

GENERAL FUND SUMMARY

Balance October 1, 2013	\$5,029,491
Estimated Revenues FY 2013-14	\$7,492,353
Funds Available FY 2013-2014	\$12,521,844
Estimated Expenditures FY 2013-14	<u>\$7,901,958</u>
Estimated Balance September 30, 2014	\$4,619,885
Estimated Revenues FY 2014-15	\$7,610,851
Funds Available FY 2014-15	\$12,230,737
Estimated Expenditures FY 2014-15	<u>\$9,023,890</u>
Estimated Balance September 30, 2015	\$3,206,847

GENERAL FUND

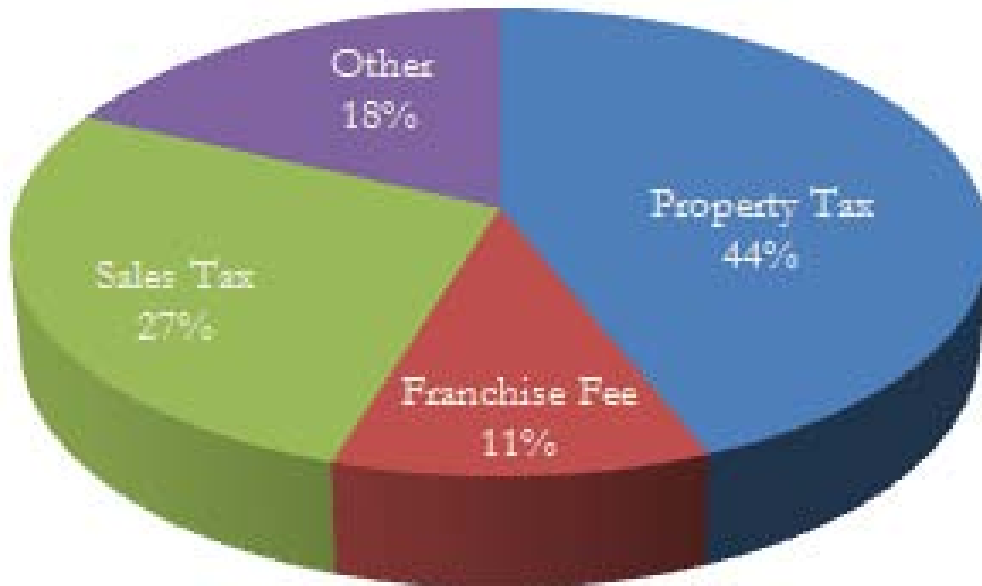
REVENUE SUMMARY

	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Projected 2014-2015
Current Taxes	\$3,042,929	\$3,113,880	\$3,206,986	\$3,292,781
Delinquent Taxes	\$127,183	\$50,000	\$56,575	\$50,000
Penalty & Interest	\$56,189	\$40,000	\$42,572	\$40,000
Franchise-Refuse Collection & Disposal	\$54,572	\$45,000	\$54,000	\$45,000
Franchise-Natural Gas	\$141,681	\$135,000	\$148,122	\$135,000
Franchise-Electricity	\$459,995	\$450,000	\$489,900	\$450,000
Franchise-Telephone	\$179,525	\$150,000	\$135,000	\$150,000
Franchise-Cable TV	\$44,263	\$50,000	\$58,605	\$50,000
Sales Tax	\$1,766,230	\$1,550,000	\$1,717,500	\$1,650,000
Street Maintenance Sales Tax	\$441,558	\$387,500	\$429,375	\$412,500
Main Street Revenues	\$5,000	\$0	\$2,500	\$2,500
License & Occupation Tax	\$1,660	\$100	\$1,100	\$100
Animal License	\$362	\$200	\$200	\$200
Building Permits	\$27,258	\$14,000	\$18,500	\$14,000
Electric Permits	\$0	\$100	\$100	\$100
Plumbing Permits	\$525	\$120	\$375	\$120
Drilling Permits	\$0	\$0	\$0	\$0
Health Permits	\$2,380	\$1,000	\$2,160	\$1,000
Sales Tax to reduce Ad Val Tax	\$220,779	\$193,750	\$214,688	\$206,250
Municipal Court Fines	\$207,350	\$225,000	\$205,000	\$225,000
Police Security	\$9,224	\$5,000	\$13,068	\$5,000
School Crossing Guard Fee	\$1,390	\$1,200	\$1,050	\$1,200
Mixed Beverage Tax	\$5,140	\$0	\$0	\$0
RV Park Permits	\$550	\$0	\$0	\$0
Rents	\$5,300	\$0	\$0	\$0
Oil Royalties	\$66,668	\$45,000	\$48,396	\$45,000
Interest Earned	\$56,436	\$55,000	\$40,348	\$55,000
Gov't Contributions	\$320,577	\$379,000	\$385,000	\$420,000
Fire Runs	\$100,000	\$120,000	\$120,000	\$120,000
Pound Fees	\$2,390	\$500	\$2,401	\$500
Zone Change & Variance	\$1,800	\$500	\$1,550	\$500
Misc. Revenues	\$21,162	\$10,000	\$8,752	\$10,000
Sale of Assets	\$3,086	\$1,000	\$0	\$1,000
Service Charge Returnrd Checks	\$60	\$100	\$30	\$100
Web Convenience Fee	\$333	\$0	\$0	\$0
Loan Proceeds - Internal Financing	\$0	\$0	\$0	\$0
InterFund Transfers				
Airport Fund	\$0	\$0	\$0	\$0
TIF #1 - Loan Payment	\$69,199	\$28,000	\$86,700	\$28,000
Debt Service Fund	\$0	\$0	\$0	\$0
Enterprise Fund (City Hall Services)	\$250,000	\$250,000	\$250,000	\$250,000
Landfill Equipment	(\$299,587)	(\$345,000)	(\$198,200)	\$0
Main Street TCF Grant Match	\$0	(\$50,000)	(\$50,000)	(\$50,000)
ADJUSTED TOTAL	\$7,392,176	\$6,905,950	\$7,492,353	\$7,610,851

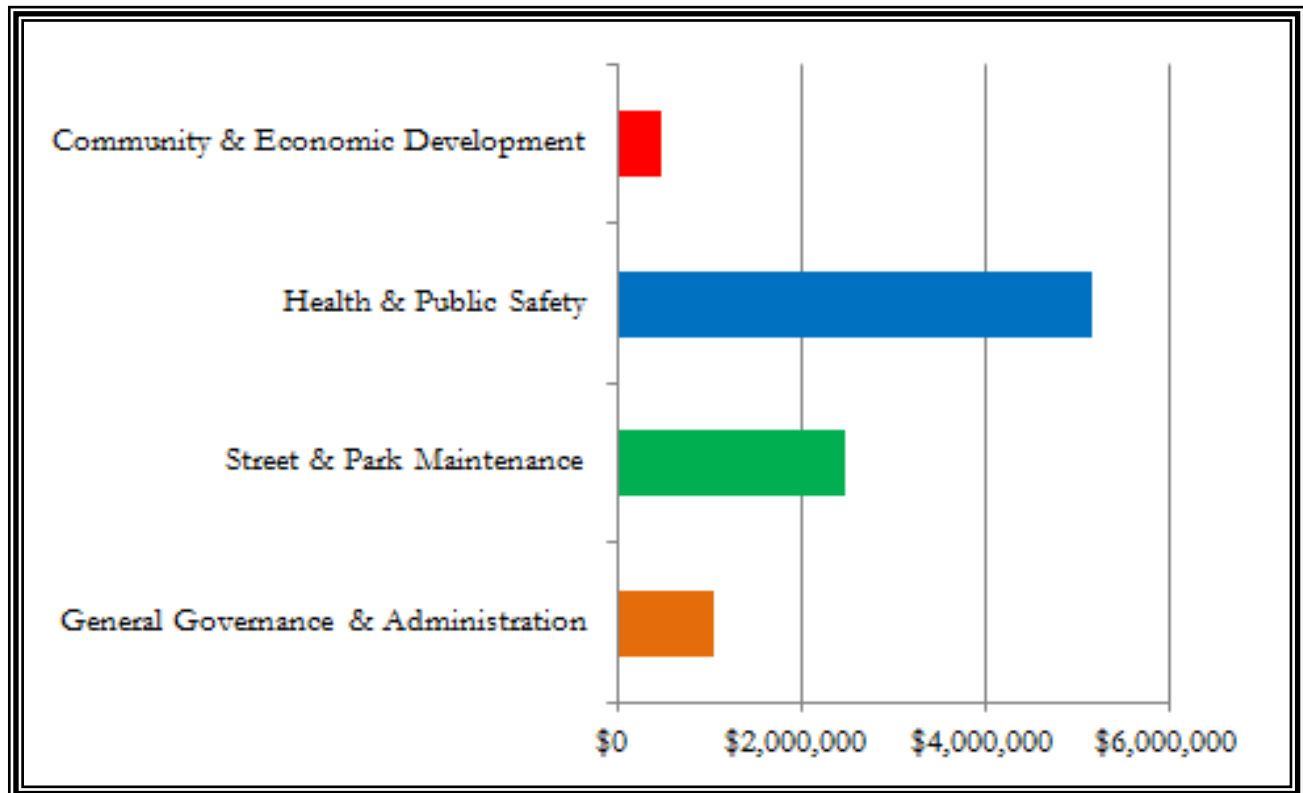
GENERAL FUND EXPENDITURE SUMMARY

	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Projected 2014-2015
401 City Council	\$99,557	\$113,060	\$108,420	\$111,655
402 City Administration	\$173,276	\$182,994	\$177,353	\$184,769
403 City Secretary	\$126,404	\$125,410	\$123,014	\$149,001
404 Finance	\$140,676	\$162,893	\$162,359	\$167,303
405 Municipal Court	\$123,998	\$126,766	\$121,205	\$130,448
406 Fire	\$1,085,303	\$1,514,935	\$1,157,716	\$1,143,119
407 Police	\$2,943,002	\$3,066,071	\$2,901,446	\$3,287,576
408 Inspection	\$301,162	\$387,875	\$357,496	\$435,143
409 Emerg & Health Service	\$101,495	\$124,333	\$117,995	\$124,285
410 Street	\$1,101,489	\$1,228,644	\$1,245,334	\$1,643,797
411 Shop	\$80,524	\$93,336	\$88,911	\$95,098
412 Park	\$432,880	\$601,174	\$550,717	\$705,047
413 Information Technology	\$90,440	\$107,285	\$92,139	\$115,429
414 Bldg. Services	\$162,711	\$186,726	\$183,703	\$171,900
415 Engineering & Consulting	\$4,414	\$20,000	\$9,000	\$20,000
416 Community Development	\$231,983	\$273,425	\$267,503	\$289,243
417 Economic Development	\$138,939	\$154,339	\$152,850	\$158,785
418 Legal	\$92,664	\$95,005	\$84,796	\$91,293
419 Developer's Capital	\$5,300	\$0	\$0	\$0
Total	\$7,436,218	\$8,564,271	\$7,901,958	\$9,023,890

General Fund Revenues



General Fund Expenditures



CITY COUNCIL DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$2,256	\$2,260	\$1,884	\$2,260
4200 Supplies	\$5,777	\$7,800	\$6,000	\$7,800
4400 Services	\$90,206	\$98,000	\$94,954	\$101,595
4500 Capital Outlay	\$1,318	\$5,000	\$5,583	\$0
TOTAL	\$99,557	\$113,060	\$108,420	\$111,655

Program Summary:

The City of Levelland's home rule Council-Manager form of government was originally adopted in a City Charter election in 1948 and implemented in 1949. Operating within the context of the City Charter the Council is responsible for appointing the City Manager, City Attorney, Police Chief, and Municipal Court Judge.

The City Council is the policy making body of the city government, exercising those powers granted by the City Charter, State law, and the State constitution. The Council provides legislative leadership in establishing ordinances, resolutions, and policies to enhance an efficient and effective administration of the City Departments to ensure that all citizens are provided with an equitable level of quality services; to further the orderly development of the City; and to promote the safety and welfare of its residents. All of this is done within the financial guidelines established in the Annual Budget that Council adopts.

Personnel Summary:

Position Classification	Authorized 2014-2015
Mayor	1
Councilmembers	4
Total Part-time Positions	5

City Council #401

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4112 Operational	\$2,250	\$2,200	\$1,825	\$2,200
4121 Workmen's Compensation	\$6	\$10	\$9	\$10
4131 Bonds & Filing Fees	\$0	\$50	\$50	\$50
4142 FICA	\$0	\$0	\$0	\$0
Subtotal	\$2,256	\$2,260	\$1,884	\$2,260
4200 SUPPLIES				
4211 Office Supplies	\$281	\$600	\$300	\$600
4217 Pins & Awards	\$1,463	\$1,200	\$1,200	\$1,200
4218 Safety Supplies	\$4,033	\$6,000	\$4,500	\$6,000
Subtotal	\$5,777	\$7,800	\$6,000	\$7,800
4400 SERVICES				
4411 Communications	\$0	\$0	\$1,940	\$2,000
4413 Advertising	\$0	\$0	\$1,635	\$0
4421 General Insurance	\$11,697	\$15,000	\$15,086	\$16,595
4431 Professional Services	\$31,870	\$35,000	\$29,500	\$35,000
4441 Travel & Meetings	\$9,287	\$10,000	\$10,000	\$10,000
4451 Dues & Subscriptions	\$4,450	\$5,000	\$3,793	\$5,000
4481 All Other	\$32,903	\$33,000	\$33,000	\$33,000
Subtotal	\$90,206	\$98,000	\$94,954	\$101,595
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$1,318	\$5,000	\$5,583	\$0
Subtotal	\$1,318	\$5,000	\$5,583	\$0
TOTAL	\$99,557	\$113,060	\$108,420	\$111,655

Notes

4114 Causal: This is to pay election workers.

4431 Professional Services: Cost of the annual audit.

4481 All Other: Items such as the Chamber of Commerce contract, Employee Recognition banquet, retirement receptions, and payment for consultant services on utility rate cases.

CITY ADMINISTRATION

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$157,349	\$158,394	\$155,699	\$160,286
4200 Supplies	\$842	\$600	\$638	\$600
4300 Maintenance	\$220	\$50	\$0	\$50
4400 Services	\$14,865	\$23,750	\$21,016	\$23,633
4500 Capital Outlay	\$0	\$200	\$0	\$200
TOTAL	\$173,276	\$182,994	\$177,353	\$184,769

Program Summary:

The City Management Department provides direction and control to the other divisions and departments in the organization and other services as provided for in the City Charter, Code of Ordinances, and State law. The City Manager is the administrative head of the municipal government and is appointed by the City Council.

The City Manager is responsible to the City Council for the execution of policies adopted by that body, to develop the proposed Annual Budget, and to advise the Council and make recommendations to it when appropriate. This Department has general responsibility for providing for the efficient, effective, and equitable administration of all City departments and appropriate levels of service delivery within the guidelines of the Annual Budget.

Personnel Summary:

Position Classification	Authorized 2014-2015
City Manager	1
Total Full-time Positions	1

City Manager #402

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$121,318	\$120,447	\$119,825	\$121,761
4116 Longevity	\$1,250	\$1,200	\$1,200	\$1,200
4117 Stability Pay	\$226	\$1,250	\$1,250	\$1,250
4121 Workmen's Compensation	\$194	\$286	\$281	\$342
4122 Group Insurance	\$7,740	\$8,096	\$8,055	\$8,343
4131 Bonds & Filing Fees	\$324	\$50	\$50	\$50
4141 Retirement	\$17,321	\$16,835	\$16,333	\$17,005
4142 FICA	\$8,976	\$10,230	\$8,705	\$10,334
Subtotal	\$157,349	\$158,394	\$155,699	\$160,286
4200 SUPPLIES				
4211 Office Supplies	\$842	\$600	\$638	\$600
Subtotal	\$842	\$600	\$638	\$600
4300 MAINTENANCE				
4361 Other Equipment	\$220	\$50	\$0	\$50
Subtotal	\$220	\$50	\$0	\$50
4400 SERVICES				
4411 Communications	\$768	\$900	\$680	\$800
4421 General Insurance	\$101	\$150	\$121	\$133
4431 Professional Services	\$2,518	\$7,500	\$6,944	\$7,500
4432 Hire of Equipment	\$6,525	\$6,600	\$6,600	\$6,600
4441 Travel & Meetings	\$2,764	\$4,200	\$3,100	\$4,200
4442 Training	\$815	\$2,200	\$1,812	\$2,200
4451 Dues & Subscriptions	\$1,347	\$2,000	\$1,724	\$2,000
4481 All Other	\$27	\$200	\$35	\$200
Subtotal	\$14,865	\$23,750	\$21,016	\$23,633
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$200	\$0	\$200
Subtotal	\$0	\$200	\$0	\$200
TOTAL	\$173,276	\$182,994	\$177,353	\$184,769

CITY SECRETARY DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$90,398	\$88,386	\$92,437	\$112,842
4200 Supplies	\$806	\$900	\$843	\$900
4300 Maintenance	\$373	\$275	\$373	\$275
4400 Services	\$33,567	\$34,649	\$27,829	\$34,984
4500 Capital Outlay	\$1,260	\$1,200	\$1,532	\$0
TOTAL	\$126,404	\$125,410	\$123,014	\$149,001

Program Summary:

The City Secretary is the custodian of the City's official records and is responsible for administrative support to the City Council. This position is also responsible for conducting City Elections at the direction of the City Council, giving notice of Council Meetings, keeping the Council minutes, authenticating all ordinances and resolutions, and preserving and keeping all books, papers, records and files of the City Council.

The City Secretary also functions as the City's Human Resources Department and as such is also responsible for the administration of the employee health insurance, workers compensation, and general insurance programs; administration of the employee payroll; maintenance of all personnel records; certain permit functions; and other areas as directed by the City Manager. The Department provides a high level of personnel and risk management support services to all City departments and works to provide all city employees with a safe, equitable, and fulfilling work environment.

Personnel Summary:

Position Classification	Authorized 2014-2015
City Secretary	1
Total Full-time Positions	1

City Secretary #403

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$61,762	\$64,552	\$64,551	\$65,864
4113 Operational	\$0	\$0	\$0	\$15,600
4114 Casual	\$7,546	\$2,000	\$7,377	\$7,000
4116 Longevity	\$250	\$140	\$288	\$336
4117 Stability Pay	\$141	\$500	\$500	\$575
4121 Workmen's Compensation	\$94	\$153	\$136	\$185
4122 Group Insurance	\$6,488	\$6,798	\$6,309	\$7,107
4131 Bonds & Filing Fees	\$324	\$200	\$0	\$200
4141 Retirement	\$8,525	\$8,735	\$8,470	\$8,915
4142 FICA	\$5,268	\$5,308	\$4,805	\$7,061
Subtotal	\$90,398	\$88,386	\$92,437	\$112,842
4200 SUPPLIES				
4211 Office Supplies	\$806	\$900	\$843	\$900
Subtotal	\$806	\$900	\$843	\$900
4300 MAINTENANCE			\$347	
4361 Other Equipment	\$373	\$275	\$373	\$275
Subtotal	\$373	\$275	\$373	\$275
4400 SERVICES				
4411 Communications	\$768	\$800	\$505	\$800
4413 Advertising	\$16,189	\$16,500	\$15,062	\$16,500
4421 Insurance	\$63	\$109	\$76	\$84
4431 Professional Services	\$0	\$2,000	\$1,027	\$1,000
4432 Hire of Equipment	\$1,500	\$1,440	\$1,440	\$1,800
4441 Travel & Meetings	\$8,434	\$6,000	\$4,100	\$6,000
4442 Training	\$2,073	\$4,000	\$1,375	\$4,000
4451 Dues & Subscriptions	\$3,542	\$3,000	\$3,900	\$4,000
4481 All Other	\$998	\$800	\$345	\$800
Subtotal	\$33,567	\$34,649	\$27,829	\$34,984
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$1,260	\$1,200	\$1,532	\$0
Subtotal	\$1,260	\$1,200	\$1,532	\$0
TOTAL	\$126,404	\$125,410	\$123,014	\$149,001

Notes

4113 Operational

Part time clerk

4431 Professional Services

Digitizing permanent records.

FINANCE DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$92,660	\$93,350	\$92,416	\$94,985
4200 Supplies	\$784	\$700	\$700	\$2,700
4300 Maintenance	\$10	\$100	\$100	\$100
4400 Services	\$47,222	\$68,243	\$69,143	\$69,518
4500 Capital Outlay	\$0	\$500	\$0	\$0
TOTAL	\$140,676	\$162,893	\$162,359	\$167,303

Program Summary:

The Finance Department is responsible for all of the City's financial functions. All accounting control is maintained in this office. All funds and investments are maintained in accordance with generally accepted municipal accounting procedures, City ordinances, and State laws and regulations. The Department provides accounting and bookkeeping services for other divisions and departments.

The Department also provides all financial reporting, supervision of utility billing and collections, internal auditing, inventory control, and coordinates contracting for tax collections.

Personnel Summary:

Position Classification	Authorized 2014-2015
Finance Director	1
Total Full-time Positions	1

Finance #404

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$70,880	\$ 69,459	\$68,765	\$70,575
4114 Casual	\$0	\$500	\$495	\$500
4116 Longevity	\$37	\$100	\$99	\$100
4117 Stability Pay	\$96	\$200	\$198	\$200
4121 Workmen's Compensation	\$129	\$194	\$192	\$233
4122 Group Insurance	\$6,851	\$7,787	\$7,709	\$8,034
4131 Bonds & Filing Fees	\$425	\$425	\$421	\$425
4141 Retirement	\$9,568	\$9,134	\$9,042	\$9,279
4142 FICA	\$4,674	\$5,550	\$5,495	\$5,639
Subtotal	\$92,660	\$93,350	\$92,416	\$94,985
4200 SUPPLIES				
4211 Office Supplies	\$784	\$700	\$700	\$700
4213 Minor Tools & Equip	\$0	\$0	\$0	\$500
4219 Furnishings & Fixtures	\$0	\$0	\$0	\$1,500
Subtotal	\$784	\$700	\$700	\$2,700
4300 MAINTENANCE				
4361 Other Equipment	\$10	\$100	\$100	\$100
Subtotal	\$10	\$100	\$100	\$100
4400 SERVICES				
4411 Communications	\$738	\$800	\$800	\$800
4421 General Insurance	\$88	\$153	\$153	\$168
4431 Professional Services	\$40,342	\$57,000	\$57,000	\$57,000
4432 Hire of Equipment	\$420	\$1,440	\$1,440	\$1,800
4441 Travel & Meetings	\$1,954	\$2,500	\$3,600	\$3,600
4442 Training	\$570	\$3,700	\$3,500	\$3,500
4451 Dues & Subscriptions	\$2,560	\$2,400	\$2,400	\$2,400
4481 All Other	\$550	\$250	\$250	\$250
Subtotal	\$47,222	\$68,243	\$69,143	\$69,518
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$500	\$0	\$0
Subtotal	\$0	\$500	\$0	\$0
TOTAL	\$140,676	\$162,893	\$162,359	\$167,303

Notes

4111 Supervision: Includes 85% of Director of Finance salary, the remainder is from Cemetery Fund.

4431 Professional Services: Contract financial services including contract with Hockley County Tax Assessor for property tax collection and Hockley County Appraisal District.

4441 Travel & Meetings: Incode Training in Atlanta, Georgia 2015

MUNICIPAL COURT DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$112,037	\$113,711	\$112,574	\$117,541
4200 Supplies	\$1,532	\$1,700	\$1,574	\$2,100
4300 Maintenance	\$1,337	\$700	\$0	\$1,000
4400 Services	\$8,515	\$9,655	\$7,057	\$9,807
4500 Capital Outlay	\$578	\$1,000	\$0	\$0
TOTAL	\$123,998	\$126,766	\$121,205	\$130,448

Program Summary:

The Municipal Court provides for the disposition of misdemeanor criminal and traffic cases arising within the jurisdiction of the City of Levelland under the laws of the State of Texas and the Code of Ordinances where the penalty does not exceed a maximum established by State law.

The Municipal Court Judge is responsible for levying and collecting fines, maintaining Court dockets, issuing warrants, conducting trials, preparing reports, and handling other matters necessary for the operation of the office. The Department's goal is to provide for the efficient, effective and equitable disposition of charges filed in the municipal court by law enforcement officials and individual citizens.

Personnel Summary:

Position Classification	Authorized 2014-2015
Municipal Court Judge	1
Municipal Court Clerk	1
Total Full-time Positions	2

Municipal Court #405

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$47,607	\$47,265	\$46,793	\$48,577
4112 Clerical	\$32,141	\$31,913	\$31,594	\$33,224
4115 Overtime	\$134	\$400	\$396	\$400
4116 Longevity	\$1,316	\$1,200	\$1,188	\$1,200
4117 Stability Pay	\$368	\$1,750	\$1,733	\$1,750
4121 Workmen's Compensation	\$129	\$188	\$186	\$230
4122 Group Insurance	\$12,979	\$13,596	\$13,460	\$14,214
4131 Bonds & Filing Fees	\$143	\$150	\$149	\$150
4141 Retirement	\$11,125	\$10,729	\$10,621	\$11,070
4142 FICA	\$6,096	\$6,520	\$6,455	\$6,727
Subtotal	\$112,037	\$113,711	\$112,574	\$117,541
4200 SUPPLIES				
4211 Office Supplies	\$1,532	\$1,600	\$1,574	\$1,500
4212 Postage	\$0	\$100	\$0	\$100
4213 Minor Tools	\$0		\$0	\$500
Subtotal	\$1,532	\$1,700	\$1,574	\$2,100
4300 MAINTENANCE				
4341 Machinery	\$1,229	\$500	\$0	\$500
4361 Other Equipment	\$108	\$200	\$0	\$500
Subtotal	\$1,337	\$700	\$0	\$1,000
4400 SERVICES				
4411 Communications	\$1,947	\$1,200	\$1,282	\$1,200
4421 General Insurance	\$66	\$115	\$188	\$207
4431 Professional Services	\$2,178	\$3,300	\$2,698	\$3,000
4432 Hire of Equipment	\$1,500	\$1,440	\$1,380	\$1,800
4441 Travel & Meetings	\$1,724	\$2,500	\$873	\$2,500
4442 Training	\$588	\$500	\$300	\$500
4451 Dues & Subscriptions	\$36	\$100	\$163	\$100
4481 All Other	\$476	\$500	\$173	\$500
Subtotal	\$8,515	\$9,655	\$7,057	\$9,807
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$578	\$1,000	\$0	\$0
Subtotal	\$578	\$1,000	\$0	\$0
TOTAL	\$123,998	\$126,766	\$121,205	\$130,448

FIRE DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$666,490	\$696,826	\$672,449	\$711,003
4200 Supplies	\$41,861	\$63,775	\$45,394	\$119,745
4300 Maintenance	\$62,375	\$81,064	\$51,551	\$103,100
4400 Services	\$0	\$0	\$0	\$0
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 770,726	\$ 841,665	\$ 769,393	\$ 933,848

Program Summary:

The Fire Department provides fire prevention and suppression services necessary for the protection of lives and property within the City of Levelland, in the unincorporated areas of Hockley County under a contract, and to other communities through Mutual Aid Agreements. The Department is made up of eight full time paid personnel and up to twenty-five volunteer firefighters.

The Fire Department responds to fire alarms for residential, business, and industrial concerns; rural structural and grass fires; and other locations that fire fighting or rescue services are needed. In addition to these responsibilities an active fire prevention program is maintained which includes regular inspections of schools and businesses, demonstrations of rescue techniques, and public education. Other duties include the maintenance of all fire fighting equipment and vehicles, plus conducting a training and educational program for full-time and volunteer personnel.

The Department's overall mission is to provide a high level of service through effective educational and prevention programs and to minimize the loss of life and property through rapid and effective responses to emergency situations.

Personnel Summary:

Position Classification	Authorized 2014-2015
Fire Chief	1
Assistant Fire Chief	1
Firefighters	6
Total Full-time Positions	8
Authorized Volunteer Firefighters	25
Total Part-time Positions	25

Fire #406

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$72,716	\$70,052	\$69,351	\$71,364
4113 Operational	\$325,202	\$321,420	\$318,206	\$329,400
4114 Casual	\$33,874	\$42,000	\$28,241	\$42,000
4115 Overtime	\$59,261	\$66,000	\$67,484	\$66,000
4116 Longevity	\$5,182	\$6,348	\$6,031	\$6,348
4117 Stability Pay	\$1,330	\$6,450	\$6,128	\$6,450
4121 Workmen's Compensation	\$5,672	\$7,359	\$6,991	\$9,736
4122 Group Insurance	\$59,687	\$62,543	\$59,416	\$62,109
4131 Bonds and Filings	\$50	\$50	\$48	\$50
4141 Retirement	\$63,391	\$61,135	\$58,078	\$62,343
4142 FICA	\$34,789	\$40,469	\$38,446	\$41,203
4151 Wearing Apparel	\$5,335	\$13,000	\$14,030	\$14,000
Subtotal	\$666,490	\$696,826	\$672,449	\$711,003
4200 SUPPLIES				
4211 Office Supplies	\$1,537	\$2,250	\$3,733	\$2,250
4212 Postage	\$19	\$25	\$0	\$25
4213 Minor Tools & Equip	\$4,723	\$20,000	\$9,094	\$46,370
4214 Fuel	\$16,468	\$23,000	\$17,740	\$23,000
4215 Food	\$4,763	\$2,000	\$1,649	\$2,000
4216 Laundry Cleaning	\$833	\$1,400	\$1,431	\$1,400
4218 Safety Supplies	\$0	\$0	\$0	\$22,500
4219 Furnishings & Fixtures	\$0	\$0	\$0	\$7,100
4221 Chemical	\$2,087	\$5,100	\$4,246	\$5,100
4231 All Other	\$11,431	\$10,000	\$7,501	\$10,000
Subtotal	\$41,861	\$63,775	\$45,394	\$119,745
4300 MAINTENANCE				
4321 Building	\$7,619	\$23,000	\$15,247	\$23,000
4341 Machinery	\$3,118	\$5,000	\$2,505	\$5,000
4351 Motor Vehicles	\$46,430	\$44,564	\$22,106	\$62,000
4361 Other Equipment	\$5,208	\$8,500	\$11,692	\$13,100
Subtotal	\$62,375	\$81,064	\$51,551	\$103,100

4400 SERVICES

4411 Communications	\$7,569	\$7,900	\$8,063	\$8,200
4412 Utilities	\$4,394	\$6,000	\$4,078	\$6,000
4421 General Insurance	\$1,928	\$1,995	\$2,296	\$2,525
4422 Vehicle Insurance	\$5,315	\$6,875	\$6,289	\$7,546
4431 Professional Services	\$270	\$0	\$31	\$6,500
4432 Hire of Equipment	\$70,835	\$52,000	\$51,980	\$13,400
4441 Travel & Meetings	\$16,866	\$20,000	\$16,074	\$20,000
4442 Training	\$18,048	\$16,000	\$4,980	\$16,000
4451 Dues & Subscriptions	\$5,047	\$4,500	\$3,449	\$4,500
4481 All Other (Volunteer Comp.)	\$12,903	\$15,000	\$6,083	\$15,000
4494 Interest Payment	\$0	\$0	\$0	\$0
4499 Payments-Capital Finance Fund	\$0	\$0	\$0	\$9,600
Subtotal	\$143,175	\$130,271	\$103,323	\$109,272

4500 CAPITAL OUTLAY

4521 Buildings	\$2,723	\$225,000	\$0	\$0
4531 Other Structures	\$6,455	\$9,000	\$0	\$5,000
4541 Machinery & Equipment	\$162,224	\$309,000	\$285,000	\$95,000
4544 Internally Financed Equipment	\$0	\$0	\$0	\$0
Subtotal	\$171,402	\$543,000	\$285,000	\$100,000
TOTAL	\$1,085,303	\$1,514,935	\$1,157,716	\$1,143,119

Notes

4213 Minor Tools & Equip	\$8,400 positive pressure fans (3) \$1,800 gas monitor for E8 \$4,170 hose replacement \$12,000 SCBA Bottles (10)
4218 Safety Supplies	\$22,500 replace bunkers (9)
4219 Furnishings Fixtures	\$7,100 furniture for station
4351 Motor Vehicles	\$18,000 Replace pump, front monitor, seat, bumper
4361 Other Equipment	\$6,300 Fire Marshals Weapons and Bullet Proof Vests (2)
4431 Professional Services	\$6,500 Vehicle Monitoring System
4541 Machinery & Equipment	\$65,000 replace B10 grant match \$30,000 refit truck if donated by Xcel

POLICE DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$2,347,762	\$2,503,309	\$2,366,379	\$2,678,099
4200 Supplies	\$119,345	\$147,800	\$133,937	\$158,800
4300 Maintenance	\$64,198	\$75,000	\$57,909	\$75,000
4400 Services	\$120,102	\$157,962	\$148,660	\$171,677
4500 Capital Outlay	\$291,596	\$182,000	\$194,561	\$204,000
TOTAL	\$ 2,943,002	\$ 3,066,071	\$ 2,901,446	\$ 3,287,576

Program Summary:

The Police Department provides routine law enforcement activities to protect life and property through enforcement of State laws and City Ordinances through a combination of proactive, reactive and community policing techniques. It also provides communications services including dispatching for the Police department, Fire department, Sheriff's office, Department of Public Safety, ambulance service, 911 service, and other communities as needed. The other area of service encompassed within this department is Animal Control which provides enforcement of animal control ordinances, catching animals running at large in violation of the ordinances, investigating rabies cases, and picking up dead animals.

The Police Department is the largest department within the City organization in terms of personnel due to the 24-hour a day nature of its operations and it is headed by the Chief of Police who is charged with the planning and management of the department. The Chief of Police evaluates the law enforcement needs of the community and plans the activities of the department in a manner which will enhance the service provided and best meet the identified needs. The activities involved in providing these services include traffic law enforcement, crime prevention and detection efforts, criminal investigation, apprehension of violators, appropriate communications, animal control, and related activities.

The overall mission of the Police Department is to enforce laws in a legal, ethical, and equitable manner; and to provide timely and effective responses to both emergency and non-emergency calls for service.

Personnel Summary:

Full-Time Positions

Position Classification	Authorized 2014-2015
Police Chief	1
Assistant Police Chief	1
Sargeant	4

Detective	4
School Resource Officer	4
K-9 Officer	1
Patrol Officer	11
Administrative Secretary	1
Senior Dispatcher	1
Dispatcher	8
Animal Warden	2
Total Full-time Positions	38
Part-time Positions	
Police Reserves (authorized)	19
Dispatchers	1
Total Part-time Positions	20

Police #407

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$82,378	\$86,008	\$85,148	\$87,321
4112 Clerical	\$334,961	\$353,476	\$349,941	\$368,280
4113 Operational	\$1,190,582	\$1,227,358	\$1,215,085	\$1,335,999
4114 Casual	\$20,638	\$35,000	\$26,188	\$35,000
4115 Overtime	\$80,013	\$75,000	\$73,445	\$75,000
4116 Longevity	\$14,744	\$15,000	\$14,850	\$15,000
4117 Stability Pay	\$5,122	\$19,675	\$19,478	\$19,675
4121 Workmen's Compensation	\$20,770	\$29,143	\$20,770	\$35,554
4122 Group Insurance	\$223,738	\$271,366	\$268,652	\$288,915
4131 Bonds & Filing Fees	\$121	\$225	\$20,771	\$225
4141 Retirement	\$228,484	\$230,947	\$228,638	\$247,166
4142 FICA	\$126,130	\$143,110	\$20,772	\$152,966
4151 Wearing Apparel	\$20,081	\$17,000	\$22,640	\$17,000
Subtotal	\$2,347,762	\$2,503,309	\$2,366,379	\$2,678,099
4200 SUPPLIES				
4211 Office Supplies	\$8,696	\$12,000	\$10,972	\$12,000
4212 Postage	\$410	\$400	\$469	\$400
4213 Minor Tools	\$12,140	\$20,000	\$16,543	\$30,000
4214 Fuel	\$82,436	\$95,000	\$87,967	\$95,000
4215 Food	\$4,885	\$6,000	\$5,979	\$6,000
4216 Laundry Cleaning	\$1,528	\$1,400	\$1,438	\$1,400
4218 Safety Supplies	\$8,550	\$8,000	\$8,043	\$9,000
4221 Chemical	\$701	\$5,000	\$2,525	\$5,000
Subtotal	\$119,345	\$147,800	\$133,937	\$158,800
4300 MAINTENANCE				
4321 Buildings	\$22	\$3,000	\$1,500	\$3,000
4341 Machinery	\$32,211	\$42,000	\$29,823	\$42,000
4351 Motor Vehicles	\$28,785	\$20,000	\$20,347	\$20,000
4361 Other Equipment	\$3,180	\$10,000	\$6,239	\$10,000
Subtotal	\$64,198	\$75,000	\$57,909	\$75,000

4400 SERVICES

4411 Communications	\$22,900	\$30,500	\$27,263	\$30,500
4412 Utilities	\$15,284	\$15,000	\$16,320	\$16,500
4421 General Insurance	\$14,830	\$19,403	\$19,523	\$21,475
4422 Vehicle Insurance	\$11,763	\$10,859	\$13,918	\$16,702
4431 Professional Services	\$10,225	\$15,000	\$11,802	\$15,000
4432 Hire of Equipment	\$21,733	\$28,000	\$25,004	\$28,000
4441 Travel & Meetings	\$10,028	\$9,000	\$10,752	\$12,000
4442 Training	\$3,522	\$8,000	\$6,422	\$8,000
4451 Dues & Subscriptions	\$4,209	\$2,200	\$3,820	\$3,500
4481 All Other	\$5,608	\$20,000	\$13,838	\$20,000
Subtotal	\$120,102	\$157,962	\$148,660	\$171,677

4500 CAPITAL OUTLAY

4521 Buildings	\$113,303	\$20,000	\$7,442	\$20,000
4541 Machinery & Equipment	\$178,293	\$162,000	\$187,119	\$184,000
Subtotal	\$291,596	\$182,000	\$194,561	\$204,000
TOTAL	\$2,943,002	\$3,066,071	\$2,901,446	\$3,287,576

Notes

4113 Operational	New Narcotics Officer
4521 Buildings	Building at the new firing range
4541 Machinery & Equipment:	\$160,000 Replace 3 cruisers (2007 Dodge Chargers) and 1 unmarked (2007 Ford Expedition)
	\$10,000 File Server
	\$14,000 Software

INSPECTION DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$221,133	\$225,675	\$238,769	\$287,689
4200 Supplies	\$10,710	\$11,500	\$11,505	\$17,500
4300 Maintenance	\$3,742	\$12,200	\$12,200	\$6,875
4400 Services	\$63,230	\$136,500	\$84,699	\$123,079
4500 Capital Outlay	\$2,347	\$2,000	\$10,324	\$0
TOTAL	\$301,162	\$387,875	\$357,496	\$435,143

Program Summary:

The Inspection Department provides routine code enforcement activities to protect the public health, life, safety, and property through the enforcement of Building Codes, City Ordinances, and State laws. The Department also encourages orderly development through the administration of the Zoning and Subdivision Ordinances.

The activities involved in providing these services include inspecting residential, commercial, and industrial construction to make sure that it complies with the Building, Electrical, Plumbing, and Mechanical Codes. It provides staff support for the planning and Zoning Commission, Board of Adjustments, and Housing Standards Commission as they review issues relating to the various codes. The Department also handles the inspection of restaurants and nuisance matters such as weeds and junk cars and then follows through on the notification and cleanup process to reduce the hazards to public health created by this type of conditions.

The main mission of the Department is to promote the public safety and welfare by enforcing all related Construction codes, Zoning ordinances, and Nuisance ordinances in an efficient, effective, and equitable manner.

Personnel Summary:

Position Classification	Authorized 2014-2015
Chief Building Inspector	1
Health Inspector	1
Officer Manager	1
Code Enforcement Officer	1
Total Full-time Positions	4

Inspections #408

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$66,723	\$66,244	\$65,581	\$67,556
4112 Clerical	\$34,711	\$34,452	\$34,107	\$35,763
4113 Operational	\$55,088	\$51,285	\$66,122	\$92,953
4114 Casual	\$3,904	\$12,000	\$11,880	\$12,000
4115 Overtime	\$1,564	\$1,200	\$1,188	\$1,200
4116 Longevity	\$572	\$500	\$495	\$500
4117 Stability Pay	\$368	\$1,000	\$990	\$1,000
4121 Workmen's Compensation	\$499	\$715	\$708	\$1,147
4122 Group Insurance	\$20,330	\$20,394	\$20,190	\$28,428
4131 Bonds and Filings	\$50	\$50	\$50	\$50
4141 Retirement	\$21,365	\$21,668	\$21,452	\$27,426
4142 FICA	\$12,234	\$13,168	\$13,036	\$16,667
4151 Wearing Apparel	\$3,725	\$3,000	\$2,970	\$3,000
Subtotal	\$221,133	\$225,675	\$238,769	\$287,689
4200 SUPPLIES				
4211 Office Supplies	\$6,955	\$5,000	\$6,443	\$7,500
4213 Minor Tools & Equipment	\$639	\$500	\$830	\$4,000
4214 Fuel	\$3,116	\$6,000	\$4,231	\$6,000
Subtotal	\$10,710	\$11,500	\$11,505	\$17,500
4300 MAINTENANCE				
4351 Motor Vehicles	\$1,195	\$2,000	\$2,000	\$3,500
4361 Other Equipment	\$2,548	\$10,200	\$10,200	\$3,375
Subtotal	\$3,742	\$12,200	\$12,200	\$6,875
4400 SERVICES				
4411 Communications	\$2,476	\$2,500	\$1,188	\$2,500
4421 General Insurance	\$204	\$300	\$245	\$270
4422 Vehicle Insurance	\$570	\$700	\$674	\$809
4431 Professional Services	\$328	\$1,000	\$135	\$2,000
4441 Travel & Meetings	\$4,363	\$5,000	\$5,000	\$7,500
4442 Training	\$2,745	\$5,000	\$2,500	\$7,500
4451 Dues & Subscriptions	\$1,609	\$2,000	\$201	\$2,500
4481 All Other	\$50,935	\$120,000	\$74,755	\$100,000
Subtotal	\$63,230	\$136,500	\$84,699	\$123,079
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$2,347	\$2,000	\$10,324	\$0
Subtotal	\$2,347	\$2,000	\$10,324	\$0
TOTAL	\$301,162	\$387,875	\$357,496	\$435,143

Notes

4361 Other Equipment

Health inspection software and annual maintenance.

4431 Professional Services

Vehicle Monitoring System

4481 All Other

This items includes the loan a roll off program for lot clean up and for mowing lots. 2013-2014 includes funds for demolition of one commercial building.

EMERGENCY & HEALTH SERVICES DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4200 Supplies	\$0	\$0	\$23	\$0
4300 Maintenance	\$668	\$14,000	\$10,000	\$14,000
4400 Services	\$100,511	\$110,333	\$107,972	\$110,285
4500 Capital Outlay	\$316	\$0	\$0	\$0
TOTAL	\$101,495	\$124,333	\$117,995	\$124,285

Program Summary:

The Emergency and Health Services Department provides for ambulance service, certain local health services, and civil defense coordination. Ambulance services are provided through a joint contract with Hockley County and Levelland EMS a privately owned ambulance service. This Department also includes funding for the City's Senior Citizens meal and transportation programs which are handled through a contract with the Hockley County Senior Citizens Association. The City provides support to Hockley County which employs an Emergency Management Coordinator who provides general oversight and coordination for emergency management activities. The City supports emergency communication through an emergency warning siren system and the Blackboard Connect telephone warning system.

The overall mission of this Department is to provide ambulance, health, and civil defense services in an efficient, effective, and most cost effective manner.

Emergency & Health Services #409

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4200 Supplies				
4211 Office Supplies	\$0	\$0	\$0	\$0
4213 Minor Tools	\$0	\$0	\$0	\$0
4231 All Other	\$0	\$0	\$23	\$0
Subtotal	\$0	\$0	\$23	\$0
4300 MAINTENANCE				
4341 Machinery	\$668	\$14,000	\$10,000	\$14,000
Subtotal	\$668	\$14,000	\$10,000	\$14,000
4400 SERVICES				
4411 Communications	\$13,309	\$14,000	\$13,890	\$14,000
4421 General Insurance	\$76	\$133	\$77	\$85
4431 Professional Services	\$86,125	\$93,200	\$92,775	\$93,200
4442 Training	\$1,000	\$0	\$0	\$0
4481 All Other	\$0	\$3,000	\$1,230	\$3,000
Subtotal	\$100,511	\$110,333	\$107,972	\$110,285
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$316	\$0	\$0	\$0
Subtotal	\$316	\$0	\$0	\$0
TOTAL	\$101,495	\$124,333	\$117,995	\$124,285

Notes

4341 Machinery Maintenance:	Repairs to existing siren system, \$10,000 to light radio tower
4411 Communications	Includes \$11,200 for Blackboard Connect
4431 Professional Services:	Senior Citizens Meals on Wheels - \$24,000 Ambulance Services Contract - \$62,400 Emergency Management Coordination - \$4,800

STREET DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$432,585	\$385,387	\$381,533	\$442,105
4200 Supplies	\$39,860	\$60,400	\$49,508	\$50,400
4300 Maintenance	\$518,763	\$582,500	\$570,561	\$787,300
4400 Services	\$0	\$0	\$0	\$0
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 991,208	\$ 1,028,287	\$ 1,001,602	\$ 1,279,805

Program Summary:

The Street Department provides routine surface maintenance for all streets and alleys, operates a street sweeper to clean paved streets, provides mowing and maintenance services for City owned property, and handles the installation and maintenance of traffic control devices such as regulatory signs, and street markings. The activities involved in providing these services include pothole and service cut repairs, blading alleys and dirt streets, street sweeping, drainage clearance, mowing, seal coating paved streets, and installing and repairing all traffic signs.

The overall mission of the Street Department is to maximize the life of city streets and alleys through an effective preventive maintenance program and to repair streets in a timely and effective manner; and to maintain signs and markings in good working order through an effective maintenance program.

Personnel Summary:

Position Classification	Authorized 2014-2015
Street Department Foreman	1
Equipment Operator	2
Sweeper Operator	1
Truck Driver	1
Maintenance Worker	2
Total Full-time Positions	7

Street #410

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$16,973	\$12,638	\$12,512	\$12,835
4113 Operational	\$250,444	\$222,757	\$220,530	\$262,434
4114 Casual	\$0	\$1,500	\$1,485	\$1,500
4115 Overtime	\$30,983	\$20,000	\$19,800	\$20,000
4116 Longevity	\$2,751	\$4,500	\$4,455	\$4,500
4117 Stability Pay	\$1,024	\$500	\$495	\$500
4121 Workmen's Compensation	\$12,021	\$13,893	\$13,754	\$20,737
4122 Group Insurance	\$49,649	\$50,862	\$50,353	\$52,530
4141 Retirement	\$40,922	\$34,046	\$33,706	\$39,230
4142 FICA	\$22,665	\$20,690	\$20,483	\$23,840
4151 Wearing Apparel	\$5,152	\$4,000	\$3,960	\$4,000
Subtotal	\$432,585	\$385,387	\$381,533	\$442,105
4200 SUPPLIES				
4211 Office Supplies	\$695	\$700	\$553	\$700
4213 Minor Tools	\$903	\$1,000	\$934	\$1,000
4214 Fuel	\$25,673	\$40,000	\$28,460	\$30,000
4215 Food	\$303	\$700	\$666	\$600
4216 Laundry Cleaning	\$0	\$0	\$39	\$100
4218 Safety Supplies	\$1,724	\$2,000	\$1,676	\$2,000
4221 Chemical	\$6,768	\$10,000	\$11,274	\$10,000
4231 All Other	\$3,793	\$6,000	\$5,905	\$6,000
Subtotal	\$39,860	\$60,400	\$49,508	\$50,400
4300 MAINTENANCE				
4321 Buildings	\$941	\$3,500	\$5,224	\$5,000
4331 Other Structures	\$494,499	\$550,000	\$530,269	\$750,000
4341 Machinery	\$12,234	\$13,000	\$17,882	\$17,800
4351 Motor Vehicles	\$10,755	\$13,500	\$12,099	\$13,500
4361 Other Equipment	\$334	\$6,000	\$5,088	\$6,000
Subtotal	\$518,763	\$582,500	\$570,561	\$787,300

4400 SERVICES

4411 Communications	\$1,584	\$2,000	\$2,263	\$2,480
4421 General Insurance	\$585	\$983	\$702	\$773
4422 Vehicle Insurance	\$4,754	\$4,924	\$5,657	\$6,789
4431 Professional Services	\$8,092	\$7,000	\$5,750	\$10,500
4432 Hire of Equipment	\$78,626	\$34,100	\$34,198	\$100
4441 Travel & Meetings	\$1,241	\$1,000	\$816	\$1,000
4442 Training	\$890	\$1,000	\$1,000	\$1,000
4451 Dues & Subscriptions	\$362	\$550	\$548	\$550
4471 Judgements and Damages	\$0	\$200	\$0	\$200
4481 All Other	\$0	\$600	\$0	\$600
4499 Payments-Capital Finance Fund	\$0	\$0	\$0	\$5,000

Subtotal	\$96,134	\$52,357	\$50,934	\$28,991
-----------------	-----------------	-----------------	-----------------	-----------------

4500 CAPITAL OUTLAY

4531 Improve. Other Than Buildings	\$0	\$30,000	\$52,100	\$100,000
4541 Machinery & Equipment	\$1,986	\$108,000	\$131,000	\$225,000
4542 Street Signs & Poles	\$12,160	\$10,000	\$9,697	\$10,000

Subtotal	\$14,146	\$148,000	\$192,797	\$335,000
-----------------	-----------------	------------------	------------------	------------------

TOTAL	\$1,101,489	\$1,228,644	\$1,245,334	\$1,643,797
--------------	--------------------	--------------------	--------------------	--------------------

Notes on 2014 Street Department Items

4331 Maintenance Other Structures	The majority of this item (\$450,000) is for our annual seal coat program, the remainder is for asphalt, caliche and other street and alley repair supplies. 2014-2015 includes \$200,000 for Ridgcrest alley.
4431 Professional Services	\$3,500 Vehicle Monitoring System
4531 Improve. Other Than Buildings	Drainage Improvements - concrete valleys, road repairs.
4541 Machinery & Equipment	\$145,000 Front End Loader \$80,000 Dump Truck

SHOP DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$66,906	\$68,684	\$67,533	\$71,002
4200 Supplies	\$4,430	\$7,050	\$5,446	\$7,050
4300 Maintenance	\$1,749	\$6,500	\$5,649	\$12,000
4400 Services	\$3,035	\$4,100	\$4,309	\$5,046
4500 Capital Outlay	\$4,406	\$7,000	\$5,975	\$0
TOTAL	\$ 80,524	\$ 93,334	\$ 88,911	\$ 95,098

Program Summary:

The Shop Department provides vehicle and heavy equipment repair and maintenance services to all City departments. The overall mission of the Department is to repair and maintain City owned vehicles and return them to effective service with a minimum amount of down time and at a low cost.

Personnel Summary:

Position Classification	Authorized 2014-2015
Mechanic	1
Total Full-time Positions	1

Shop #411

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4113 Operational	\$44,474	\$44,153	\$43,711	\$45,464
4115 Overtime	\$2,563	\$3,000	\$2,816	\$3,000
4116 Longevity	\$1,250	\$1,200	\$1,188	\$1,200
4117 Stability Pay	\$226	\$1,250	\$1,238	\$1,250
4121 Workmen's Compensation	\$892	\$1,217	\$1,205	\$1,640
4122 Group Insurance	\$6,489	\$6,798	\$6,730	\$ 7,107.00
4141 Retirement	\$6,606	\$6,448	\$6,384	\$6,619
4142 FICA	\$3,773	\$3,919	\$3,879	\$4,022
4151 Wearing Apparel	\$630	\$700	\$382	\$700
Subtotal	\$66,906	\$68,684	\$67,533	\$71,002
4200 SUPPLIES				
4211 Office Supplies	\$149	\$250	\$232	\$250
4213 Minor Tools	\$338	\$1,500	\$1,306	\$1,500
4214 Fuel	\$2,006	\$2,500	\$1,972	\$2,500
4215 Food	\$47	\$100	\$100	\$100
4216 Laundry Cleaning/Toilet	\$1,044	\$1,000	\$483	\$1,000
4221 Chemical	\$141	\$500	\$280	\$500
4231 All Other	\$704	\$1,200	\$1,072	\$1,200
Subtotal	\$4,430	\$7,050	\$5,446	\$7,050
4300 MAINTENANCE				
4321 Building	\$1,000	\$4,500	\$3,714	\$10,000
4341 Machinery	\$107	\$1,000	\$854	\$1,000
4351 Motor Vehicles	\$642	\$1,000	\$1,080	\$1,000
Subtotal	\$1,749	\$6,500	\$5,649	\$12,000
4400 SERVICES				
4421 General Insurance	\$912	\$850	\$1,083	\$1,191
4422 Vehicle Insurance	\$285	\$300	\$337	\$405
4431 Professional Services	\$1,731	\$2,500	\$2,489	\$3,000
4441 Travel & Meetings	\$0	\$100	\$100	\$100
4442 Training	\$0	\$150	\$150	\$150
4451 Dues & Subscriptions	\$107	\$150	\$100	\$150
4481 All Other	\$0	\$50	\$50	\$50
Subtotal	\$3,035	\$4,100	\$4,309	\$5,046
4500 CAPITAL OUTLAY				
4521 Buildings	\$0	\$0	\$0	\$0
4541 Machinery & Equipment	\$4,406	\$7,000	\$5,975	\$0
Subtotal	\$4,406	\$7,000	\$5,975	\$0
TOTAL	\$80,524	\$93,336	\$88,911	\$95,098

Notes on Shop Department

4321 Buildings

Includes roof and building repairs

PARK DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$292,836	\$337,695	\$314,594	\$398,983
4200 Supplies	\$29,545	\$40,650	\$36,570	\$50,900
4300 Maintenance	\$39,447	\$64,000	\$41,717	\$78,200
4400 Services	\$37,194	\$54,829	\$53,785	\$64,963
4500 Capital Outlay	\$33,858	\$104,000	\$104,052	\$112,000
TOTAL	\$ 432,880	\$ 601,174	\$ 550,717	\$ 705,047

Program Summary:

The Park Department operates under the direction of the Director of Parks and Grounds and provides for the maintenance of all park grounds and equipment, the operation and maintenance of all community buildings, and maintenance and lighting for recreational facilities such as baseball, softball, and soccer fields. Additional seasonal playing field maintenance and league operations are handles by league volunteers.

The overall mission of the Park Department is to provide the public with recreational facilities that are safe, aesthetically pleasing, and enjoyable.

Personnel Summary:

Position Classification	Authorized 2014-2015
Director of Parks and Grounds	1
Assistant Park Supervisor	1
Senior Maintenance Worker	1
Maintenance Worker	4
Total Full-time Positions	7
Part-time Maintenance Worker	6
Summer Recreation Director	2
Summer Recreation Helpers	5
Total Part-time Positions	13

Park #412

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$24,460	\$40,617	\$40,211	\$41,535
4113 Operational	\$145,600	\$153,206	\$135,560	\$191,750
4114 Casual	\$35,709	\$35,000	\$34,991	\$35,000
4115 Overtime	\$7,847	\$8,000	\$8,004	\$8,000
4116 Longevity	\$2,100	\$2,700	\$2,565	\$2,700
4117 Stability Pay	\$815	\$2,425	\$2,304	\$2,425
4121 Workmen's Compensation	\$4,268	\$4,655	\$4,423	\$7,424
4122 Group Insurance	\$28,758	\$43,075	\$40,921	\$ 52,839.00
4141 Retirement	\$24,541	\$26,903	\$25,558	\$32,683
4142 FICA	\$16,668	\$19,114	\$18,158	\$22,626
4151 Wearing Apparel	\$2,069	\$2,000	\$1,900	\$2,000
Subtotal	\$292,836	\$337,695	\$314,594	\$398,983
4200 SUPPLIES				
4211 Office Supplies	\$1,542	\$1,000	\$1,000	\$1,200
4213 Minor Tools	\$1,135	\$2,000	\$2,000	\$2,500
4214 Fuel	\$12,238	\$12,000	\$12,405	\$15,500
4215 Food	\$360	\$350	\$350	\$400
4216 Laundry & Cleaning	\$3,435	\$3,500	\$3,500	\$4,500
4218 Safety Supplies	\$872	\$1,300	\$1,301	\$1,300
4221 Chemical	\$4,708	\$10,000	\$6,738	\$10,000
4222 Agricultural & Botanical	\$4,734	\$10,000	\$8,850	\$15,000
4231 All Other	\$521	\$500	\$427	\$500
Subtotal	\$29,545	\$40,650	\$36,570	\$50,900
4300 MAINTENANCE				
4321 Buildings	\$2,162	\$18,000	\$12,950	\$18,000
4331 Other Structures	\$31,097	\$34,500	\$18,270	\$44,500
4341 Machinery	\$2,529	\$8,000	\$7,671	\$12,000
4351 Motor Vehicles	\$3,659	\$3,000	\$2,826	\$3,200
4361 Other Equipment	\$0	\$500	\$0	\$500
Subtotal	\$39,447	\$64,000	\$41,717	\$78,200

4400 SERVICES

4411 Communications	\$3,800	\$3,600	\$3,601	\$4,200
4412 Utilities	\$1,743	\$1,500	\$1,707	\$1,800
4421 General Insurance	\$3,334	\$3,200	\$3,963	\$4,359
4422 Vehicle Insurance	\$1,128	\$1,529	\$1,337	\$1,605
4431 Professional Services	\$22,660	\$39,000	\$39,000	\$42,000
4432 Hire of Equipment	\$160	\$2,000	\$236	\$5,000
4441 Travel & Meetings	\$236	\$1,500	\$1,500	\$2,500
4442 Training	\$3,046	\$1,500	\$1,407	\$2,500
4451 Dues & Subscriptions	\$270	\$500	\$492	\$500
4471 Judgments & Damages	\$0	\$0	\$0	\$0
4481 All Other	\$817	\$500	\$542	\$500

Subtotal	\$37,194	\$54,829	\$53,785	\$64,963
-----------------	-----------------	-----------------	-----------------	-----------------

4500 CAPITAL OUTLAY

4521 Buildings	\$0	\$60,000	\$60,000	\$60,000
4531 Other Improvements	\$0	\$9,000	\$10,085	\$30,000
4541 Machinery & Equipment	\$33,858	\$35,000	\$33,967	\$22,000

Subtotal	\$33,858	\$104,000	\$104,052	\$112,000
-----------------	-----------------	------------------	------------------	------------------

TOTAL	\$432,880	\$601,174	\$550,717	\$705,047
--------------	------------------	------------------	------------------	------------------

Notes on Park Department

4113 Operational	New Employee
4431 Professional Services	Vehicle Monitoring System \$3,000
4521 Buildings	Restroom for park without one
4531 Other Improvements	Sherman Park Awning \$20,000; Awning #2 City Park Irrigation System \$10,000
4541 Machinery & Equipment:	Mower

INFORMATION TECHNOLOGY

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$77,008	\$83,395	\$77,611	\$79,211
4200 Supplies	\$1,346	\$4,000	\$0	\$7,000
4300 Maintenance	\$0	\$250	\$0	\$250
4400 Services	\$12,086	\$18,640	\$14,528	\$18,967
4500 Capital Outlay	\$0	\$1,000	\$0	\$10,000
TOTAL	\$ 90,440	\$ 107,285	\$ 92,139	\$ 115,429

Program Summary:

The Information Technology Director is responsible for all aspects of the City's computer and communications technologies; including computer and communications hardware, software, network, and computer systems. The director works with department heads to identify technology needs, develop and recommend solutions, and implement the new technologies. The director is involved in developing, analyzing, and recommending computer hardware and software applications, systems and specifications, and administers those systems once in place. Overall responsibility includes assuring compatibility and networking of the numerous applications required by various City departments.

The director continuously monitors the rapidly expanding field of information technology and recommends new applications, technologies and systems that appear to provide opportunities for improving overall organization operations.

Personnel Summary:

Position Classification	Authorized 2014-2015
Information Technology Manager	1
Total Full-time Positions	1

Information Technology #413

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$57,196	\$56,785	\$56,217	\$58,097
4114 Causal	\$0	\$5,000	\$0	\$0
4116 Longevity	\$194	\$100	\$99	\$100
4117 Stability Pay	\$113	\$500	\$495	\$500
4121 Workmen's Compensation	\$94	\$135	\$134	\$163
4122 Group Insurance	\$7,427	\$7,787	\$7,709	\$8,034
4131 Bonds & Filing Fees	\$50	\$50	\$50	\$50
4141 Retirement	\$7,903	\$8,110	\$8,029	\$7,631
4142 FICA	\$4,032	\$4,928	\$4,879	\$4,637
Subtotal	\$77,008	\$83,395	\$77,611	\$79,211
4200 SUPPLIES				
4211 Office Supplies	\$1,346	\$4,000	\$889	\$4,000
4213 Minor Tools	\$0	\$0	\$0	\$3,000
Subtotal	\$1,346	\$4,000	\$0	\$7,000
4300 MAINTENANCE				
4361 Other Equipment	\$0	\$250	\$0	\$250
Subtotal	\$0	\$250	\$0	\$250
4400 SERVICES				
4411 Communications	\$907	\$800	\$404	\$800
4421 General Insurance	\$51	\$100	\$61	\$67
4431 Professional Services	\$1,254	\$4,000	\$4,000	\$4,000
4432 Hire of Equipment	\$1,500	\$1,440	\$1,440	\$1,800
4441 Travel & Meetings	\$4,066	\$6,000	\$5,633	\$6,000
4442 Training	\$794	\$3,000	\$2,395	\$3,000
4451 Dues & Subscriptions	\$1,856	\$1,800	\$595	\$1,800
4481 All Other	\$1,658	\$1,500	\$0	\$1,500
Subtotal	\$12,086	\$18,640	\$14,528	\$18,967
4500 CAPITAL OUTLAY				
4541 Machinery & Equipment	\$0	\$1,000	\$0	\$10,000
Subtotal	\$0	\$1,000	\$0	\$10,000
TOTAL	\$90,440	\$107,285	\$92,139	\$115,429

BUILDING SERVICES DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4200 Supplies	\$24,340	\$21,700	\$21,700	\$21,200
4300 Maintenance	\$37,571	\$29,000	\$29,000	\$45,000
4400 Services	\$86,838	\$97,526	\$97,700	\$100,700
4500 Capital Outlay	\$13,962	\$38,500	\$35,303	\$5,000
TOTAL	\$ 162,711	\$ 186,726	\$ 183,703	\$ 171,900

Program Summary:

The Building Services Department provides for the operation of the City Hall building and related activities that are included in the General Fund. The activities include janitorial services, general maintenance and operation of buildings, utilities, insurance, and service of various equipment.

The overall mission of this Department is to provide a safe, functional, and efficient operational environment for all activities housed in these facilities.

Building Services #414

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4200 SUPPLIES				
4211 Office Supplies	\$4,668	\$3,600	\$3,600	\$3,600
4212 Postage	\$13,085	\$14,000	\$13,000	\$13,000
4216 Laundry, Cleaning & Toilet	\$4,034	\$2,000	\$3,000	\$2,500
4221 Chemical	\$0	\$100	\$100	\$100
4231 All Other	\$2,552	\$2,000	\$2,000	\$2,000
Subtotal	\$24,340	\$21,700	\$21,700	\$21,200
4300 MAINTENANCE				
4321 Building	\$12,598	\$8,000	\$8,000	\$24,000
4341 Machinery	\$6,962	\$9,000	\$9,000	\$9,000
4361 Other Equipment	\$18,011	\$12,000	\$12,000	\$12,000
Subtotal	\$37,571	\$29,000	\$29,000	\$45,000
4400 SERVICES				
4411 Communications	\$16,200	\$15,000	\$15,000	\$15,000
4412 Utilities	\$47,473	\$52,000	\$52,000	\$52,000
4421 General Insurance	\$4,170	\$3,326	\$5,000	\$5,500
4431 Professional Services	\$16,075	\$20,000	\$18,500	\$21,000
4432 Hire of Equipment	\$0	\$2,000	\$2,000	\$2,000
4433 Copier Equipment	\$2,805	\$5,000	\$5,000	\$5,000
4481 All Other	\$114	\$200	\$200	\$200
Subtotal	\$86,838	\$97,526	\$97,700	\$100,700
4500 CAPITAL OUTLAY				
4521 Buildings	\$4,438	\$15,000	\$10,000	\$0
4531 Improvements Other Than Bldgs	\$0	\$1,000	\$1,000	\$0
4541 Machinery & Equipment	\$9,523	\$22,500	\$24,303	\$5,000
Subtotal	\$13,962	\$38,500	\$35,303	\$5,000
TOTAL	\$162,711	\$186,726	\$183,703	\$171,900

Notes

4321 Building Maintenance: \$15,000 carpet replacement City Hall

4341 Machinery: Half of maintenance agreement on main computer software.

4431 Professional Services: Includes Internet website and network support and office cleaning and security system

ENGINEERING & CONSULTANT SERVICES

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4400 Services	\$4,414	\$20,000	\$9,000	\$20,000
TOTAL	\$ 4,414	\$ 20,000	\$ 9,000	\$ 20,000

Program Summary:

The Engineering & Consulting Department provides for miscellaneous engineering, architectural, and consulting services that are needed for general City operations. Specific project engineering costs are normally handled as a part of the cost of the project through the appropriate department.

Engineering & Consulting #415

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4400 SERVICES				
4431 Professional Services	\$4,414	\$20,000	\$9,000	\$20,000
Subtotal	\$4,414	\$20,000	\$9,000	\$20,000
TOTAL	\$4,414	\$20,000	\$9,000	\$20,000

Includes \$4,200 for hosting of online mapping.

COMMUNITY DEVELOPMENT DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$125,650	\$140,002	\$139,093	\$151,907
4200 Supplies	\$1,557	\$1,850	\$1,589	\$3,100
4300 Maintenance	\$331	\$425	\$347	\$425
4400 Services	\$103,542	\$128,648	\$124,123	\$133,811
4500 Capital Outlay	\$904	\$2,500	\$2,351	\$0
TOTAL	\$ 231,983	\$ 273,425	\$ 267,503	\$ 289,243

Program Summary:

The Community Development Department provides for the administration of a variety of community improvement projects and programs including special one time projects, grant programs, and ongoing community improvement projects. The Community Development Director's main responsibilities are to work with department heads in the development, administration and implementation of grants and grant programs of all types. The department also implements and administers other special projects and services as needed, including providing support to various city boards and committees. The Administrative Aid also provides secretarial and clerical support for the City Manager, Street Superintendent, Director of Economic Development, and other departments as needed.

In 2004 the City outsourced the operation of the Main Street Program to the Levelland Chamber of Commerce. Operating under a contract for services the Chamber will operate the program in accordance with the policies and guidance of the City. The Main Street Program expenses are included in the Advertising and Professional Services line items.

Personnel Summary:

Position Classification	Authorized 2014-2015
Director of Community Development	1
Administrative Aid	1
Total Full-time Positions	2

Community Development #416

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$54,233	\$64,310	\$63,667	\$72,573
4112 Clerical	\$32,962	\$32,729	\$32,402	\$34,040
4115 Overtime	\$2,552	\$2,000	\$2,471	\$2,000
4116 Longevity	\$1,234	\$1,400	\$1,386	\$1,400
4117 Stability Pay	\$306	\$1,950	\$1,931	\$1,950
4121 Worker's Compensation	\$117	\$231	\$228	\$300
4122 Group Insurance	\$14,650	\$15,883	\$15,724	\$15,141
4131 Bonds & Filing Fees	\$175	\$100	\$99	\$100
4141 Retirement	\$12,818	\$13,311	\$13,177	\$15,179
4142 FICA	\$6,603	\$8,089	\$8,008	\$9,224
Subtotal	\$125,650	\$140,002	\$139,093	\$151,907
4200 SUPPLIES				
4211 Office Supplies	\$1,259	\$1,500	\$1,428	\$1,500
4212 Postage	\$204	\$250	\$106	\$250
4213 Minor Tools and Equipment	\$0	\$0	\$0	\$1,250
4231 All Other	\$94	\$100	\$55	\$100
Subtotal	\$1,557	\$1,850	\$1,589	\$3,100
4300 MAINTENANCE				
4361 Other Equipment	\$331	\$425	\$347	\$425
Subtotal	\$331	\$425	\$347	\$425
4400 SERVICES				
4411 Communications	\$684	\$900	\$555	\$900
4413 Advertising	\$10,990	\$12,000	\$10,000	\$0
4421 General Insurance	\$110	\$186	\$132	\$146
4431 Professional Services	\$80,319	\$103,362	\$102,328	\$118,465
4432 Hire of Equipment	\$4,375	\$4,200	\$4,200	\$4,800
4441 Travel & Meetings	\$3,450	\$3,000	\$2,953	\$3,000
4442 Training	\$2,420	\$2,500	\$2,338	\$4,000
4451 Dues and Subscriptions	\$1,081	\$1,500	\$1,173	\$1,500
4481 All Other	\$113	\$1,000	\$443	\$1,000
Subtotal	\$103,542	\$128,648	\$124,123	\$133,811
4500 CAPITAL OUTLAY				
4541 Machinery and Equipment	\$904	\$2,500	\$2,351	\$0
Subtotal	\$904	\$2,500	\$2,351	\$0
TOTAL	\$231,983	\$273,425	\$267,503	\$289,243

Notes

4213 Scanner for laserfishce

4413 Advertising: Includes advertising for Main Street events.

4431 Professional Services: Main Street contract.

4541 Machinery & Equipment: One Computer and two Printers.

ECONOMIC DEVELOPMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$133,939	\$148,939	\$147,450	\$152,785
4200 Supplies	\$0	\$0	\$0	\$0
4300 Maintenance	\$0	\$0	\$0	\$0
4400 Services	\$5,000	\$5,400	\$5,400	\$6,000
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ 138,939	\$ 154,339	\$ 152,850	\$ 158,785

Program Summary:

The Economic Development Department is responsible for directing the community's economic development efforts. The Director of Economic Development is hired by the Levelland Economic Development Corporation (LEDC) Board of Directors under the supervision of the City Manager. The City and LEDC each engage in economic development activities and agree to make available their respective personnel and facilities necessary to perform all economic development activities and programs for the benefit of the community. The LEDC reimburses Department 417 for the actual cost of payroll and benefits and any actual cost associated with the LEDC. The LEDC is an Economic Development Cooperation created under the Economic Development Corporation Act of 1979, as amended, its Articles of Incorporation, and By-laws and is funded through a 3/8 cent sales tax. Other economic development program expenses which are paid by the LEDC are included in the City's Budget in Fund 22.

The overall mission of this Department is for the promotion and development of new and expanded business enterprises; with the LEDC's emphasis on industrial and manufacturing and a cooperative economic development effort with the City for the broader benefit of the community. The LEDC staff through the direction of the Board of Directors approves an annual economic development plan outlining its activities and programs.

Personnel Summary:

Position Classification	Authorized 2014-2015
Director of Economic Development	1
Parttime Administrative Assistant	1
Total Positions	2

Economic Development #417

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$76,190	\$79,632	\$78,835	\$80,944
4112 Clerical	\$23,432	\$31,097	\$30,786	\$32,408
4114 Causal	\$0	\$0	\$0	\$0
4115 Overtime	\$0	\$500	\$495	\$500
4116 Longevity	\$48	\$200	\$198	\$200
4117 Stability Pay	\$170	\$300	\$297	\$300
4121 Worker's Compensation	\$135	\$263	\$260	\$319
4122 Group Insurance	\$12,005	\$13,596	\$13,460	\$14,214
4141 Retirement	\$14,042	\$14,525	\$14,380	\$14,866
4142 FICA	\$7,917	\$8,827	\$8,738	\$9,034
Subtotal	\$133,939	\$148,939	\$147,450	\$152,785
4400 SERVICES				
4432 Hire of Equipment	\$5,000	\$5,400	\$5,400	\$6,000
4481 All Other	\$0	\$0	\$0	\$0
Subtotal	\$5,000	\$5,400	\$5,400	\$6,000
TOTAL	\$138,939	\$154,339	\$152,850	\$158,785

LEGAL SERVICES DEPARTMENT

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4100 Personal Services	\$83,468	\$84,405	\$83,136	\$85,693
4400 Services	\$9,196	\$10,600	\$1,660	\$5,600
TOTAL	\$ 92,664	\$ 95,005	\$ 84,796	\$ 91,293

Program Summary:

The Legal Department provides legal counsel for all City activities when needed. The City Attorney is appointed by the City Council and advises the Council and staff on legal questions, prepares or reviews legal documents and ordinances, and serves as prosecutor for the Municipal Court.

Personnel Summary:

Position Classification	Authorized 2014-2015
City Attorney	1
Total Positions	1

Legal Services #418

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4100 PERSONAL SERVICES				
4111 Supervision	\$62,066	\$61,620	\$61,621	\$62,932
4116 Longevity	\$1,250	\$1,200	\$1,200	\$1,200
4117 Stability Pay	\$226	\$1,250	\$1,250	\$1,250
4121 Workmen's Compensation	\$65	\$146	\$94	\$177
4122 Group Insurance	\$6,490	\$6,798	\$6,319	\$7,107
4141 Retirement	\$8,511	\$8,329	\$7,859	\$7,965
4142 FICA	\$4,861	\$5,062	\$4,794	\$5,062
Subtotal	\$83,468	\$84,405	\$83,136	\$85,693
4400 SERVICES				
4431 Professional Services	\$9,175	\$10,000	\$1,660	\$5,000
4441 Travel & Meetings	\$0	\$500	\$0	\$500
4451 Dues & Subscriptions	\$0	\$100	\$0	\$100
4481 All Other	\$22	\$0	\$0	\$0
Subtotal	\$9,196	\$10,600	\$1,660	\$5,600
TOTAL	\$92,664	\$95,005	\$84,796	\$91,293

DEVELOPERS CAPITAL IMPROVEMENTS DEPARTMENT

General Fund

Expenditure Summary:

Account Category	Actual 2012-2013	Budgeted 2013-2014	Estimated 2013-2014	Proposed 2014-2015
4500 Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$ -	\$ -	\$ -	\$ -

Program Summary:

The Developers Capital Improvement Department provides a clearing fund for grant projects and privately funded development projects that pass through the City's Annual Budget. This avoids distortion in the affected operating budgets and makes it easier to track the projects involved.

0

Total Positions	0
-----------------	---

Developers/Capital #419

	Actual 2012-2013	Adopted Budget 2013-2014	Estimated Expenditures 2013-2014	Proposed Budget 2014-2015
4500 CAPITAL OUTLAY				
4531 Other Improvements	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
4600 OTHER				
4600 Contribution to LCDC	\$5,300	\$0	\$0	\$0
Subtotal	\$5,300	\$0	\$0	\$0
TOTAL	\$5,300	\$0	\$0	\$0