2019	\$2,135,884
Estimated Balance as a % of Operations & Maintenance	24.74%

GENERAL FUND

REVENUE SUMMARY

	Actual	Budgeted	Estimated	Projected
	2016-2017	2017-2018	2017-2018	2018-2019
Current Taxes	\$3,381,317	\$3,404,864	\$3,467,755	\$3,350,751
Delinquent Taxes	\$119,740	\$50,000	\$125,000	\$100,000
Penalty & Interest	\$64,399	\$40,000	\$65,000	\$50,000
Franchise-Refuse Collection & Disposal	\$60,184	\$50,000	\$61,449	\$50,000
Franchise-Natural Gas	\$143,473	\$140,000	\$147,097	\$140,000
Franchise-Electricity	\$508,040	\$450,000	\$541,073	\$500,000
Franchise-Telephone	\$135,843	\$120,000	\$135,000	\$120,000
Franchise-Cable TV	\$71,419	\$50,000	\$71,000	\$50,000
Sales Tax	\$1,963,436	\$1,700,000	\$2,341,568	\$2,107,411
Street Maintenance Sales Tax	\$490,859	\$425,000	\$585,392	\$526,853
Main Street Revenues	\$0	\$100	\$0	\$0
License & Occupation Tax	\$1,400	\$100	\$1,500	\$100
Animal License	\$145	\$200	\$150	\$150
Building Permits	\$21,494	\$14,000	\$30,116	\$20,000
Electric Permits	\$60	\$100	\$100	\$100
Plumbing Permits	\$725	\$120	\$750	\$500
Drilling Permits	\$0	\$0	\$0	\$0
Health Permits	\$5,585	\$1,000	\$5,800	\$2,500
Sales Tax to reduce Ad Val Tax	\$245,429	\$212,500	\$292,696	\$250,000
Municipal Court Fines	\$164,576	\$150,000	\$138,977	\$150,000
Police Security	\$10,306	\$5,000	\$15,000	\$5,000
School Crossing Guard Fee	\$495	\$1,200	\$500	\$500
Mixed Beverage Tax	\$11,578	\$5,000	\$10,572	\$5,000
RV Park Permits	\$425	\$0	\$500	\$500
Rents	\$7,515	\$2,500	\$13,163	\$2,500
Oil Royalties General ¹	\$30,576	\$20,000	\$30,242	\$20,000
Oil Royalties Airport ¹	\$8,000	\$15,000	\$12,000	\$15,000
Interest Earned	\$33,375	\$35,000	\$38,357	\$35,000
Gov't Contributions	\$658,581	\$287,734	\$354,402	\$296,374
Emergency Management	\$41,054	\$55,000	\$45,000	\$55,000
Fire Runs	\$120,000	\$120,000	\$140,000	\$120,000
Pound Fees	\$4,040	\$500	\$1,350	\$1,350
Zone Change & Variance	\$2,100	\$500	\$2,000	\$2,000
Misc. Revenues	\$28,003	\$40,000	\$350,567	\$30,000
Sale of Assets	\$1,250	\$1,000	\$19,200	\$1,000
Service Charge Returned Checks	\$30	\$100	\$0	\$0
Web Convenience Fee	\$368	\$0	\$300	\$300
Loan Proceeds - External Financing	\$0	\$722,000	\$0	\$0
Loan Proceeds - Internal Financing	\$0	\$0	\$0	\$0
InterFund Transfers				
Enterprise Fund (City Hall Services)	\$250,000	\$250,000	\$250,000	\$250,000
Body Camera Grant Match	(\$2,635)	\$0	\$0	\$0
Public Safety Center	(\$220,000)	(\$250,000)	(\$250,000)	(\$250,000)
Main Street TCF Grant Match	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)
Contributions Capital Improvements	(\$6,498)	\$0	(\$50,000)	\$0
Court Security Fund	\$0	\$0	\$0	\$0
Insurance Reserve Fund	\$0	\$0	\$0	\$0
ADJUSTED TOTAL²	\$8,298,686	\$8,053,518	\$8,931,574	\$7,942,889

¹ Beginning FY 2014-2015 the City's 1/2 of the Airport Royalties are being held in the General Fund until needed in the Airport Fund. The County is holding their half.

² Does not include Airport Royalties

GENERAL FUND EXPENDITURE SUMMARY

	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Projected 2018-2019
401 City Council	\$124,736	\$128,450	\$108,969	\$126,663
402 City Administration	\$189,297	\$196,304	\$228,594	\$195,675
403 City Secretary	\$147,016	\$156,819	\$152,697	\$163,954
404 Finance	\$161,871	\$182,163	\$169,239	\$183,429
405 Municipal Court	\$143,663	\$149,297	\$143,142	\$152,110
406 Fire	\$1,244,348	\$2,013,748	\$1,207,518	\$1,315,505
407 Police	\$3,196,277	\$3,179,705	\$3,027,167	\$3,233,455
408 Inspection	\$361,512	\$429,661	\$438,265	\$451,799
409 Emerg & Health Service	\$191,387	\$228,829	\$210,563	\$213,541
410 Street	\$1,436,962	\$1,244,853	\$1,118,029	\$1,244,395
411 Shop	\$87,046	\$96,873	\$85,137	\$98,497
412 Park	\$718,935	\$702,417	\$914,116	\$764,738
413 Information Technology	\$121,152	\$78,990	\$54,737	\$70,166
414 Bldg. Services	\$193,713	\$176,342	\$132,602	\$152,800
415 Engineering & Consulting	\$98,723	\$80,000	\$85,934	\$90,000
416 Community Development	\$236,939	\$244,706	\$213,842	\$247,577
417 Economic Development	\$167,581	\$175,734	\$162,529	\$179,386
418 Main Street	\$89,245	\$96,884	\$96,236	\$105,744
419 Developer's Capital	\$0	\$0	\$0	\$0
Total	\$8,910,405	\$9,561,775	\$8,549,318	\$8,989,438

GENERAL FUND

CAPITAL IMPROVEMENTS SUMMARY

	Projected 2018-2019
401 City Council	\$0
402 City Administration	\$0
403 City Secretary	\$0
404 Finance	\$0
405 Municipal Court	\$0
406 Fire	\$0
407 Police	\$160,000
1. 3 Marked Vehicles	\$160,000
408 Inspection	\$5,000
1. Trailer	\$5,000
409 Emerg & Health Service	\$0
410 Street	\$130,000
1. Drainage Improvements - concrete valleys, road repairs.	\$100,000
2. Street Signs	\$30,000
411 Shop	\$0
412 Park	\$52,000
1. Mower	\$24,000
2. Pickup Truck	\$28,000
413 Information Technology	\$10,000
1. Server	\$20,000
414 Bldg. Services	\$0
415 Engineering & Consulting	\$0
416 Community Development	\$0
417 Economic Development	\$0
418 Main Street	\$0
419 Developer's Capital	\$0
Total Capital Expenditures:	\$357,000
Total Operations & Maintenance Expenditures:	\$8,632,438
Total General Fund Budget:	\$8,989,438

** Externally Financed Equipment

CITY COUNCIL DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$1,812	\$2,850	\$1,963	\$2,063
4200 Supplies	\$5,710	\$6,100	\$4,476	\$6,100
4400 Services	\$117,215	\$119,500	\$102,531	\$118,500
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$124,736	\$128,450	\$108,969	\$126,663

Program Summary:

The City of Levelland's home rule Council-Manager form of government was originally adopted in a City Charter election in 1948 and implemented in 1949. Operating within the context of the City Charter the Council is responsible for appointing the City Manager, City Attorney, Police Chief, and Municipal Court Judge.

The City Council is the policy making body of the city government, exercising those powers granted by the City Charter, State law, and the State constitution. The Council provides legislative leadership in establishing ordinances, resolutions, and policies to enhance an efficient and effective administration of the City Departments to ensure that all citizens are provided with an equitable level of quality services; to further the orderly development of the City; and to promote the safety and welfare of its residents. All of this is done within the financial guidelines established in the Annual Budget that Council adopts.

Personnel Summary:

Position Classification	Authorized 2018-2019
Mayor	1
Councilmembers	4
Total Part-time Positions	5

City Council #401

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4112 Operational	\$1,800	\$2,800	\$1,950	\$2,050
4114 Casual	\$0	\$0	\$0	\$0
4121 Workmen's Compensation	\$12	\$13	\$13	\$13
4131 Bonds & Filing Fees	\$0	\$50	\$0	\$0
4142 FICA	\$0	\$0	\$0	\$0
Subtotal	\$1,812	\$2,850	\$1,963	\$2,063
4200 SUPPLIES				
4211 Office Supplies	\$469	\$600	\$567	\$600
4213 Minor Tools & Equipment	\$0	\$0	\$9	\$0
4217 Pins & Awards	\$858	\$1,500	\$900	\$1,500
4218 Safety Supplies	\$4,382	\$4,000	\$3,000	\$4,000
Subtotal	\$5,710	\$6,100	\$4,476	\$6,100
4400 SERVICES				
4411 Communications	\$2,937	\$2,500	\$2,368	\$3,000
4413 Advertising	\$0	\$0	\$0	\$0
4421 General Insurance	\$15,079	\$17,500	\$13,195	\$16,000
4431 Professional Services	\$34,878	\$35,000	\$33,293	\$35,000
4441 Travel & Meetings	\$11,704	\$9,000	\$6,960	\$9,000
4442 Training	\$3,993	\$3,000	\$1,295	\$3,000
4451 Dues & Subscriptions	\$8,011	\$4,500	\$3,887	\$4,500
4475 Election Expenses	\$10,000	\$13,000	\$11,815	\$13,000
4481 All Other	\$30,613	\$35,000	\$29,718	\$35,000
Subtotal	\$117,215	\$119,500	\$102,531	\$118,500
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$124,736	\$128,450	\$108,969	\$126,663

Notes

4431 Professional Services: Cost of the annual audit.

4481 All Other: Items such as the Chamber of Commerce contract, Employee Recognition banquet, retirement receptions, and payment for consultant services on utility rate cases.

CITY ADMINISTRATION

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$167,029	\$175,112	\$209,777	\$176,494
4200 Supplies	\$526	\$3,250	\$3,014	\$1,250
4300 Maintenance	\$0	\$50	\$0	\$50
4400 Services	\$21,742	\$17,892	\$15,803	\$17,881
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$189,297	\$196,304	\$228,594	\$195,675

Program Summary:

The City Management Department provides direction and control to the other divisions and departments in the organization and other services as provided for in the City Charter, Code of Ordinances, and State law. The City Manager is the administrative head of the municipal government and is appointed by the City Council.

The City Manager is responsible to the City Council for the execution of policies adopted by that body, to develop the proposed Annual Budget, and to advise the Council and make recommendations to it when appropriate. This Department has general responsibility for providing for the efficient, effective, and equitable administration of all City departments and appropriate levels of service delivery within the guidelines of the Annual Budget.

Personnel Summary:

Position Classification	Authorized 2018-2019
City Manager	1
Total Full-time Positions	1

City Manager #402

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$123,783	\$128,779	\$159,124	\$131,357
4115 Overtime	\$0	\$0	\$0	\$0
4116 Longevity	\$1,250	\$1,200	\$688	\$520
4117 Stability Pay	\$1,250	\$1,250	\$1,250	\$750
4121 Workmen's Compensation	\$383	\$402	\$405	\$490
4122 Group Insurance	\$7,409	\$7,725	\$8,025	\$8,025
4131 Bonds & Filing Fees	\$324	\$350	\$350	\$350
4141 Retirement	\$16,452	\$17,918	\$20,976	\$17,403
4142 FICA	\$9,304	\$10,888	\$12,358	\$10,999
4152 Auto Allowance	\$6,875	\$6,600	\$6,600	\$6,600
Subtotal	\$167,029	\$175,112	\$209,777	\$176,494
4200 SUPPLIES				
4211 Office Supplies	\$466	\$750	\$514	\$750
4213 Minor Tools and Equipment	\$61	\$2,500	\$2,500	\$500
Subtotal	\$526	\$3,250	\$3,014	\$1,250
4300 MAINTENANCE				
4361 Other Equipment	\$0	\$50	\$0	\$50
Subtotal	\$0	\$50	\$0	\$50
4400 SERVICES				
4411 Communications	\$528	\$800	\$619	\$800
4421 General Insurance	\$129	\$142	\$119	\$131
4431 Professional Services	\$4,771	\$7,500	\$7,000	\$7,500
4441 Travel & Meetings	\$14,768	\$4,000	\$3,500	\$4,000
4442 Training	\$385	\$3,000	\$2,465	\$3,000
4451 Dues & Subscriptions	\$1,647	\$2,250	\$2,100	\$2,250
4481 All Other	\$42	\$200	\$0	\$200
Subtotal	\$21,742	\$17,892	\$15,803	\$17,881
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$189,297	\$196,304	\$228,594	\$195,675

Notes

4213 Minor Tools and Equipment Computer with docking station.

CITY SECRETARY DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$110,477	\$119,930	\$118,691	\$126,072
4200 Supplies	\$720	\$900	\$830	\$2,900
4300 Maintenance	\$402	\$800	\$1,100	\$1,100
4400 Services	\$35,417	\$35,189	\$32,076	\$33,882
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$147,016	\$156,819	\$152,697	\$163,954

Program Summary:

The City Secretary is the custodian of the City's official records and is responsible for administrative support to the City Council. This position is also responsible for conducting City Elections at the direction of the City Council, giving notice of Council Meetings, keeping the Council minutes, authenticating all ordinances and resolutions, and preserving and keeping all books, papers, records and files of the City Council.

The City Secretary also functions as the City's Human Resources Department and as such is also responsible for the administration of the employee health insurance, workers compensation, and general insurance programs; administration of the employee payroll; maintenance of all personnel records; certain permit functions; and other areas as directed by the City Manager. The Department provides a high level of personnel and risk management support services to all City departments and works to provide all city employees with a safe, equitable, and fulfilling work environment.

Personnel Summary:

Position Classification	Authorized 2018-2019
City Secretary/Director of Human Resources	1
Total Full-time Positions	1
Administrative Support	1
Total Part-time Positions	1

City Secretary #403

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$70,429	\$73,272	\$73,199	\$76,643
4113 Operational	\$13,783	\$16,000	\$16,000	\$16,000
4114 Casual	\$0	\$2,000	\$1,000	\$2,000
4116 Longevity	\$450	\$500	\$500	\$572
4117 Stability Pay	\$500	\$750	\$750	\$750
4121 Workmen's Compensation	\$186	\$160	\$196	\$237
4122 Group Insurance	\$7,405	\$7,725	\$7,455	\$8,025
4131 Bonds & Filing Fees	\$324	\$350	\$350	\$350
4141 Retirement	\$9,051	\$9,922	\$9,422	\$11,971
4142 FICA	\$6,474	\$7,451	\$8,019	\$7,723
4152 Auto Allowance	\$1,875	\$1,800	\$1,800	\$1,800
Subtotal	\$110,477	\$119,930	\$118,691	\$126,072
4200 SUPPLIES				
4211 Office Supplies	\$720	\$800	\$667	\$800
4213 Minor Tools and Equipment	\$0	\$100	\$162	\$2,100
Subtotal	\$720	\$900	\$830	\$2,900
4300 MAINTENANCE				
4361 Other Equipment	\$402	\$800	\$1,100	\$1,100
Subtotal	\$402	\$800	\$1,100	\$1,100
4400 SERVICES				
4411 Communications	\$669	\$800	\$800	\$800
4413 Advertising	\$24,393	\$20,000	\$20,265	\$20,000
4421 Insurance	\$81	\$89	\$75	\$82
4431 Professional Services	\$0	\$500	\$0	\$500
4441 Travel & Meetings	\$3,710	\$5,000	\$3,509	\$4,000
4442 Training	\$2,377	\$3,000	\$2,384	\$3,000
4451 Dues & Subscriptions	\$3,565	\$5,000	\$4,641	\$5,000
4481 All Other	\$622	\$800	\$402	\$500
Subtotal	\$35,417	\$35,189	\$32,076	\$33,882
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$147,016	\$156,819	\$152,697	\$163,954

Notes

4113 Operational

Part time Deputy City Secretary

4361 Other Equipment
4431 Professional Services

Laserfische License
Digitizing permanent records.

FINANCE DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$96,557	\$103,289	\$99,861	\$105,515
4200 Supplies	\$401	\$2,700	\$761	\$1,700
4300 Maintenance	\$0	\$100	\$0	\$100
4400 Services	\$64,913	\$76,074	\$68,617	\$76,114
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$161,871	\$182,163	\$169,239	\$183,429

Program Summary:

The Finance Department is responsible for all of the City's financial functions. All accounting control is maintained in this office. All funds and investments are maintained in accordance with generally accepted municipal accounting procedures, City ordinances, and State laws and regulations. The Department provides accounting and bookkeeping services for other divisions and departments.

The Department also provides all financial reporting, supervision of utility billing and collections, internal auditing, inventory control, and coordinates contracting for tax collections.

Personnel Summary:

Position Classification	Authorized 2018-2019
Finance Director	1
Total Full-time Positions	1

Finance #404	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$71,747	\$74,643	\$74,568	\$76,137
4114 Casual	\$0	\$0	\$0	\$0
4116 Longevity	\$207	\$250	\$250	\$300
4117 Stability Pay	\$425	\$500	\$500	\$500
4121 Workmen's Compensation	\$255	\$268	\$270	\$327
4122 Group Insurance	\$7,646	\$9,270	\$7,702	\$9,570
4131 Bonds & Filing Fees	\$425	\$425	\$425	\$425
4141 Retirement	\$9,175	\$10,035	\$9,326	\$10,236
4142 FICA	\$4,802	\$6,098	\$5,020	\$6,220
4152 Auto Allowance	\$1,875	\$1,800	\$1,800	\$1,800
Subtotal	\$96,557	\$103,289	\$99,861	\$105,515
4200 SUPPLIES				
4211 Office Supplies	\$329	\$700	\$400	\$700
4213 Minor Tools & Equip	\$72	\$500	\$361	\$500
4219 Furnishings & Fixtures	\$0	\$1,500	\$0	\$500
Subtotal	\$401	\$2,700	\$761	\$1,700
4300 MAINTENANCE				
4361 Other Equipment	\$0	\$100	\$0	\$100
Subtotal	\$0	\$100	\$0	\$100
4400 SERVICES				
4411 Communications	\$660	\$700	\$513	\$600
4421 General Insurance	\$113	\$124	\$104	\$114
4431 Professional Services	\$56,696	\$65,500	\$60,000	\$65,500
4441 Travel & Meetings	\$2,730	\$3,600	\$3,000	\$3,500
4442 Training	\$2,223	\$3,500	\$2,500	\$3,500
4451 Dues & Subscriptions	\$1,987	\$2,400	\$2,000	\$2,400
4481 All Other	\$504	\$250	\$500	\$500
Subtotal	\$64,913	\$76,074	\$68,617	\$76,114
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$161,871	\$182,163	\$169,239	\$183,429

Notes

4111 Supervision: Includes 85% of Director of Finance salary, the remainder is from Cemetery Fund.

4431 Professional Services: Contract financial services including contract with Hockley County Tax Assessor for property tax collection and Hockley County Appraisal District.

MUNICIPAL COURT DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$125,388	\$131,803	\$128,856	\$134,324
4200 Supplies	\$2,753	\$2,100	\$998	\$2,100
4300 Maintenance	\$6,451	\$8,900	\$8,328	\$8,400
4400 Services	\$9,071	\$6,494	\$4,960	\$7,286
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$143,663	\$149,297	\$143,142	\$152,110

Program Summary:

The Municipal Court is the judicial branch of a city government and provides for the disposition of misdemeanor criminal, traffic, and code of ordinances cases. These are cases arising within the jurisdiction of the City of Levelland under the laws of the State of Texas and the Code of Ordinances where the penalty does not exceed a maximum established by State law.

The Municipal Court Judge is responsible for presiding over Class C misdemeanor cases, levying and collecting fines, maintaining Court dockets, issuing warrants, conducting trials, preparing reports, and handling other matters necessary for the operation of the office and ensuring that all citizens are justly treated within the scope of the laws. The Judge hears criminal cases that are Class C misdemeanors including traffic violation cases and city ordinance violation cases. Accordingly, the Judge is responsible for imposing penalties, monitoring defendant compliance, and working closely with law enforcement, probation officers, and other city officials. The Department's goal is to provide for the efficient, effective and equitable disposition of charges filed in the Municipal Court to ensure the safety and

Personnel Summary:

Position Classification	Authorized 2018-2019
Municipal Court Judge	1
Municipal Court Clerk	1
Total Full-time Positions	2

Municipal Court #405

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$51,934	\$54,030	\$53,976	\$55,111
4112 Clerical	\$33,779	\$35,139	\$35,104	\$35,843
4115 Overtime	\$250	\$400	\$250	\$400
4116 Longevity	\$1,712	\$1,632	\$1,810	\$1,976
4117 Stability Pay	\$2,000	\$2,250	\$2,250	\$2,250
4121 Workmen's Compensation	\$255	\$268	\$270	\$326
4122 Group Insurance	\$15,717	\$16,377	\$15,086	\$16,977
4131 Bonds & Filing Fees	\$143	\$0	\$0	\$0
4141 Retirement	\$11,309	\$12,383	\$11,735	\$11,947
4142 FICA	\$6,415	\$7,525	\$6,575	\$7,693
4152 Auto Allowance	\$1,875	\$1,800	\$1,800	\$1,800
Subtotal	\$125,388	\$131,803	\$128,856	\$134,324
4200 SUPPLIES				
4211 Office Supplies	\$2,096	\$1,500	\$998	\$1,500
4212 Postage	\$0	\$100	\$0	\$100
4213 Minor Tools	\$658	\$250	\$0	\$250
4219 Furnishings & Fixtures	\$0	\$250	\$0	\$250
Subtotal	\$2,753	\$2,100	\$998	\$2,100
4300 MAINTENANCE				
4341 Machinery	\$5,622	\$7,500	\$7,500	\$7,000
4361 Other Equipment	\$828	\$1,400	\$828	\$1,400
Subtotal	\$6,451	\$8,900	\$8,328	\$8,400
4400 SERVICES				
4411 Communications	\$1,591	\$1,200	\$1,297	\$1,500
4421 General Insurance	\$85	\$94	\$78	\$86
4431 Professional Services	\$1,969	\$2,000	\$1,782	\$2,000
4441 Travel & Meetings	\$2,794	\$2,000	\$492	\$2,000
4442 Training	\$1,365	\$500	\$650	\$1,000
4451 Dues & Subscriptions	\$156	\$200	\$160	\$200
4481 All Other	\$1,110	\$500	\$500	\$500
Subtotal	\$9,071	\$6,494	\$4,960	\$7,286
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$143,663	\$149,297	\$143,142	\$152,110

Notes

4341 Machinery: Incode annual maintenance fee

FIRE DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$721,370	\$791,119	\$765,171	\$807,120
4200 Supplies	\$204,803	\$165,775	\$176,525	\$156,850
4300 Maintenance	\$87,289	\$121,000	\$121,000	\$111,000
4400 Services	\$0	\$0	\$0	\$0
4500 Capital Outlay	\$39,962	\$0	\$0	\$0
TOTAL	\$ 1,053,424	\$ 1,077,894	\$ 1,062,696	\$ 1,074,970

Program Summary:

The Fire Department provides fire prevention and suppression services necessary for the protection of lives and property within the City of Levelland, in the unincorporated areas of Hockley County under a contract, and to other communities through Mutual Aid Agreements. The Department is made up of eight full time paid personnel and up to twenty-five volunteer firefighters.

The Fire Department responds to fire alarms for residential, business, and industrial concerns; rural structural and grass fires; and other locations that fire fighting or rescue services are needed. In addition to these responsibilities an active fire prevention program is maintained which includes regular inspections of schools and businesses, demonstrations of rescue techniques, and public education. Other duties include the maintenance of all fire fighting equipment and vehicles, plus conducting a training and educational program for full-time and volunteer personnel.

The Department's overall mission is to provide a high level of service through effective educational and prevention programs and to minimize the loss of life and property through rapid and effective responses to emergency situations.

Personnel Summary:

Position Classification	Authorized 2018-2019
Fire Chief	1
Fire Marshall	1
Shift Supervisor	3
Firefighters	3
Total Full-time Positions	8
Authorized Volunteer Firefighters	25
Total Part-time Positions	25

Fire #406

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$72,549	\$75,477	\$75,402	\$78,944
4113 Operational	\$314,934	\$350,503	\$350,152	\$364,692
4114 Casual	\$24,972	\$55,000	\$25,000	\$45,000
4115 Overtime	\$114,964	\$95,000	\$109,858	\$95,000
4116 Longevity	\$3,824	\$3,600	\$3,978	\$4,032
4117 Stability Pay	\$4,550	\$5,100	\$5,100	\$5,100
4121 Workmen's Compensation	\$11,200	\$11,760	\$11,845	\$14,332
4122 Group Insurance	\$61,736	\$64,581	\$62,081	\$66,981
4131 Bonds and Filings	\$0	\$50	\$0	\$0
4141 Retirement	\$63,178	\$68,858	\$64,771	\$71,210
4142 FICA	\$39,358	\$46,190	\$41,983	\$46,829
4151 Wearing Apparel	\$10,106	\$15,000	\$15,000	\$15,000
Subtotal	\$721,370	\$791,119	\$765,171	\$807,120
4200 SUPPLIES				
4211 Office Supplies	\$1,772	\$2,250	\$2,000	\$2,250
4212 Postage	\$305	\$25	\$25	\$100
4213 Minor Tools & Equipment	\$65,597	\$58,000	\$58,000	\$65,000
4214 Fuel	\$15,454	\$23,000	\$20,000	\$20,000
4215 Food	\$1,180	\$2,000	\$1,500	\$2,000
4216 Laundry Cleaning	\$1,161	\$2,500	\$2,500	\$2,500
4218 Safety Supplies	\$31,731	\$35,000	\$35,000	\$35,000
4219 Furnishings & Fixtures	\$69,694	\$20,000	\$39,500	\$10,000
4221 Chemical	\$8,774	\$15,000	\$10,000	\$12,000
4231 All Other	\$9,135	\$8,000	\$8,000	\$8,000
Subtotal	\$204,803	\$165,775	\$176,525	\$156,850
4300 MAINTENANCE				
4321 Building	\$5,742	\$30,000	\$30,000	\$20,000
4331 Other Structures	\$0	\$10,000	\$10,000	\$10,000
4341 Machinery	\$12,608	\$5,000	\$5,000	\$5,000
4351 Motor Vehicles	\$63,100	\$70,000	\$70,000	\$70,000
4361 Other Equipment	\$5,839	\$6,000	\$6,000	\$6,000
Subtotal	\$87,289	\$121,000	\$121,000	\$111,000

4400 SERVICES

4411 Communications	\$13,374	\$15,000	\$17,744	\$25,000
4412 Utilities	\$6,027	\$12,000	\$18,255	\$24,000
4421 General Insurance	\$2,907	\$3,198	\$12,254	\$13,479
4422 Vehicle Insurance	\$9,488	\$10,437	\$9,869	\$10,856
4431 Professional Services	\$43,983	\$15,000	\$35,000	\$15,000
4432 Hire of Equipment	\$0	\$0	\$0	\$0
4441 Travel & Meetings	\$13,378	\$20,000	\$20,000	\$25,000
4442 Training	\$12,197	\$16,000	\$16,000	\$25,000
4451 Dues & Subscriptions	\$4,053	\$7,200	\$7,200	\$7,200
4481 All Other (Volunteer Retire.)	\$8,196	\$15,000	\$8,500	\$10,000
4493 Payments - External Financing	\$0	\$100,000	\$0	\$71,000
4494 Interest - External Financing	\$0	\$0	\$0	\$14,000
Subtotal	\$113,603	\$213,835	\$144,822	\$240,535

4500 CAPITAL OUTLAY

4511 Land	\$0	\$0	\$0	\$0
4521 Buildings	\$0	\$0	\$0	\$0
4531 Other Structures	\$15,435	\$0	\$0	\$0
4541 Machinery & Equipment	\$61,886	\$722,000	\$0	\$0
4544 Internally Financed Equipment	\$0	\$0	\$0	\$0
4551 Motor Vehicles	\$39,962	\$0	\$0	\$0
Subtotal	\$117,284	\$722,000	\$0	\$0
TOTAL	\$1,244,348	\$2,013,748	\$1,207,518	\$1,315,505

Notes

4213 Minor Tools & Equip	4 Airpacks
4218 Safety Supplies	10 Bunkers
4221 Chemicals	Foam
4231 All Other	Replace 10 pagers

POLICE DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$2,588,786	\$2,620,777	\$2,555,798	\$2,655,608
4200 Supplies	\$117,639	\$185,100	\$126,920	\$147,300
4300 Maintenance	\$73,616	\$75,000	\$71,643	\$70,000
4400 Services	\$220,003	\$193,828	\$173,242	\$200,547
4500 Capital Outlay	\$196,233	\$105,000	\$99,565	\$160,000
TOTAL	\$ 3,196,277	\$ 3,179,705	\$ 3,027,167	\$ 3,233,455

Program Summary:

The Police Department provides routine law enforcement activities to protect life and property through enforcement of State laws and City Ordinances through a combination of proactive, reactive and community policing techniques. It also provides communications services including dispatching for the Police department, Fire department, Sheriff's office, Department of Public Safety, ambulance service, 911 service, and other communities as needed. The other area of service encompassed within this department is Animal Control which provides enforcement of animal control ordinances, catching animals running at large in violation of the ordinances, investigating rabies cases, and picking up dead animals.

The Police Department is the largest department within the City organization in terms of personnel due to the 24-hour a day nature of its operations and it is headed by the Chief of Police who is charged with the planning and management of the department. The Chief of Police evaluates the law enforcement needs of the community and plans the activities of the department in a manner which will enhance the service provided and best meet the identified needs. The activities involved in providing these services include traffic law enforcement, crime prevention and detection efforts, criminal investigation, apprehension of violators, appropriate communications, animal control, and related activities.

The overall mission of the Police Department is to enforce laws in a legal, ethical, and equitable manner; and to provide timely and effective responses to both emergency and non-emergency calls for service.

Personnel Summary:

Full-Time Positions

Position Classification	Authorized 2018-2019
Police Chief	1
Captain	2
Sargeant	5
Detective	2
School Resource Officer	2
K-9 Officer	1
Patrol Officer	11
Administrative Secretary	1
Senior Dispatcher	1
Dispatcher	7
Animal Warden	2
Total Full-time Positions	35

Part-time Positions

Police Reserves (authorized)	19
Dispatchers	1
Animal Warden	1
Warrant Officer	1
Total Part-time Positions	22

Police #407

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$104,572	\$87,815	\$87,727	\$91,855
4112 Clerical	\$344,088	\$351,320	\$350,969	\$366,378
4113 Operational	\$1,280,858	\$1,263,671	\$1,262,407	\$1,284,762
4114 Casual	\$30,157	\$35,000	\$31,845	\$35,000
4115 Overtime	\$117,456	\$110,000	\$109,355	\$110,000
4116 Longevity	\$15,638	\$15,000	\$13,379	\$15,000
4117 Stability Pay	\$20,425	\$20,000	\$17,625	\$20,000
4121 Workmen's Compensation	\$34,847	\$42,875	\$38,758	\$46,897
4122 Group Insurance	\$253,949	\$288,915	\$259,398	\$280,575
4131 Bonds & Filing Fees	\$50	\$225	\$50	\$225
4141 Retirement	\$233,073	\$240,215	\$230,705	\$235,999
4142 FICA	\$141,724	\$148,742	\$137,891	\$151,917
4151 Wearing Apparel	\$11,948	\$17,000	\$15,689	\$17,000
Subtotal	\$2,588,786	\$2,620,777	\$2,555,798	\$2,655,608
4200 SUPPLIES				
4211 Office Supplies	\$9,838	\$12,000	\$9,705	\$12,000
4212 Postage	\$244	\$400	\$239	\$400
4213 Minor Tools & Equipment	\$23,371	\$30,000	\$25,000	\$30,000
4214 Fuel	\$57,408	\$75,000	\$57,838	\$65,000
4215 Food	\$6,795	\$6,000	\$3,975	\$6,000
4216 Laundry Cleaning	\$1,497	\$1,400	\$1,065	\$1,400
4218 Safety Supplies	\$17,296	\$55,300	\$27,762	\$30,000
4219 Furniture and Fixtures	\$0	\$0	\$0	\$0
4221 Chemical	\$1,190	\$5,000	\$1,335	\$2,500
Subtotal	\$117,639	\$185,100	\$126,920	\$147,300
4300 MAINTENANCE				
4321 Buildings	\$3,925	\$3,000	8,462	\$3,000
4341 Machinery	\$42,073	\$42,000	42,000	\$42,000
4351 Motor Vehicles	\$23,559	\$20,000	19,241	\$20,000
4361 Other Equipment	\$4,059	\$10,000	1,941	\$5,000
Subtotal	\$73,616	\$75,000	\$71,643	\$70,000

4400 SERVICES

4411 Communications	\$34,635	\$30,500	\$37,500	\$37,500
4412 Utilities	\$19,038	\$16,500	\$21,000	\$22,000
4421 General Insurance	\$22,935	\$25,229	\$21,380	\$23,518
4422 Vehicle Insurance	\$20,999	\$23,099	\$21,845	\$24,029
4431 Professional Services	\$47,233	\$15,000	\$21,000	\$15,000
4432 Hire of Equipment	\$21,834	\$28,000	\$17,000	\$28,000
4441 Travel & Meetings	\$20,944	\$16,000	\$14,000	\$16,000
4442 Training	\$11,117	\$15,000	\$11,000	\$15,000
4451 Dues & Subscriptions	\$6,476	\$4,500	\$3,517	\$4,500
4481 All Other	\$14,789	\$20,000	\$5,000	\$15,000
Subtotal	\$220,003	\$193,828	\$173,242	\$200,547

4500 CAPITAL OUTLAY

4521 Buildings	\$0	\$0	\$0	\$0
4541 Machinery & Equipment	\$67,557	\$0	\$0	\$0
4551 Motor Vehicles	\$128,676	\$105,000	\$99,565	\$160,000
Subtotal	\$196,233	\$105,000	\$99,565	\$160,000
TOTAL	\$3,196,277	\$3,179,705	\$3,027,167	\$3,233,455

Notes

4551 Motor Vehicles: 3 marked vehicles

INSPECTION DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$242,788	\$237,852	\$236,465	\$247,769
4200 Supplies	\$7,758	\$17,500	\$11,818	\$14,800
4300 Maintenance	\$8,188	\$8,250	\$7,939	\$8,000
4400 Services	\$69,449	\$175,908	\$182,043	\$176,230
4500 Capital Outlay	\$33,329	\$0	\$0	\$5,000
TOTAL	\$361,512	\$439,510	\$438,265	\$451,799

Program Summary:

The Inspection Department provides routine code enforcement activities to protect the public health, life, safety, and property through the enforcement of Building Codes, City Ordinances, and State laws. The Department also encourages orderly development through the administration of the Zoning and Subdivision Ordinances.

The activities involved in providing these services include inspecting residential, commercial, and industrial construction to make sure that it complies with the Building, Electrical, Plumbing, and Mechanical Codes. It provides staff support for the planning and Zoning Commission, Board of Adjustments, and Housing Standards Commission as they review issues relating to the various codes. The Department also handles the inspection of nuisance matters such as weeds and junk cars and then follows through on the notification and cleanup process to reduce the hazards to public health created by this type of conditions. In addition, the department provides for the inspection of food establishments through the South Plains Public Health District.

The main mission of the Department is to promote the public safety and welfare by enforcing all related Construction codes, Zoning ordinances, and Nuisance ordinances in an efficient, effective, and equitable manner.

Personnel Summary:

Position Classification	Authorized 2018-2019
Chief Building Inspector	1
Officer Manager	1
Code Enforcement Officer	1
Total Full-time Positions	3

Inspections #408

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$68,678	\$71,450	\$71,379	\$72,880
4112 Clerical	\$36,360	\$37,824	\$37,786	\$38,581
4113 Operational	\$58,090	\$42,683	\$42,640	\$43,537
4114 Casual	\$1,008	\$10,000	\$5,000	\$10,000
4115 Overtime	\$12,514	\$10,000	\$15,000	\$15,000
4116 Longevity	\$738	\$580	\$736	\$768
4117 Stability Pay	\$1,850	\$1,200	\$1,200	\$1,200
4121 Workmen's Compensation	\$985	\$1,035	\$1,042	\$1,261
4122 Group Insurance	\$24,939	\$24,720	\$23,656	\$25,620
4131 Bonds and Filings	\$50	\$50	\$50	\$50
4141 Retirement	\$21,981	\$21,286	\$21,265	\$21,496
4142 FICA	\$12,689	\$13,725	\$13,711	\$14,375
4151 Wearing Apparel	\$2,905	\$3,300	\$3,000	\$3,000
Subtotal	\$242,788	\$237,852	\$236,465	\$247,769
4200 SUPPLIES				
4211 Office Supplies	\$3,197	\$7,000	\$4,393	\$7,000
4213 Minor Tools & Equipment	\$1,390	\$4,000	\$2,800	\$2,000
4214 Fuel	\$2,746	\$6,000	\$2,836	\$5,000
4215 Food	\$83	\$0	\$15	\$0
4218 Safety Supplies	\$81	\$0	\$1,275	\$300
4219 Furnishings & Fixtures	\$261	\$500	\$500	\$500
Subtotal	\$7,758	\$17,500	\$11,818	\$14,800
4300 MAINTENANCE				
4341 Machinery	\$1,279	\$3,000	\$2,000	\$2,000
4351 Motor Vehicles	\$2,103	\$3,000	\$2,500	\$2,500
4361 Other Equipment	\$4,806	\$2,250	\$3,439	\$3,500
Subtotal	\$8,188	\$8,250	\$7,939	\$8,000
4400 SERVICES				
4411 Communications	\$2,932	\$3,000	\$3,000	\$3,000
4421 General Insurance	\$263	\$289	\$242	\$266
4422 Vehicle Insurance	\$1,018	\$1,119	\$1,059	\$1,164
4431 Professional Services	\$31,236	\$42,000	\$42,000	\$42,000
4441 Travel & Meetings	\$5,090	\$6,500	\$2,500	\$6,500
4442 Training	\$4,670	\$6,500	\$6,500	\$6,500
4451 Dues & Subscriptions	\$1,499	\$1,500	\$1,742	\$1,800
4481 All Other	\$22,742	\$115,000	\$125,000	\$115,000
Subtotal	\$69,449	\$175,908	\$182,043	\$176,230
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$33,329	\$0	\$0	\$5,000
Subtotal	\$33,329	\$0	\$0	\$5,000
TOTAL	\$361,512	\$439,510	\$438,265	\$451,799

Notes

4361 Other Equipment

Health inspection software and annual maintenance.

4481 All Other

Loan a roll off program, lot clean up, building demolition.

4541 Machinery & Equipment

Trailer

EMERGENCY & HEALTH SERVICES DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$77,538	\$84,071	\$83,725	\$85,613
4200 Supplies	\$4,506	\$6,500	\$3,930	\$6,000
4300 Maintenance	\$1,227	\$10,000	\$3,500	\$6,000
4400 Services	\$107,709	\$128,258	\$119,408	\$115,927
4500 Capital Outlay	\$408	\$0	\$0	\$0
TOTAL	\$191,387	\$228,829	\$210,563	\$213,541

Program Summary:

The Emergency and Health Services Department provides for ambulance service, certain local health services, and civil defense coordination. Ambulance services are provided through a joint contract with Hockley County and Levelland EMS a privately owned ambulance service. This Department also includes funding for the City's Senior Citizens meal and transportation programs which are handled through a contract with the Hockley County Senior Citizens Association. The City supports emergency communication through an emergency warning siren system and the Blackboard Connect telephon warning system. In addition, this Department provides for a county-wide Emergency Management Coordinator in which the City and County share costs equally. The Emergency Management Coordinato provides general oversight and coordination for emergency management activities.

The overall mission of this Department is to provide emergency management, ambulance,

Emergency & Health Services #409

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$59,362	\$62,788	\$62,725	\$64,045
4116 Longevity	\$0	\$50	\$50	\$50
4117 Stability Pay	\$75	\$100	\$100	\$100
4121 Workmen's Compensation	\$0	\$205	\$205	\$248
4122 Group Insurance	\$6,209	\$7,725	\$7,454	\$8,025
4131 Bonds and Filings	\$0	\$50	\$50	\$50
4141 Retirement	\$7,344	\$8,182	\$8,174	\$8,024
4142 FICA	\$4,547	\$4,972	\$4,967	\$5,071
Subtotal	\$77,538	\$84,071	\$83,725	\$85,613
4200 Supplies				
4211 Office Supplies	\$467	\$1,000	\$500	\$1,000
4213 Minor Tools	\$1,496	\$1,500	\$1,000	\$1,500
4214 Fuel	\$2,543	\$4,000	\$2,430	\$3,500
4231 All Other	\$0	\$0	\$0	\$0
Subtotal	\$4,506	\$6,500	\$3,930	\$6,000
4300 MAINTENANCE				
4341 Machinery	\$1,227	\$5,000	\$1,500	\$2,500
4351 Motor Vehicles	\$0	\$5,000	\$2,000	\$3,500
Subtotal	\$1,227	\$10,000	\$3,500	\$6,000
4400 SERVICES				
4411 Communications	\$14,557	\$24,650	\$24,000	\$17,000
4421 General Insurance	\$98	\$108	\$90	\$99
4422 Vehicle Insurance	\$0	\$500	\$480	\$528
4431 Professional Services	\$92,338	\$93,000	\$92,337	\$94,500
4432 Hire of Equipment	\$0	\$0	\$0	\$0
4441 Travel	\$643	\$4,000	\$1,500	\$300
4442 Training	\$73	\$3,000	\$1,000	\$2,000
4481 All Other	\$0	\$3,000	\$0	\$1,500
Subtotal	\$107,709	\$128,258	\$119,408	\$115,927
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$408	\$0	\$0	\$0
Subtotal	\$408	\$0	\$0	\$0

TOTAL	\$191,387	\$228,829	\$210,563	\$213,541
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Notes

4411 Communications	I-Info License (mass communication system) - \$15,000
	Mobile Operations Vehicle Satellite - \$7,044
4431 Professional Services:	Senior Citizens Meals on Wheels - \$24,000
	Ambulance Services Contract - \$70,388

STREET DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$396,205	\$433,219	\$422,295	\$451,087
4200 Supplies	\$57,539	\$47,800	\$43,907	\$49,800
4300 Maintenance	\$942,235	\$579,500	\$548,000	\$577,500
4400 Services	\$0	\$0	\$0	\$0
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 1,395,979	\$ 1,060,519	\$ 1,014,202	\$ 1,078,387

Program Summary:

The Street Department provides routine surface maintenance for all streets and alleys, operates a street sweeper to clean paved streets, provides mowing and maintenance services for City owned property, and handles the installation and maintenance of traffic control devices such as regulatory signs, and street markings. The activities involved in providing these services include pothole and service cut repairs, blading alleys and dirt streets, street sweeping, drainage clearance, mowing, seal coating paved streets, and installing and repairing all traffic signs.

The overall mission of the Street Department is to maximize the life of city streets and alleys through an effective preventive maintenance program and to repair streets in a timely and effective manner; and to maintain signs and markings in good working order through an effective maintenance program.

Personnel Summary:

Position Classification	Authorized 2018-2019
Director of Streets and Sanitation	1
Equipment Operator	2
Sweeper Operator	1
Truck Driver	1
Maintenance Worker	2
Total Full-time Positions	7

Street #410

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$26,627	\$27,702	\$27,674	\$29,707
4113 Operational	\$213,587	\$222,480	\$222,258	\$227,908
4114 Casual	\$0	\$6,000	\$5,000	\$10,000
4115 Overtime	\$20,474	\$25,000	\$21,000	\$25,000
4116 Longevity	\$3,046	\$3,000	\$2,800	\$3,000
4117 Stability Pay	\$3,825	\$4,650	\$3,850	\$3,850
4121 Workmen's Compensation	\$23,640	\$24,822	\$25,004	\$30,254
4122 Group Insurance	\$49,445	\$55,929	\$53,133	\$58,029
4131 Bonds & Filing Fees	\$50	\$50	\$50	\$50
4141 Retirement	\$33,298	\$36,768	\$36,731	\$37,631
4142 FICA	\$20,215	\$22,818	\$22,796	\$23,658
4151 Wearing Apparel	\$1,998	\$4,000	\$2,000	\$2,000
Subtotal	\$396,205	\$433,219	\$422,295	\$451,087
4200 SUPPLIES				
4211 Office Supplies	\$348	\$700	\$500	\$700
4213 Minor Tools	\$1,763	\$3,000	\$957	\$3,000
4214 Fuel	\$26,567	\$25,000	\$25,000	\$25,000
4215 Food	\$555	\$800	\$700	\$800
4216 Laundry Cleaning	\$240	\$300	\$250	\$300
4218 Safety Supplies	\$966	\$4,000	\$1,000	\$3,000
4221 Chemical	\$17,043	\$11,000	\$11,000	\$11,000
4231 All Other	\$10,056	\$6,000	\$4,500	\$6,000
Subtotal	\$57,539	\$47,800	\$43,907	\$49,800
4300 MAINTENANCE				
4321 Buildings	\$1,165	\$2,500	\$70,000	\$2,500
4331 Other Structures	\$918,771	\$550,000	\$460,000	\$550,000
4341 Machinery	\$9,800	\$15,000	\$9,000	\$15,000
4351 Motor Vehicles	\$12,498	\$10,000	\$9,000	\$10,000
4361 Other Equipment	\$0	\$2,000	\$0	\$0
Subtotal	\$942,235	\$579,500	\$548,000	\$577,500

4400 SERVICES

4411 Communications	\$3,170	\$3,500	\$3,500	\$3,500
4412 Utilities	\$0	\$0	\$1,200	\$1,200
4421 General Insurance	\$752	\$826	\$692	\$761
4422 Vehicle Insurance	\$9,293	\$10,222	\$9,963	\$10,959
4431 Professional Services	\$8,969	\$5,000	\$1,300	\$5,000
4432 Hire of Equipment	\$75	\$0	\$0	\$0
4441 Travel & Meetings	\$682	\$1,000	\$500	\$1,000
4442 Training	\$220	\$1,000	\$1,500	\$1,000
4451 Dues & Subscriptions	\$546	\$600	\$550	\$600
4471 Judgements and Damages	\$0	\$200	\$0	\$0
4481 All Other	\$32	\$600	\$100	\$600
4499 Payments-Capital Finance Fund	\$2,814	\$11,387	\$11,387	\$11,387
Subtotal	\$26,552	\$34,335	\$30,692	\$36,007

4500 CAPITAL OUTLAY

4521 Building Improvements	\$0	\$10,000	\$0	\$0
4531 Improve. Other Than Buildings	\$8,091	\$100,000	\$50,000	\$100,000
4534 Internally Financed Improvements	\$0	\$0	\$0	\$0
4541 Machinery & Equipment	\$0	\$10,000	\$8,135	\$0
4542 Street Signs & Poles	\$6,340	\$30,000	\$15,000	\$30,000
4551 Motor Vehicles	\$0	\$0	\$0	\$0
Subtotal	\$14,431	\$150,000	\$73,135	\$130,000
TOTAL	\$1,436,962	\$1,244,853	\$1,118,029	\$1,244,395

Notes

4331 Maintenance Other Structures	Annual Seal Coat
4531 Improve. Other Than Buildings	Drainage Improvements - concrete valleys, road repairs.

SHOP DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$72,347	\$76,034	\$74,141	\$77,903
4200 Supplies	\$4,293	\$7,300	\$4,560	\$6,900
4300 Maintenance	\$7,104	\$8,000	\$3,350	\$8,000
4400 Services	\$3,303	\$5,539	\$3,086	\$5,694
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 87,046	\$ 96,873	\$ 85,137	\$ 98,497

Program Summary:

The Shop Department provides vehicle and heavy equipment repair and maintenance services to all City departments. The overall mission of the Department is to repair and maintain City owned vehicles and return them to effective service with a minimum amount of down time and at a low cost.

Personnel Summary:

Position Classification	Authorized 2018-2019
Mechanic	1
Total Full-time Positions	1

Shop #411

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4113 Operational	\$46,181	\$48,084	\$48,036	\$49,047
4115 Overtime	\$3,015	\$3,000	\$1,500	\$3,000
4116 Longevity	\$1,250	\$1,200	\$1,200	\$1,200
4117 Stability Pay	\$1,250	\$1,250	\$1,250	\$1,250
4121 Workmen's Compensation	\$1,762	\$1,850	\$1,864	\$2,255
4122 Group Insurance	\$8,354	\$8,961	\$8,715	\$9,261
4141 Retirement	\$6,483	\$6,959	\$6,952	\$7,085
4142 FICA	\$3,790	\$4,229	\$4,225	\$4,305
4151 Wearing Apparel	\$262	\$500	\$400	\$500
Subtotal	\$72,347	\$76,034	\$74,141	\$77,903
4200 SUPPLIES				
4211 Office Supplies	\$159	\$250	\$200	\$200
4213 Minor Tools	\$172	\$1,000	\$500	\$1,000
4214 Fuel	\$1,343	\$2,500	\$1,500	\$2,000
4215 Food	\$117	\$150	\$100	\$150
4216 Laundry Cleaning/Toilet	\$1,618	\$1,700	\$1,650	\$1,700
4218 Safety Supplies	\$0	\$0	\$10	\$150
4221 Chemical	\$84	\$500	\$100	\$500
4231 All Other	\$799	\$1,200	\$500	\$1,200
Subtotal	\$4,293	\$7,300	\$4,560	\$6,900
4300 MAINTENANCE				
4321 Building	\$3,969	\$5,000	\$850	\$5,000
4341 Machinery	\$2,777	\$2,000	\$1,500	\$2,000
4351 Motor Vehicles	\$358	\$1,000	\$1,000	\$1,000
Subtotal	\$7,104	\$8,000	\$3,350	\$8,000
4400 SERVICES				
4421 General Insurance	\$1,436	\$1,579	\$1,556	\$1,712
4422 Vehicle Insurance	\$509	\$560	\$529	\$582
4431 Professional Services	\$1,308	\$3,000	\$1,000	\$3,000
4441 Travel & Meetings	\$50	\$50	\$0	\$50
4442 Training	\$0	\$100	\$0	\$100
4451 Dues & Subscriptions	\$0	\$200	\$0	\$200
4481 All Other	\$0	\$50	\$0	\$50
Subtotal	\$3,303	\$5,539	\$3,086	\$5,694
4500 CAPITAL OUTLAY				
4521 Buildings	\$0	\$0	\$0	\$0
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$87,046	\$96,873	\$85,137	\$98,497

PARK DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$415,700	\$456,325	\$423,328	\$484,413
4200 Supplies	\$33,222	\$52,750	\$49,734	\$53,300
4300 Maintenance	\$90,158	\$80,500	\$305,729	\$80,500
4400 Services	\$50,392	\$68,842	\$95,823	\$94,525
4500 Capital Outlay	\$129,464	\$44,000	\$39,503	\$52,000
TOTAL	\$ 718,935	\$ 702,417	\$ 914,116	\$ 764,738

Program Summary:

The Park Department operates under the direction of the Director of Parks and Grounds and provides for the maintenance of all park grounds and equipment, the operation and maintenance of all community buildings, and maintenance and lighting for recreational facilities such as baseball, softball, and soccer fields. Additional seasonal playing field maintenance and league operations are handles by league volunteers.

The overall mission of the Park Department is to provide the public with recreational facilities that are safe, aesthetically pleasing, and enjoyable.

Personnel Summary:

Position Classification	Authorized 2018-2019
Director of Parks and Grounds	1
Assistant Park Supervisor	1
Senior Maintenance Worker	1
Maintenance Worker	4
Total Full-time Positions	7
Part-time Maintenance Worker	6
Summer Recreation Director	2
Summer Recreation Helpers	5
Total Part-time Positions	13

Park #412

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$47,568	\$46,189	\$46,143	\$47,113
4113 Operational	\$166,988	\$205,514	\$187,515	\$213,973
4114 Casual	\$66,855	\$50,000	\$50,000	\$60,000
4115 Overtime	\$17,980	\$15,000	\$17,711	\$18,000
4116 Longevity	\$1,984	\$2,020	\$2,000	\$2,000
4117 Stability Pay	\$2,575	\$3,050	\$2,950	\$3,050
4121 Workmen's Compensation	\$8,429	\$8,850	\$8,915	\$10,787
4122 Group Insurance	\$43,673	\$56,856	\$43,937	\$58,956
4131 Bonds & Filing Fees	\$0	\$50	\$50	\$50
4141 Retirement	\$29,721	\$35,981	\$33,507	\$36,117
4142 FICA	\$23,365	\$25,815	\$23,800	\$27,566
4151 Wearing Apparel	\$1,562	\$2,000	\$2,000	\$2,000
4152 Auto Allowance	\$5,000	\$5,000	\$4,800	\$4,800
Subtotal	\$415,700	\$456,325	\$423,328	\$484,413
4200 SUPPLIES				
4211 Office Supplies	\$160	\$650	\$500	\$500
4213 Minor Tools	\$3,590	\$2,500	\$2,445	\$4,500
4214 Fuel	\$9,739	\$13,000	\$12,096	\$13,000
4215 Food	\$128	\$300	\$295	\$300
4216 Laundry & Cleaning	\$4,323	\$4,000	\$3,775	\$4,000
4218 Safety Supplies	\$2,557	\$800	\$531	\$500
4221 Chemical	\$5,825	\$12,000	\$11,960	\$12,000
4222 Agricultural & Botanical	\$5,284	\$18,000	\$17,728	\$18,000
4231 All Other	\$1,616	\$500	\$404	\$500
4242 Small Signs	\$0	\$1,000	\$0	\$0
Subtotal	\$33,222	\$52,750	\$49,734	\$53,300
4300 MAINTENANCE				
4321 Buildings	\$21,584	\$18,000	\$243,911	\$18,000
4331 Other Structures	\$58,602	\$45,000	\$44,617	\$45,000
4341 Machinery	\$7,481	\$12,000	\$12,000	\$12,000
4351 Motor Vehicles	\$2,490	\$5,000	\$4,994	\$5,000
4361 Other Equipment	\$0	\$500	\$207	\$500
Subtotal	\$90,158	\$80,500	\$305,729	\$80,500

4400 SERVICES

4411 Communications	\$5,493	\$4,200	\$6,800	\$6,800
4412 Utilities	\$2,868	\$2,500	\$28,488	\$30,000
4421 General Insurance	\$5,225	\$5,747	\$5,644	\$6,209
4422 Vehicle Insurance	\$2,086	\$2,294	\$2,196	\$2,416
4431 Professional Services	\$28,346	\$47,000	\$45,000	\$42,000
4432 Hire of Equipment	\$436	\$0	\$500	\$0
4441 Travel & Meetings	\$1,700	\$3,000	\$2,829	\$3,000
4442 Training	\$1,698	\$3,000	\$3,365	\$3,000
4451 Dues & Subscriptions	\$530	\$600	\$200	\$600
4481 All Other	\$2,010	\$500	\$800	\$500

Subtotal	\$50,392	\$68,842	\$95,823	\$94,525
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4500 CAPITAL OUTLAY

4521 Buildings	\$0	\$0	\$0	\$0
4531 Other Improvements	\$75,234	\$0	\$0	\$0
4541 Machinery & Equipment	\$32,845	\$16,000	\$14,503	\$24,000
4551 Motor Vehicles	\$21,385	\$28,000	\$25,000	\$28,000

Subtotal	\$129,464	\$44,000	\$39,503	\$52,000
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TOTAL	\$718,935	\$702,417	\$914,116	\$764,738
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Notes on Park Department

4213 Minor Tools & Equipment	Includes two computers
4541 Machinery & Equipment:	Replace Mower
4551 Motor Vehicles	Replace One Pickup Truck - \$28,000

INFORMATION TECHNOLOGY

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$69,313	\$0	\$0	\$0
4200 Supplies	\$2,478	\$4,500	\$600	\$2,000
4300 Maintenance	\$0	\$250	\$0	\$250
4400 Services	\$29,967	\$54,240	\$48,837	\$57,916
4500 Capital Outlay	\$19,395	\$20,000	\$5,300	\$10,000
TOTAL	\$ 121,152	\$ 78,990	\$ 54,737	\$ 70,166

Program Summary:

The Information Technology Department is responsible for all aspects of the City's computer and communications technologies; including computer and communications hardware, software, network, and computer systems. This service is provided by a third party, Blue Layer IT, which works with department heads to identify technology needs, develop and recommend solutions, and implement the new technologies. Blue Layer IT is involved in developing, analyzing, and recommending computer hardware and software applications, systems and specifications, and administers those systems once in place. Overall responsibility includes assuring compatibility and networking of the numerous applications required by various City departments.

Blue Layer IT continuously monitors the rapidly expanding field of information technology and recommends new applications, technologies and systems that appear to provide opportunities for improving overall organization operations.

Information Technology #413

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$50,525	\$0	\$0	\$0
4114 Causal	\$0	\$0	\$0	\$0
4116 Longevity	\$298	\$0	\$0	\$0
4117 Stability Pay	\$500	\$0	\$0	\$0
4121 Workmen's Compensation	\$185	\$0	\$0	\$0
4122 Group Insurance	\$6,220	\$0	\$0	\$0
4131 Bonds & Filing Fees	\$0	\$0	\$0	\$0
4141 Retirement	\$6,511	\$0	\$0	\$0
4142 FICA	\$3,649	\$0	\$0	\$0
4152 Vehicle Allowance	\$1,425	\$0	\$0	\$0
Subtotal	\$69,313	\$0	\$0	\$0
4200 SUPPLIES				
4211 Office Supplies	\$2,478	\$3,500	\$0	\$1,000
4213 Minor Tools	\$0	\$1,000	\$600	\$1,000
Subtotal	\$2,478	\$4,500	\$600	\$2,000
4300 MAINTENANCE				
4361 Other Equipment	\$0	\$250	\$0	\$250
Subtotal	\$0	\$250	\$0	\$250
4400 SERVICES				
4411 Communications	\$1,792	\$0	\$0	\$0
4421 General Insurance	\$65	\$0	\$60	\$66
4431 Professional Services	\$19,411	\$53,240	\$48,777	\$56,850
4441 Travel & Meetings	\$3,472	\$0	\$0	\$0
4442 Training	\$2,656	\$0	\$0	\$0
4451 Dues & Subscriptions	\$2,526	\$0	\$0	\$0
4481 All Other	\$44	\$1,000	\$0	\$1,000
Subtotal	\$29,967	\$54,240	\$48,837	\$57,916
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$19,395	\$20,000	\$5,300	\$10,000
Subtotal	\$19,395	\$20,000	\$5,300	\$10,000
TOTAL	\$121,152	\$78,990	\$54,737	\$70,166

BUILDING SERVICES DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4200 Supplies	\$22,870	\$23,700	\$17,310	\$23,600
4300 Maintenance	\$22,324	\$31,000	\$22,424	\$28,000
4400 Services	\$135,134	\$121,642	\$92,868	\$101,200
4500 Capital Outlay	\$13,385	\$0	\$0	\$0
TOTAL	\$ 193,713	\$ 176,342	\$ 132,602	\$ 152,800

Program Summary:

The Building Services Department provides for the operation of the City Hall building and related activities that are included in the General Fund. The activities include janitorial services, general maintenance and operation of buildings, utilities, insurance, and service of various equipment.

The overall mission of this Department is to provide a safe, functional, and efficient operational environment for all activities housed in these facilities.

Building Services #414

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4200 SUPPLIES				
4211 Office Supplies	\$4,669	\$3,600	\$2,940	\$3,500
4212 Postage	\$9,118	\$13,000	\$10,652	\$13,000
4213 Minor Tools and Electronics	\$5,288	\$0	\$0	\$0
4216 Laundry, Cleaning & Toilet	\$2,363	\$4,500	\$2,252	\$4,500
4219 Furnishings & Fixtures	\$75	\$500	\$0	\$500
4221 Chemical	\$0	\$100	\$0	\$100
4231 All Other	\$1,357	\$2,000	\$1,467	\$2,000
Subtotal	\$22,870	\$23,700	\$17,310	\$23,600
4300 MAINTENANCE				
4321 Buildings	\$8,238	\$10,000	\$8,332	\$10,000
4341 Machinery	\$6,260	\$9,000	\$6,050	\$8,000
4361 Other Equipment	\$7,826	\$12,000	\$8,042	\$10,000
Subtotal	\$22,324	\$31,000	\$22,424	\$28,000
4400 SERVICES				
4411 Communications	\$18,556	\$16,500	\$16,746	\$17,000
4412 Utilities	\$71,786	\$62,000	\$35,000	\$40,000
4421 General Insurance	\$1,765	\$1,942	\$7,184	\$2,000
4431 Professional Services	\$40,465	\$37,000	\$31,331	\$35,000
4432 Hire of Equipment	\$0	\$500	\$0	\$500
4433 Copier Equipment	\$2,040	\$3,500	\$2,607	\$6,500
4481 All Other	\$521	\$200	\$0	\$200
Subtotal	\$135,134	\$121,642	\$92,868	\$101,200
4500 CAPITAL OUTLAY				
4521 Buildings	\$8	\$0	\$0	\$0
4531 Improvements Other Than Bldgs	\$0	\$0	\$0	\$0
4541 Machinery & Equipment	\$13,378	\$0	\$0	\$0
Subtotal	\$13,385	\$0	\$0	\$0
TOTAL	\$193,713	\$176,342	\$132,602	\$152,800

Notes

4341 Machinery: Half of maintenance agreement on main computer software.

4431 Professional Services: Internet, website maintenance, network support, and office cleaning and security system

PROFESSIONAL SERVICES

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4460 Legal Services	\$79,614	\$65,000	\$75,934	\$75,000
4465 Egnineering Services	\$4,098	\$10,000	\$5,000	\$10,000
4470 Consulting Services	\$15,012	\$5,000	\$5,000	\$5,000
TOTAL	\$ 98,723	\$ 80,000	\$ 85,934	\$ 90,000

Program Summary:

The Professional Services Department provides for miscellaneous engineering, architectural, and consulting services that are needed for general City operations. Specific project engineering costs are normally handled as a part of the cost of the project through the appropriate department. In addition, this department provides for legal services including the City Attorney.

Professional Services #415

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4400 SERVICES				
4460 Legal Services	\$79,614	\$65,000	\$75,934	\$75,000
4465 Engineering Services	\$4,098	\$10,000	\$5,000	\$10,000
4470 Consulting Services	\$15,012	\$5,000	\$5,000	\$5,000
Subtotal	\$98,723	\$80,000	\$85,934	\$90,000
TOTAL	\$98,723	\$80,000	\$85,934	\$90,000

Notes

4470: Includes \$4,200 for hosting of online mapping

COMMUNITY DEVELOPMENT DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$175,582	\$180,450	\$151,502	\$181,697
4200 Supplies	\$1,197	\$2,850	\$1,300	\$4,350
4300 Maintenance	\$1,080	\$1,100	\$1,080	\$1,100
4400 Services	\$0	\$0	\$0	\$0
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 177,859	\$ 184,400	\$ 153,882	\$ 187,147

Program Summary:

The Community Development Department provides for the administration of a variety of community improvement projects and programs including special one time projects, grant programs, and ongoing community improvement projects. Under the direction of the City Manager, the Assistant City Manager provides highly responsible, professional management direction to departments in the proper development, implementation, and administration of city programs and operations.

The Assistant City Manager also assists in the development and management of the annual operating budget, interdepartmental activities, and provides key support and direction in major construction, research, and planning projects. The Administrative Aid provides secretarial and clerical support for the City Manager, Assistant City Manager, Director of Parks and Grounds, Main Street Manager, and other departments as needed. The department also implements and administers other special projects and services as needed, including providing support to various city boards and committees.

In 2016 the City contracted with the Levelland Chamber of Commerce to administer the Keep Levelland Beautiful Program. Operating under a contract for services the Chamber will operate the program in accordance with the policies and guidance of the City. The Keep Levelland Beautiful expenses are included in the Professional Services line item.

Personnel Summary:

Position Classification	Authorized 2018-2019
Assistant City Manager	1
Administrative Aid	1
Total Full-time Positions	2

Community Development #416

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$88,771	\$92,354	\$70,853	\$94,203
4112 Clerical	\$34,793	\$36,002	\$35,966	\$36,723
4115 Overtime	\$686	\$2,500	\$500	\$1,000
4116 Longevity	\$1,642	\$1,700	\$1,632	\$1,700
4117 Stability Pay	\$1,750	\$1,750	\$1,750	\$1,750
4121 Worker's Compensation	\$255	\$268	\$270	\$326
4122 Group Insurance	\$15,673	\$16,377	\$16,361	\$16,977
4131 Bonds & Filing Fees	\$175	\$300	\$298	\$300
4141 Retirement	\$16,449	\$18,162	\$13,995	\$17,597
4142 FICA	\$9,762	\$11,037	\$8,078	\$11,121
4152 Auto Allowance	\$5,625	\$5,400	\$1,800	\$5,400
Subtotal	\$175,582	\$180,450	\$151,502	\$181,697
4200 SUPPLIES				
4211 Office Supplies	\$1,197	\$1,500	\$1,200	\$1,500
4212 Postage	\$0	\$250	\$100	\$250
4213 Minor Tools and Equipment	\$0	\$1,000	\$0	\$2,500
4231 All Other	\$0	\$100	\$0	\$100
Subtotal	\$1,197	\$2,850	\$1,300	\$4,350
4300 MAINTENANCE				
4361 Other Equipment	\$1,080	\$1,100	\$1,080	\$1,100
Subtotal	\$1,080	\$1,100	\$1,080	\$1,100
4400 SERVICES				
4411 Communications	\$869	\$900	\$700	\$1,050
4413 Advertising	\$0	\$0	\$0	\$0
4421 General Insurance	\$142	\$156	\$130	\$130
4431 Professional Services	\$50,007	\$50,000	\$50,000	\$50,000
4441 Travel & Meetings	\$4,593	\$4,000	\$6,500	\$4,000
4442 Training	\$1,312	\$3,000	\$630	\$3,000
4451 Dues and Subscriptions	\$2,027	\$2,250	\$2,000	\$2,250
4481 All Other	\$130	\$0	\$0	\$0
Subtotal	\$59,080	\$60,306	\$59,960	\$60,430
4500 CAPITAL OUTLAY				
4541 Machinery and Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$236,939	\$244,706	\$213,842	\$247,577

Notes

4231 Minor Tools and Equipment: New Computer
 4431 Professional Services: Keep Levelland Beautiful

ECONOMIC DEVELOPMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$167,581	\$175,734	\$162,529	\$179,386
TOTAL	\$ 167,581	\$ 175,734	\$ 162,529	\$ 179,386

Program Summary:

The Economic Development Department is responsible for directing the community's economic development efforts. The Executive Director is hired by the Levelland Economic Development Corporation (LEDC) Board of Directors under the supervision of the City Manager. The City and LEDC each engage in economic development activities and agree to make available their respective personnel and facilities necessary to perform all economic development activities and programs for the benefit of the community. The LEDC reimburses Department 417 for the actual cost of payroll and benefits and any actual cost associated with the LEDC. The LEDC is an Economic Development Cooperation created under the Economic Development Corporation Act of 1979, as amended, its Articles of Incorporation, and By-laws and is funded through a 3/8 cent sales tax. Other economic development program expenses which are paid by the LEDC are included in the City's Budget in Fund 22.

The overall mission of this Department is for the promotion and development of new and expanded business enterprises; with the LEDC's emphasis on industrial and manufacturing and a cooperative economic development effort with the City for the broader benefit of the community. The LEDC staff through the direction of the Board of Directors approves an annual economic development plan outlining its activities and programs.

Personnel Summary:

Position Classification	Authorized 2018-2019
Executive Director	1
Administrative Assistant	1
Total Positions	2

Economic Development #417

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$86,470	\$90,053	\$84,993	\$91,855
4112 Clerical	\$32,947	\$34,276	\$34,242	\$34,962
4114 Causal	\$0	\$0	\$0	\$0
4115 Overtime	\$0	\$500	\$0	\$500
4116 Longevity	\$250	\$300	\$288	\$300
4117 Stability Pay	\$500	\$700	\$700	\$700
4121 Worker's Compensation	\$267	\$280	\$282	\$341
4122 Group Insurance	\$16,319	\$16,995	\$11,556	\$17,595
4141 Retirement	\$15,620	\$16,215	\$15,343	\$16,521
4142 FICA	\$8,959	\$10,414	\$9,126	\$10,611
4152 Auto Allowance	\$6,250	\$6,000	\$6,000	\$6,000
Subtotal	\$167,581	\$175,734	\$162,529	\$179,386
TOTAL	\$167,581	\$175,734	\$162,529	\$179,386

MAIN STREET DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$66,139	\$71,684	\$71,346	\$78,245
4200 Supplies	\$4,922	\$4,500	\$2,250	\$2,500
4400 Services	\$18,184	\$20,700	\$22,640	\$24,999
TOTAL	\$ 89,245	\$ 96,884	\$ 96,236	\$ 105,744

Program Summary:

The main focus of the Main Street Manager and the Main Street Program is to revitalize the Main Street District through events and projects which follow the Four Way Approach of the Texas Main Street Program. The Manager builds relationships and contacts to help sponsor Main Street events and projects. The Main Street Manager cooperates and partners with other community organizations, including but not limited to the Chamber of Commerce and the Levelland Economic Development Corporation, to accomplish the goals of the Main Street Program.

Main Street #418

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$49,548	\$50,098	\$50,048	\$55,111
4116 Longevity	\$100	\$150	\$144	\$192
4117 Stability Pay	\$200	\$300	\$300	\$400
4121 Workmen's Compensation	\$128	\$134	\$135	\$163
4122 Group Insurance	\$6,196	\$7,725	\$7,454	\$8,025
4141 Retirement	\$6,161	\$6,883	\$6,876	\$7,553
4142 FICA	\$3,806	\$3,993	\$3,989	\$4,401
4152 Auto Allowance	\$0	\$2,400	\$2,400	\$2,400
Subtotal	\$66,139	\$71,684	\$71,346	\$78,245
4200 SUPPLIES				
4211 Office Supplies	\$910	\$1,000	\$1,000	\$1,000
4213 Minor Tools and Equipment	\$2,590	\$2,500	\$250	\$500
4231 All Other	\$1,422	\$1,000	\$1,000	\$1,000
Subtotal	\$4,922	\$4,500	\$2,250	\$2,500
4400 SERVICES				
4411 Communications	\$782	\$900	\$800	\$900
4413 Advertising	\$8,958	\$8,000	\$9,000	\$10,000
4421 General Insurance	\$0	\$100	\$90	\$99
4431 Professional Services	\$0	\$1,000	\$1,000	\$1,000
4441 Travel & Meetings	\$4,037	\$4,200	\$6,500	\$6,500
4442 Training	\$593	\$3,000	\$2,000	\$3,000
4451 Dues & Subscriptions	\$3,351	\$3,000	\$2,500	\$3,000
4481 All Other	\$463	\$500	\$750	\$500
Subtotal	\$18,184	\$20,700	\$22,640	\$24,999
TOTAL	\$89,245	\$96,884	\$96,236	\$105,744

Notes

4213 Minor Tools and Equipment i-Pad

DEVELOPERS CAPITAL IMPROVEMENTS DEPARTMENT

General Fund

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ -	\$ -	\$ -	\$ -

Program Summary:

The Developers Capital Improvement Department provides a clearing fund for grant projects and privately funded development projects that pass through the City's Annual Budget. This avoids distortion in the affected operating budgets and makes it easier to track the projects involved.

0

Total Positions	0
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Developers/Capital #419

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4500 CAPITAL OUTLAY				
4531 Other Improvements	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
4600 OTHER				
4600 Contribution to LCDC	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

AIRPORT DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4200 Supplies	\$184	\$6,100	\$500	\$6,100
4300 Maintenance	\$81,874	\$42,500	\$142,054	\$42,500
4400 Services	\$36,221	\$29,940	\$30,219	\$31,751
4500 Capital Outlay	\$12,995	\$0	\$0	\$0
TOTAL	\$ 131,274	\$ 78,540	\$ 172,773	\$ 80,351

Program Summary:

The Levelland Municipal/Hockley County Airport is jointly owned by the City of Levelland and Hockley County and is classified as a General Business Airport by the Federal Aviation Administration and the Texas Department of Transportation. The City and County each have an equal interest in the facility and all major projects such as capital improvements or large maintenance and rehabilitation projects are funded on that basis. In order to simplify the day to day operations of the Airport and to give people a single contact point on most Airport related questions, the City of Levelland provides the administrative oversight and most of the routine maintenance done at the Airport. Airport revenues go into the Airport Operating Fund and are used for the general operation of the Airport. Any shortfalls must be made up by the City and County.

In order to provide on site services such as fuel sales and handling hangar rentals the City and County have contracted with a private individual to serve as Airport Manager. This individual is also an FBO (Fixed Base Operator) on the airport. The Airport Manager handles the actual daily operations at the Airport, coordinates maintenance activities with the City, and works with the State and Federal Aviation Departments to make sure that all requirements are being met.

Airport and runway construction and major maintenance is very expensive and would not likely be possible without State and Federal grants. About every five to seven years a major rehabilitation project - usually well over \$1 million - is required to keep the airport safe and meeting federal airport standards. These improvements are largely funded by state and/or federal grants, with grant funds usually covering 90% of the project costs. The local required match is shared equally by the City and the County. Smaller grant programs, such as the annual Routine Airport Maintenance Program (RAMP), is normally able to be handled through the operating fund.

Most of the airport property was purchased decades ago prior to the discovery of significant petroleum reserves in Hockley County so the mineral rights were transferred with the property to the City and County. In FY 2014-15 petroleum development occurred in the area and the airport began receiving oil royalties on those mineral rights. The royalties are paid directly to the City and County with each receiving 50% of the payments. The City and County each hold their 50% share of airport property royalties in their respective General funds. In order for the airport to remain eligible for future state and federal grant funding, these royalties, as with all airport income, must be used for airport purposes only. The City and County have each committed to this and each has agreed to transfer an equal amount back to the Airport operating fund when additional funds are needed by the airport.

The overall mission of the Airport is to meet the local aviation needs of the community and have adequate facilities available to handle the corporate flying needs of the business community in a safe, effective, and efficient manner.

AIRPORT FUND (02) SUMMARY

	Royalties County ¹	Royalties City ¹	Operating Fund	Total Airport Funds
Balance October 1, 2017	\$92,335	\$92,335	\$160,003	\$344,672
Estimated Revenues FY 2017-18	\$20,000	\$20,000	\$187,175	\$227,175
Funds Available FY 2017-18	\$112,335	\$112,335	\$347,179	\$571,848
Estimated Expenditures FY 2017-18	\$0	\$0	\$172,773	\$172,773
Estimated Balance September 30, 2018	\$112,335	\$112,335	\$174,406	\$399,075
Estimated Revenues FY 2018-19	\$15,000	\$15,000	\$56,900	\$86,900
Funds Available FY 2018-19	\$127,335	\$127,335	\$231,306	\$485,975
Estimated Expenditures FY 2018-19	\$0	\$0	\$80,351	\$80,351
Estimated Balance September 30, 2019	\$127,335	\$127,335	\$150,954	\$405,623

OPERATING REVENUE SUMMARY

	ACTUAL 2016-2017	BUDGETED 2017-2018	ESTIMATED 2017-2018	PROJECTED 2018-2019
Hangar and Lot Rental	\$55,090	\$40,000	\$55,000	\$40,000
Interest	\$1,340	\$400	\$1,000	\$400
Govt. Contrib. - State RAMP	\$29,311	\$12,500	\$5,146	\$12,500
Hockley County	\$6,498	\$0	\$0	\$0
City of Levelland	\$6,498	\$0	\$0	\$0
Fuel Sales Fee	\$4,518	\$4,000	\$4,500	\$4,000
Miscellaneous Revenue	\$7,269	\$120,547	\$121,529	\$0
NET REVENUES	\$110,523	\$177,447	\$187,175	\$56,900

¹ The City and County each hold their 50% share of airport property royalties in their respective General funds and when needed by the airport each will transfer an equal amount back to Airport operating fund. See explanation of royalties in Program Summary.

AIRPORT #421**02-AIRPORT FUND**

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4200 SUPPLIES				
4211 Office Supplies	\$0	\$0	\$0	\$0
4213 Minor Tools	\$0	\$100	\$0	\$100
4221 Chemical	\$0	\$5,000	\$0	\$5,000
4231 All Other	\$184	\$1,000	\$500	\$1,000
Subtotal	\$184	\$6,100	\$500	\$6,100
4300 MAINTENANCE				
4321 Building	\$10,992	\$1,000	\$123,012	\$1,000
4331 Other Structures/Runway	\$6,874	\$10,000	\$3,500	\$10,000
4351 Motor Vehicles	\$250	\$0	\$250	\$0
4361 Other Equipment	\$180	\$1,500	\$0	\$1,500
4371 Fuel System	\$4,956	\$5,000	\$5,000	\$5,000
4381 All Other (RAMP)	\$58,622	\$25,000	\$10,292	\$25,000
Subtotal	\$81,874	\$42,500	\$142,054	\$42,500
4400 SERVICES				
4412 Utilities	\$14,742	\$14,000	\$14,763	\$15,000
4421 General Insurance	\$10,967	\$10,440	\$10,228	\$11,251
4431 Professional Services	\$10,078	\$5,000	\$5,228	\$5,000
4481 All Other	\$434	\$500	\$0	\$500
Subtotal	\$36,221	\$29,940	\$30,219	\$31,751
4500 CAPITAL OUTLAY				
4511 Land	\$0	\$0	\$0	\$0
4521 Buildings	\$0	\$0	\$0	\$0
4531 Other Improvements	\$12,995	\$0	\$0	\$0
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$12,995	\$0	\$0	\$0
TOTAL	\$131,274	\$78,540	\$172,773	\$80,351

CEMETERY DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$247,443	\$266,001	\$265,544	\$271,645
4200 Supplies	\$6,288	\$19,750	\$11,918	\$16,250
4300 Maintenance	\$14,285	\$20,500	\$25,780	\$113,000
4400 Services	\$11,753	\$14,560	\$12,370	\$14,767
4500 Capital Outlay	\$40,194	\$0	\$0	\$12,000
TOTAL	\$ 319,963	\$ 320,811	\$ 315,612	\$ 427,662

Program Summary:

The Cemetery Department provides grounds maintenance and burial operations for the public in the City of Levelland Cemetery and the Memorial Gardens Cemetery. The activities include maintenance such mowing, watering, and fertilizing; opening and closing graves; and selling cemetery lots.

The overall mission of the Department is to maintain an attractive cemetery that meets the needs of the public in an efficient and effective manner during an emotionally stressful time.

Personnel Summary:

Position Classification	Authorized 2018-2019
Cemetery Foreman	1
Cemetery Maintenance Worker	2
Total Full-time Positions	3
Part-time Maintenance Worker	1.5
Total Part-time Positions	1.5

CEMETERY

FUND (03) SUMMARY

Balance October 1, 2017	\$328,380
Estimated Revenues FY 2017-18	\$226,875
Funds Available FY 2017-18	\$555,255
Estimated Expenditures FY 2017-18	<u>\$315,612</u>
Estimated Balance September 30, 2018	\$239,643
Estimated Revenues FY 2018-19	\$300,653
Funds Available FY 2018-19	\$540,296
Estimated Expenditures FY 2018-19	<u>\$427,662</u>
Estimated Balance September 30, 2019	\$112,634

REVENUE SUMMARY

	ACTUAL 2016-2017	BUDGETED 2017-2018	ESTIMATED 2017-2018	PROJECTED 2018-2019
Current Taxes	\$77,108	\$73,805	\$77,108	\$166,153
Delinquent Taxes	\$4,155	\$2,500	\$2,767	\$2,500
Penalty & Interest	\$1,952	\$1,000	\$2,000	\$1,000
Sale of Lots	\$65,337	\$50,000	\$62,000	\$50,000
Opening & Closing	\$76,300	\$75,000	\$75,000	\$75,000
Oil Royalties	\$5,087	\$4,000	\$5,100	\$4,000
Sale of Assets	\$0	\$0	\$0	\$0
Other Receipts	\$966	\$0	\$0	\$0
Interest	\$3,013	\$2,000	\$2,900	\$2,000
Interfund Transfer	\$0	\$0	\$0	\$0
NET REVENUES	\$233,918	\$208,305	\$226,875	\$300,653

CEMETERY #431**03-CEMETERY FUND**

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$28,517	\$32,967	\$32,934	\$33,627
4113 Operational	\$107,836	\$112,314	\$112,202	\$114,551
4114 Casual	\$18,214	\$23,000	\$20,000	\$23,000
4115 Overtime	\$20,508	\$23,000	\$23,000	\$23,000
4116 Longevity	\$1,491	\$1,600	\$1,566	\$1,600
4117 Stability Pay	\$1,900	\$2,000	\$2,175	\$2,175
4121 Workmen's Compensation	\$8,290	\$8,704	\$8,768	\$10,609
4122 Group Insurance	\$25,534	\$23,175	\$25,696	\$24,075
4141 Retirement	\$19,989	\$22,345	\$22,323	\$21,869
4142 FICA	\$13,424	\$15,396	\$15,381	\$15,638
4151 Wearing Apparel	\$1,742	\$1,500	\$1,500	\$1,500
Subtotal	\$247,443	\$266,001	\$265,544	\$271,645
4200 SUPPLIES				
4211 Office Supplies	\$1,235	\$1,000	\$1,000	\$1,000
4213 Minor Tools	\$800	\$700	\$700	\$1,700
4214 Fuel	\$3,206	\$7,500	\$6,200	\$7,500
4215 Food	\$243	\$250	\$250	\$250
4216 Laundry, Cleaning & Toilet	\$0	\$300	\$263	\$300
4218 Safety Supplies	\$283	\$500	\$225	\$500
4221 Chemical	\$163	\$3,000	\$1,530	\$1,500
4222 Agriculture & Botanical	\$0	\$6,000	\$1,500	\$3,000
4231 All Other	\$359	\$500	\$250	\$500
Subtotal	\$6,288	\$19,750	\$11,918	\$16,250
4300 MAINTENANCE				
4321 Buildings	\$830	\$4,500	\$11,735	\$4,500
4331 Other Structures	\$9,470	\$6,000	\$5,985	\$101,000
4341 Machinery	\$2,716	\$7,500	\$6,682	\$5,000
4351 Motor Vehicles	\$1,267	\$2,500	\$1,377	\$2,500
Subtotal	\$14,285	\$20,500	\$25,780	\$113,000

4400 SERVICES

4411 Communications	\$1,522	\$2,500	\$2,400	\$2,500
4412 Utilities	\$4,610	\$5,000	\$4,800	\$5,000
4421 General Insurance	\$830	\$913	\$889	\$978
4422 Vehicle Insurance	\$2,453	\$2,697	\$2,581	\$2,839
4431 Professional Services	\$2,020	\$2,000	\$1,500	\$2,000
4441 Travel & Meetings	\$0	\$500	\$0	\$500
4442 Training	\$0	\$500	\$0	\$500
4451 Dues & Subscriptions	\$0	\$250	\$0	\$250
4481 All Other	\$318	\$200	\$200	\$200

Subtotal	\$11,753	\$14,560	\$12,370	\$14,767
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4500 CAPITAL OUTLAY

4511 Land	\$0	\$0	\$0	\$0
4521 Buildings	\$0	\$0	\$0	\$0
4531 Other Improvements	\$0	\$0	\$0	\$12,000
4541 Machinery & Equipment	\$40,194	\$0	\$0	\$0

Subtotal	\$40,194	\$0	\$0	\$12,000
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TOTAL	\$319,963	\$320,811	\$315,612	\$427,662
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Notes

4213 Minor Tools & Equipment
4331 Other Structures
4531 Other Improvements

Includes one new computer
Sealcoat and street repair
Two pavilions

ENTERPRISE FUND SUMMARY

Total Balance October 1, 2017		\$3,189,633
Water Resources Reserve	(Designated Balance)	<u>\$741,767</u>
Balance October 1, 2017		\$2,447,865
Estimated Revenues FY 2017-18		\$7,710,672
Funds Available FY 2017-18		\$10,158,538
Estimated Expenditures FY 2017-18		\$7,360,596
Estimated Balance September 30, 2018		\$2,797,941
Estimated Revenues FY 2018-19		\$7,425,274
Funds Available FY 2018-19		\$10,223,215
Estimated Expenditures FY 2018-19		<u>\$8,104,779</u>
Capital Expenditures FY 2018-19		\$1,307,500
Operations and Maintenance Expenditures FY 2018-19		\$6,797,279
Estimated Balance September 30, 2019		\$2,118,436
Estimated Balance as a % of Operations & Maintenance		31.17%

ENTERPRISE FUND REVENUE SUMMARY

	ACTUAL 2016-2017	BUDGETED 2017-2018	ESTIMATED 2017-2018	PROJECTED 2018-2019
Water Revenue	\$2,653,471	\$2,898,000	\$2,800,769	\$2,860,769
Sewer Revenue	\$1,011,398	\$1,092,500	\$1,147,920	\$1,100,000
Refuse Collection Fees	\$2,034,468	\$1,975,000	\$2,085,973	\$2,040,000
Refuse Billing & Collection Fees	\$160,342	\$132,000	\$162,428	\$132,000
Refuse Bad Debt Res.	\$19,987	\$18,000	\$20,565	\$18,000
Penalty	\$144,721	\$125,000	\$131,455	\$125,000
Street Light Fees	\$151,636	\$147,500	\$148,858	\$163,743
Tapping Service	\$15,939	\$10,000	\$5,000	\$5,000
Service Charges/Reconnect Fees	\$84,171	\$75,000	\$75,000	\$75,000
Interest	\$27,669	\$40,000	\$31,742	\$30,000
Royalties	\$89,677	\$100,000	\$91,676	\$90,000
Swimming Pool Admissions	\$13,364	\$12,000	\$12,000	\$12,000
Landfill Tipping Fees	\$266,126	\$275,000	\$273,107	\$286,762
Miscellaneous Revenue	\$34,430	\$20,000	\$162,328	\$20,000
Sale of Assets	(\$46,030)	\$0	\$0	\$0
Contributed Capital	\$464,566	\$0	\$111,216	\$0
Government Contributions	\$20,000	\$0	\$0	\$0
Web Convenience Fee	\$12,902	\$7,000	\$12,000	\$7,000
Reclaim Water	\$39,472	\$25,000	\$30,636	\$25,000
Rents	\$29,720	\$40,000	\$40,500	\$40,000
Developers Contribution	\$0	\$0	\$0	\$0
Utility Long/Short	\$10	\$0	\$0	\$0
Back Flow Testing Fees	\$2,538	\$0	\$500	\$0
Loan Proceeds - External Financing	\$0	\$825,000	\$842,000	\$0
Loan Proceeds - Internal Financing	\$0	\$460,000	\$25,000	\$895,000
Interfund Transfers				
General Fund Services to Util. Admin.	(\$223,257)	(\$250,000)	(\$250,000)	(\$250,000)
I & R - Fire Station	(\$220,000)	(\$250,000)	(\$250,000)	(\$250,000)
NET REVENUES	\$6,787,319	\$7,777,000	\$7,710,672	\$7,425,274

ENTERPRISE FUND EXPENDITURE SUMMARY

	Actual Expenditures 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
61 W & S Administration	\$390,253	\$414,671	\$386,521	\$408,519
62 Water	\$2,213,479	\$4,324,311	\$4,089,582	\$3,680,626
63 Wastewater	\$537,021	\$957,932	\$517,905	\$737,051
64 Resource Development	\$0	\$0	\$0	\$0
65 Developer's Capital Improvements	\$0	\$0	\$0	\$0
66 Sanitation	\$1,928,497	\$3,698,724	\$2,107,712	\$3,023,794
67 Swimming Pool	\$48,543	\$90,155	\$93,877	\$89,790
68 Street Lights	\$0	\$165,000	\$165,000	\$165,000
TOTAL	\$5,117,793	\$9,650,793	\$7,360,596	\$8,104,779

ENTERPRISE FUND

CAPITAL IMPROVEMENTS SUMMARY

	Projected 2018-2019
61 W & S Administration	\$0
62 Water	\$745,000
1. *Adams Street elevated tower	\$460,000
2. Rework Lee Street water wells	\$120,000
3. SCADA improvements	\$15,000
4. Water Meters	\$100,000
5. Fire Hydrants and Water Mains.	\$50,000
63 Wastewater	\$30,000
1. SCADA Improvements	\$5,000
2. Mower	\$25,000
64 Resource Development	\$0
65 Developer's Capital Improvements	\$0
66 Sanitation	\$520,000
1. *New Type IV pit - Landfill	\$435,000
2. Landfill Fence	\$50,000
3. Replace Pickup	\$35,000
67 Swimming Pool	\$12,500
1. Swimming Pool Improvements	\$12,500
Total Capital Expenditures:	\$1,307,500
Total Operations & Maintenance Expenditures:	\$6,797,279
Total Enterprise Fund Budget:	\$8,104,779

* Internally Financed Equipment

WATER & WASTEWATER ADMINISTRATION DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$275,162	\$262,061	\$252,414	\$262,132
4200 Supplies	\$32,389	\$39,000	\$31,000	\$36,000
4300 Maintenance	\$7,587	\$24,500	\$22,640	\$27,000
4400 Services	\$75,115	\$89,110	\$80,467	\$83,386
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 390,253	\$ 414,671	\$ 386,521	\$ 408,519

Program Summary:

The Water and Wastewater Administration Department provides billing and collection services for water, wastewater, and sanitation service; accounts payable, budgetary accounting, payroll, and computer operations for the City; and the Enterprise Funds portion of general building and operating expenditures. The activities involved in providing these services include computing and sending bills, collecting payments, handling complaints and resolving service problems, handling accounts payable and payroll, and handling dispatching for all public works crews.

The overall mission of the Department is to provide quality customer service, and accurate accounting services for the City.

Personnel Summary:

Position Classification	Authorized 2018-2019
Senior Accounts Clerk	1
Computer Operator/Clerk	1
Cashier/Clerk	2
Total Full-time Positions	4

Water & Sewer Administration #461

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4112 Clerical	\$169,645	\$162,707	\$162,544	\$168,508
4114 Casual	\$0	\$0	\$0	\$0
4115 Overtime	\$16,725	\$22,000	\$15,000	\$15,000
4116 Longevity	\$2,716	\$2,600	\$2,748	\$2,784
4117 Stability Pay	\$3,150	\$3,500	\$3,500	\$3,500
4121 Workmen's Compensation	\$452	\$475	\$474	\$574
4122 Group Insurance	\$29,635	\$30,900	\$30,900	\$32,100
4131 Bonds & Filing Fees	\$250	\$0	\$0	\$0
4141 Retirement	\$39,482	\$24,805	\$24,780	\$24,673
4142 FICA	\$13,107	\$15,074	\$12,467	\$14,994
Subtotal	\$275,162	\$262,061	\$252,414	\$262,132
4200 SUPPLIES				
4211 Office Supplies	\$10,817	\$11,000	\$11,000	\$11,000
4212 Postage	\$19,558	\$27,000	\$20,000	\$25,000
4213 Minor Tools & Equipment	\$2,014	\$1,000	\$0	
Subtotal	\$32,389	\$39,000	\$31,000	\$36,000
4300 MAINTENANCE				
4321 Building	\$0	\$0	\$0	\$0
4341 Machinery	\$6,456	\$20,000	\$21,140	\$25,000
4361 Other Equipment	\$1,131	\$4,500	\$1,500	\$2,000
Subtotal	\$7,587	\$24,500	\$22,640	\$27,000
4400 SERVICES				
4411 Communications	\$14,848	\$14,000	\$13,400	\$14,000
4412 Utilities	\$26,047	\$21,000	\$13,000	\$15,000
4421 General Insurance	(\$29,690)	\$310	\$260	\$286
4431 Professional Services	\$58,724	\$45,000	\$45,000	\$45,000
4433 Copier Equipment	\$0	\$2,700	\$1,000	\$2,500
4441 Travel & Meetings	\$2,646	\$2,500	\$5,283	\$3,000
4442 Training	\$1,700	\$3,000	\$2,448	\$3,000
4451 Dues and Subscriptions	\$36	\$100	\$76	\$100
4481 All Other	\$804	\$500	\$0	\$500
Subtotal	\$75,115	\$89,110	\$80,467	\$83,386
4500 CAPITAL OUTLAY				
4521 Buildings	\$0	\$0	\$0	\$0
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$390,253	\$414,671	\$386,521	\$408,519

Notes

WATER DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$537,301	\$550,694	\$508,264	\$529,874
4200 Supplies	\$39,616	\$57,700	\$43,586	\$48,500
4300 Maintenance	\$207,925	\$187,000	\$171,182	\$182,000
4400 Services	\$0	\$0	\$0	\$0
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 784,843	\$ 795,394	\$ 723,031	\$ 760,374

Program Summary:

The Water Department provides water source services including surface water purchases and treatment, well field production, and operations and maintenance of the water distribution system. The activities included in providing this service include monitoring and maintaining all wells and booster pumps; repairing and maintaining water lines, service lines, valves, fire hydrants, meters, and other equipment; performing service calls; and collecting and submitting samples to the appropriate state agency for analysis to assure that all primary drinking water standards are being met.

The overall mission of this Department is to maintain a safe and adequate supply of potable water for public use and to maintain the system in optimum operating condition. The Director of Public Works is stationed in the Water Department but pay is split among the four departments he supervises.

Personnel Summary:

Position Classification	Authorized 2018-2019
Director of Public Works	1
Foreman	1
Utility Operator II	1
Utility Operator I	4
Secretary	1
Total Full-time Positions	8

Water #462

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$81,617	\$83,468	\$43,841	\$42,570
4112 Clerical	\$34,681	\$36,897	\$36,860	\$37,636
4113 Operational	\$193,741	\$222,438	\$222,216	\$226,891
4114 Casual	\$0	\$0	\$0	\$5,000
4115 Overtime	\$48,150	\$40,000	\$48,000	\$50,000
4116 Longevity	\$2,152	\$2,200	\$2,232	\$2,352
4117 Stability Pay	\$2,850	\$3,325	\$3,325	\$3,325
4121 Workmen's Compensation	\$9,924	\$10,421	\$10,497	\$12,701
4122 Group Insurance	\$56,911	\$66,435	\$60,496	\$68,835
4131 Bonds and Filing Fees	\$0	\$50	\$50	\$50
4141 Retirement	\$78,382	\$50,483	\$49,017	\$47,161
4142 FICA	\$26,416	\$30,678	\$28,730	\$29,054
4151 Wearing Apparel	\$2,478	\$4,300	\$3,000	\$4,300
Subtotal	\$537,301	\$550,694	\$508,264	\$529,874
4200 SUPPLIES				
4211 Office Supplies	\$2,039	\$1,700	\$1,213	\$1,500
4213 Minor Tools & Equipment	\$11,401	\$12,000	\$11,914	\$12,000
4214 Fuel	\$15,282	\$25,000	\$15,076	\$20,000
4215 Food	\$527	\$700	\$616	\$700
4216 Laundry, Cleaning & Toilet	\$591	\$500	\$831	\$500
4218 Safety Supplies	\$6,527	\$7,000	\$6,717	\$7,000
4219 Furnishings and Fixtures	\$0	\$2,500	\$2,500	\$500
4221 Chemical	\$2,475	\$8,000	\$4,429	\$6,000
4231 All Other	\$776	\$300	\$289	\$300
Subtotal	\$39,616	\$57,700	\$43,586	\$48,500
4300 MAINTENANCE				
4321 Buildings	\$3,778	\$5,000	\$20,328	\$5,000
4331 Other Structures	\$155,762	\$150,000	\$128,262	\$150,000
4341 Machinery	\$44,431	\$20,000	\$15,592	\$20,000
4351 Motor Vehicles	\$3,954	\$8,000	\$5,000	\$5,000
4361 All Other	\$0	\$4,000	\$2,000	\$2,000
Subtotal	\$207,925	\$187,000	\$171,182	\$182,000

4400 SERVICES

4411 Communications	\$6,692	\$7,200	\$7,188	\$7,200
4412 Utilities	\$74,826	\$90,000	\$75,000	\$90,000
4421 General Insurance	\$57,383	\$34,279	\$33,345	\$36,680
4422 Vehicle Insurance	\$9,025	\$5,799	\$5,504	\$6,054
4431 Professional Services	\$38,076	\$40,000	\$35,000	\$40,000
4432 Hire of Equipment	\$2,030	\$2,000	\$2,210	\$2,000
4441 Travel & Meetings	\$7,863	\$5,000	\$3,640	\$5,000
4442 Training	\$3,515	\$3,500	\$3,500	\$3,500
4451 Dues & Subscriptions	\$16,129	\$20,000	\$16,500	\$20,000
4471 Judgments & Damages	\$0	\$0	\$0	\$0
4481 All Other	\$310	\$500	\$100	\$500
4491 LWT & Plant Retirement	\$248,999	\$266,589	\$266,589	\$266,589
4492 Canadian River Water	\$667,422	\$1,487,406	\$1,249,829	\$1,413,086
4493 Capital Finance-External Financin	\$226,656	\$216,643	\$216,643	\$216,643
4495 SIB Debt Service	\$0	\$0	\$0	\$68,000
Subtotal	\$1,358,927	\$2,178,917	\$1,915,048	\$2,175,252

4500 CAPITAL OUTLAY

4511 Land	\$0	\$0	\$0	\$0
4521 Buildings	\$0	\$0	\$0	\$0
4531 Improve. Other Than Buildings	\$27,741	\$1,200,000	\$1,302,000	\$595,000
4532 Water Mains	\$41,968	\$150,000	\$149,502	\$150,000
4541 Machinery & Equipment	\$0	\$0	\$0	\$0
4551 Motor Vehicles	\$0	\$0	\$0	\$0
Subtotal	\$69,709	\$1,350,000	\$1,451,502	\$745,000
TOTAL	\$2,213,479	\$4,324,311	\$4,089,582	\$3,680,626

Notes

4213 Minor Tools & Equipment

Includes valve exercises

4531 Other Improvements:

Adams Street elevated tower - \$460,000

Rework Lee Street water wells - \$120,000

SCADA improvements - \$15,000

4532 Water Mains:

\$100,000 to replace meters, \$50,000 to replace fire hydrants and water mains.

WASTEWATER DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$162,003	\$201,049	\$182,566	\$256,774
4200 Supplies	\$50,173	\$56,400	\$48,015	\$48,300
4300 Maintenance	\$165,710	\$167,000	\$97,945	\$163,500
4400 Services	\$111,765	\$243,483	\$154,378	\$238,477
4500 Capital Outlay	\$47,369	\$290,000	\$35,000	\$30,000
TOTAL	\$ 537,021	\$ 957,932	\$ 517,905	\$ 737,051

Program Summary:

The Wastewater Department provides for the operation and maintenance of the wastewater treatment plant, and the operation and maintenance of the collection system. The activities involved in providing this service include monitoring and maintaining lift stations, cleaning out and repairing clogged lines, monitoring the wastewater treatment process, testing wastewater samples, and maintaining the treatment plant.

The overall mission of this Department is to provide an effective and environmentally safe collection, treatment, and disposal system for wastewater by operating in accordance with the Texas Commission on Environmental Quality and the U.S. Environmental Protection Agency.

Personnel Summary:

Position Classification	Authorized 2018-2019
Plant Operator	1
Utility Operator I	1
Utility Operator II	1
Total Full-time Positions	3

Wastewater #463

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$7,492	\$36,002	\$0	\$42,570
4113 Operational	\$80,774	\$73,826	\$107,646	\$112,027
4114 Casual	\$480	\$10,000	\$7,800	\$10,000
4115 Overtime	\$14,125	\$22,000	\$15,306	\$22,000
4116 Longevity	\$184	\$250	\$240	\$250
4117 Stability Pay	\$300	\$500	\$500	\$500
4121 Workmen's Compensation	\$3,049	\$3,202	\$3,225	\$3,902
4122 Group Insurance	\$18,473	\$24,720	\$17,522	\$25,620
4131 Bonds & Filing Fees	\$0	\$50	\$50	\$50
4141 Retirement	\$28,370	\$17,235	\$17,218	\$23,055
4142 FICA	\$7,347	\$11,264	\$11,253	\$14,800
4151 Wearing Apparel	\$1,408	\$2,000	\$1,807	\$2,000
Subtotal	\$162,003	\$201,049	\$182,566	\$256,774
4200 SUPPLIES				
4211 Office Supplies	\$1,114	\$1,500	\$1,000	\$1,500
4213 Minor Tools & Equipment	\$10,535	\$15,000	\$12,000	\$10,000
4214 Fuel	\$9,465	\$10,000	\$6,826	\$10,000
4215 Food	\$219	\$300	\$275	\$300
4216 Laundry, Cleaning & Toilet	\$77	\$600	\$105	\$500
4218 Safety Supplies	\$6,107	\$6,000	\$5,743	\$6,000
4219 Furnishings & Fixtures	\$3,425	\$3,500	\$3,500	\$500
4221 Chemicals	\$17,224	\$18,000	\$17,894	\$18,000
4222 Agricultural & Botanical	\$0	\$500	\$472	\$500
4231 All Other	\$2,007	\$1,000	\$200	\$1,000
Subtotal	\$50,173	\$56,400	\$48,015	\$48,300
4300 MAINTENANCE				
4321 Building	\$2,138	\$5,000	\$1,248	\$3,000
4331 Other Structures	\$78,329	\$75,000	\$60,564	\$75,000
4341 Machinery	\$76,172	\$75,000	\$35,141	\$75,000
4351 Motor Vehicles	\$5,796	\$6,000	\$992	\$6,000
4361 Other Equipment	\$3,275	\$6,000	\$0	\$4,500
Subtotal	\$165,710	\$167,000	\$97,945	\$163,500

4400 SERVICES

4411 Communications	\$1,678	\$2,800	\$2,822	\$2,800
4412 Utilities	\$73,745	\$120,000	\$102,691	\$120,000
4421 General Insurance	\$2,946	\$3,240	\$3,112	\$3,424
4422 Vehicle Insurance	\$4,039	\$4,443	\$4,321	\$4,753
4431 Professional Services	\$23,360	\$42,000	\$35,000	\$42,000
4432 Hire of Equipment	\$50	\$1,500	\$50	\$1,000
4441 Travel & Meetings	\$1,920	\$1,500	\$1,423	\$2,000
4442 Training	\$860	\$3,000	\$1,640	\$2,500
4451 Dues & Subscriptions	\$2,815	\$5,000	\$3,272	\$4,000
4461 Contributions	\$0	\$0	\$0	\$0
4471 Judgments & Damages	\$0	\$0	\$0	\$0
4481 All Other	\$36	\$0	\$47	\$0
4493 Payments-External Financing	\$317	\$60,000	\$0	\$56,000
4499 Payments-Capital Finance Fund	\$0	\$0	\$0	\$0

Subtotal	\$111,765	\$243,483	\$154,378	\$238,477
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4500 CAPITAL OUTLAY

4531 Other Improvements	\$47,369	\$5,000	\$5,000	\$5,000
4533 Sewer Mains	\$0	\$0	\$0	\$0
4541 Machinery & Equipment	\$0	\$250,000	\$0	\$25,000
4551 Motor Vehicles		\$35,000	\$30,000	\$0

Subtotal	\$47,369	\$290,000	\$35,000	\$30,000
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TOTAL	\$537,021	\$957,932	\$517,905	\$737,051
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Notes

4531 Other Improvements	Scada improvements
4541 Machinery & Equipment	Replace mower

WATER RESOURCE DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4431 Professional Services	\$0	\$0	\$0	\$0
4511 Land	\$0	\$0	\$0	\$0
TOTAL	\$ -	\$ -	\$ -	\$ -

Program Summary:

The Resource Development Department provides funds for studying the City's water supply alternatives and possible acquisition of sources for future use, as well as for protecting our current supplies.

Water Resource #464

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4400 SERVICES				
4431 Professional Services	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
4500 CAPITAL OUTLAY				
4511 Land	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

DEVELOPERS CAPITAL IMPROVEMENTS DEPARTMENT

Enterprise

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4400 Services	\$0	\$0	\$0	\$0
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ -	\$ -	\$ -	\$ -

Program Summary:

The Developers Capital Improvement Department provides a clearing fund for grant projects and privately funded development projects that pass through the City's Annual Budget. This avoids distortion in the affected operating budgets and makes it easier to track the projects involved.

Developers Capital #465

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4400 SERVICES				
4431 Professional Services	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
4500 CAPITAL OUTLAY				
4521 Buildings	\$0	\$0	\$0	\$0
4531 Other Improvements	\$0	\$0	\$0	\$0
4532 Water Mains	\$0	\$0	\$0	\$0
4533 Sewer Mains	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0

SANITATION DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$394,015	\$402,919	\$367,915	\$422,957
4200 Supplies	\$30,460	\$43,800	\$35,125	\$41,700
4300 Maintenance	\$82,259	\$84,000	\$112,274	\$84,000
4400 Services	\$1,421,763	\$2,133,004	\$1,567,398	\$1,955,137
4500 Capital Outlay	\$0	\$1,035,000	\$25,000	\$520,000
TOTAL	\$ 1,928,497	\$ 3,698,723	\$ 2,107,712	\$ 3,023,794

Program Summary:

The Sanitation Department provides mechanized residential and commercial solid collection, provides manual brush and large item collection, provides post closure maintenance on the old landfill, operates a transfer station and recycling center for the benefit of the public, operates a new Arid Exempt landfill, and provides for the disposal of all solid waste in accordance with State and Federal regulations. Many of these services are provided through a contract with Republic Waste who is responsible for most collection activities and some Type I disposal.

The overall mission of this Department is to provide all customers with services as scheduled and to ensure compliance with all applicable Federal and State environmental regulations.

Personnel Summary:

Position Classification	Authorized 2018-2019
Maintenance Worker II	2
Maintenance Worker I	3
Equipment Operator	1
Total Full-time Positions	6

Sanitation #466

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4111 Supervision	\$38,398	\$27,702	\$27,674	\$29,707
4113 Operational	\$203,529	\$217,336	\$217,119	\$224,419
4114 Casual	\$0	\$12,000	\$10,000	\$18,000
4115 Overtime	\$24,962	\$25,000	\$25,000	\$25,000
4116 Longevity	\$1,572	\$1,300	\$1,686	\$1,752
4117 Stability Pay	\$2,225	\$2,150	\$2,475	\$2,475
4121 Workmen's Compensation	\$5,449	\$5,722	\$5,763	\$6,974
4122 Group Insurance	\$45,794	\$51,603	\$45,823	\$53,403
4141 Retirement	\$51,768	\$35,553	\$35,517	\$35,419
4142 FICA	\$18,360	\$22,554	\$22,532	\$23,807
4151 Wearing Apparel	\$1,957	\$2,000	\$2,000	\$2,000
Subtotal	\$394,015	\$402,919	\$367,915	\$422,957
4200 SUPPLIES				
4211 Office Supplies	\$819	\$3,000	\$1,933	\$2,000
4213 Minor Tools	\$2,976	\$2,000	\$1,900	\$2,000
4214 Fuel	\$21,426	\$30,000	\$26,101	\$30,000
4215 Food	\$678	\$700	\$690	\$700
4216 Laundry and Cleaning	\$1,261	\$1,500	\$1,000	\$1,500
4218 Safety Supplies	\$1,607	\$3,500	\$1,500	\$2,500
4219 Furnishings & Fixtures	\$0	\$0	\$0	\$0
4221 Chemical	\$1,244	\$2,500	\$1,500	\$2,500
4231 All Other	\$450	\$600	\$500	\$500
Subtotal	\$30,460	\$43,800	\$35,125	\$41,700
4300 MAINTENANCE				
4321 Buildings	\$3,550	\$1,000	\$9,774	\$1,000
4331 Other Structures	\$3,987	\$15,000	\$5,000	\$15,000
4341 Machinery	\$68,674	\$55,000	\$82,000	\$55,000
4351 Motor Vehicles	\$2,430	\$10,000	\$13,000	\$10,000
4361 Other Equipment	\$3,617	\$3,000	\$2,500	\$3,000
Subtotal	\$82,259	\$84,000	\$112,274	\$84,000
4400 SERVICES				
4411 Communications	\$5,853	\$4,500	\$6,898	\$7,000
4412 Utilities	\$9,498	\$153,000	\$10,305	\$11,000
4413 Advertising	\$0	\$800	\$0	\$0
4421 Insurance	\$1,276	\$2,406	\$1,175	\$1,292
4422 Vehicle Insurance	\$3,967	\$4,364	\$4,336	\$4,770
4431 Professional Services	\$1,357,935	\$1,559,075	\$1,299,584	\$1,559,075
4432 Hire of Equipment	\$75	\$0	\$0	\$0
4441 Travel & Meetings	\$351	\$1,500	\$1,000	\$1,500
4442 Training	\$675	\$3,500	\$2,000	\$3,500
4451 Dues & Subscriptions	\$12,296	\$12,860	\$12,000	\$13,000
4481 All Other	\$0	\$1,000	\$100	\$1,000
4493 Payments-External Financing	\$0	\$130,000	\$0	\$123,000
4499 Payments-Capital Finance Fund	\$29,838	\$260,000	\$230,000	\$230,000
Subtotal	\$1,421,763	\$2,133,004	\$1,567,398	\$1,955,137

4500 CAPITAL OUTLAY

4521 Buildings	\$0	\$0	\$0	\$0
4531 Other Improvements Landfill	\$0	\$0	\$0	\$50,000
4534 Internally Financed Improvements	\$0	\$460,000	\$25,000	\$435,000
4541 Machinery and Equipment	\$0	\$575,000	\$0	\$0
4551 Motor Vehicles	\$0	\$0	\$0	\$35,000
Subtotal	\$0	\$1,035,000	\$25,000	\$520,000
TOTAL	\$1,928,497	\$3,698,724	\$2,107,712	\$3,023,794

Notes

4431 Professional Services	Garbage service contract
4531 Other Improvements Landfill	Screening/wind fence
4451 Dues & Subscriptions	Includes TCEQ landfill fee of \$1 per ton
4534 Internally Financed Improvements	New Type IV pit - Landfill

SWIMMING POOL DEPARTMENT

Expenditure Summary:

Account Category	Actual 2016-2017	Budgeted 2017-2018	Estimated 2017-2018	Proposed 2018-2019
4100 Personal Services	\$32,115	\$40,394	\$39,394	\$40,394
4200 Supplies	\$8,127	\$13,650	\$13,150	\$13,150
4300 Maintenance	\$6,588	\$21,500	\$27,246	\$21,500
4400 Services	\$1,714	\$2,111	\$1,587	\$2,246
4500 Capital Outlay	\$0	\$12,500	\$12,500	\$12,500
TOTAL	\$ 48,543	\$ 90,155	\$ 93,877	\$ 89,790

Program Summary:

The Swimming Pool Department provides seasonal recreational services through the operation and maintenance of the swimming pool located in City Park. The activities involved in providing this service include the hiring and training of life guards, maintenance on equipment, and operation of a concession stand. Major maintenance and support services for this department are provided by the Park Department.

The overall mission of this Department is to maintain the swimming pool in a safe and clean operating condition for the enjoyment of the public.

Personnel Summary:

Position Classification	Authorized 2018-2019
Director	1
Head Lifeguard	1
Lifeguard	12
Total Part-time Positions	14

SWIMMING POOL #467

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4100 PERSONAL SERVICES				
4114 Casual	\$29,373	\$35,000	\$35,000	\$35,000
4115 Overtime	\$0	\$1,000	\$1,000	\$1,000
4121 Worker's Compensation	\$0	\$1,000	\$0	\$1,000
4142 FICA	\$2,247	\$2,844	\$2,844	\$2,844
4151 Wearing Apparel	\$496	\$550	\$550	\$550
Subtotal	\$32,115	\$40,394	\$39,394	\$40,394
4200 SUPPLIES				
4211 Office Supplies	\$46	\$150	\$150	\$150
4213 Minor Tools	\$7	\$500	\$500	\$500
4215 Food	\$3,328	\$5,500	\$5,500	\$5,500
4216 Laundry and Cleaning	\$353	\$500	\$500	\$500
4218 Safety Supplies	\$535	\$500	\$500	\$500
4219 Furniture and Furnishings	\$0	\$0	\$0	\$0
4221 Chemicals	\$3,858	\$4,500	\$4,500	\$4,500
4222 Agricultural and Botanical	\$0	\$1,000	\$500	\$500
4231 All Other	\$0	\$1,000	\$1,000	\$1,000
Subtotal	\$8,127	\$13,650	\$13,150	\$13,150
4300 MAINTENANCE				
4321 Buildings	\$1,756	\$15,000	\$20,746	\$15,000
4331 Other Structures	\$2,729	\$5,000	\$5,000	\$5,000
4341 Machinery	\$2,103	\$1,500	\$1,500	\$1,500
Subtotal	\$6,588	\$21,500	\$27,246	\$21,500
SERVICES				
4421 General Insurance	\$1,465	\$1,611	\$1,587	\$1,746
4431 Professional Services	\$34	\$0	\$0	\$0
4432 Hire of Equipment	\$0	\$0	\$0	\$0
4481 All Other	\$215	\$500	\$0	\$500
4499 Payments-Capital Finance Fund	\$0	\$0	\$0	\$0
Subtotal	\$1,714	\$2,111	\$1,587	\$2,246
4500 CAPITAL OUTLAY				
4531 Improve. Other Than Buildings	\$0	\$10,000	\$10,000	\$10,000
4541 Machinery & Equipment	\$0	\$2,500	\$2,500	\$2,500
Subtotal	\$0	\$12,500	\$12,500	\$12,500
TOTAL	\$48,543	\$90,155	\$93,877	\$89,790

Street Lights#468

	Actual 2016-2017	Adopted Budget 2017-2018	Estimated Expenditures 2017-2018	Proposed Budget 2018-2019
4400 SERVICES				
4412 Utilities	\$0	\$165,000	\$165,000	\$165,000
Subtotal	\$0	\$165,000	\$165,000	\$165,000
TOTAL	\$0	\$165,000	\$165,000	\$165,000