

THE LEVELLAND CITY COUNCIL MET IN A REGULAR MEETING ON MONDAY, THE 18th DAY OF APRIL 2022, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Barbra Pinner	Honorable Mayor	Present
Jim Myatt	Council Member	Present
Mary Engledow	Council Member	Present
Breann Buxkemper	Mayor Pro Tem	Present
Michael Stueart	Council Member	Present
Matt Wade	City Attorney	Present
José Cavazos	Interim City Manager	Present
Andréa Corley	City Secretary	Present

The meeting was called to order at 6:00pm.

The Pledge was led by Mayor Barbra Pinner and the Invocation was given by Council Member Mary Engledow

Statements by Citizens:

There was one statement by a citizen regarding support of the Levelland Police Department

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the April 4, 2022, Special Meeting and the April 4, 2022, Regular Meeting.

Motion by Breann Buxkemper

Seconded by Mary Engledow

To approve the minutes of the April 4, 2022, Special Meeting and the April 4, 2022, Regular Meeting.

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Consider and take necessary action on the quarterly investment report for the quarter ending on March 31, 2022.

Sarah Osburn, Director of Finance, gave the regular investment report for the quarter ending March 31, 2022. In accordance with the guidelines and strategies set forth in the City's Investment Policy, the Public Funds Investment Act and the Public Funds Collateral Act, only funds that are not needed for immediate use are invested.

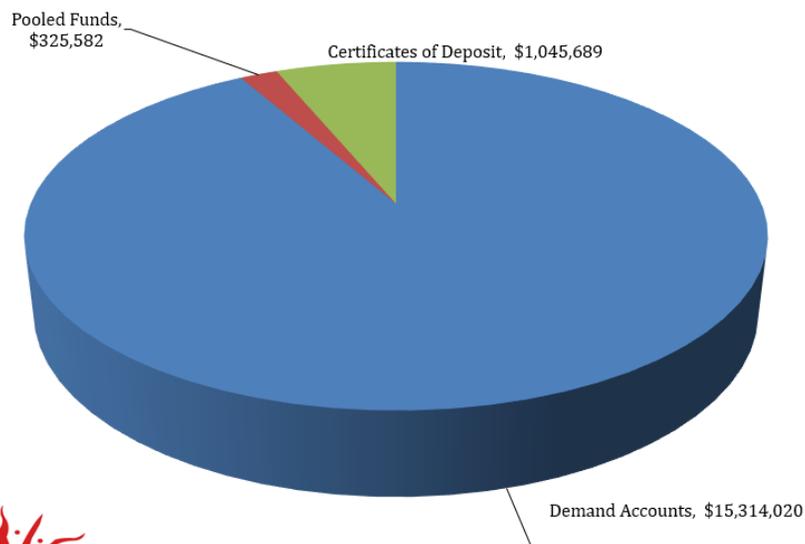
The three primary objectives of the City's Investment Policy are listed below, in order of importance:

1. Safety
2. Liquidity
3. Yield

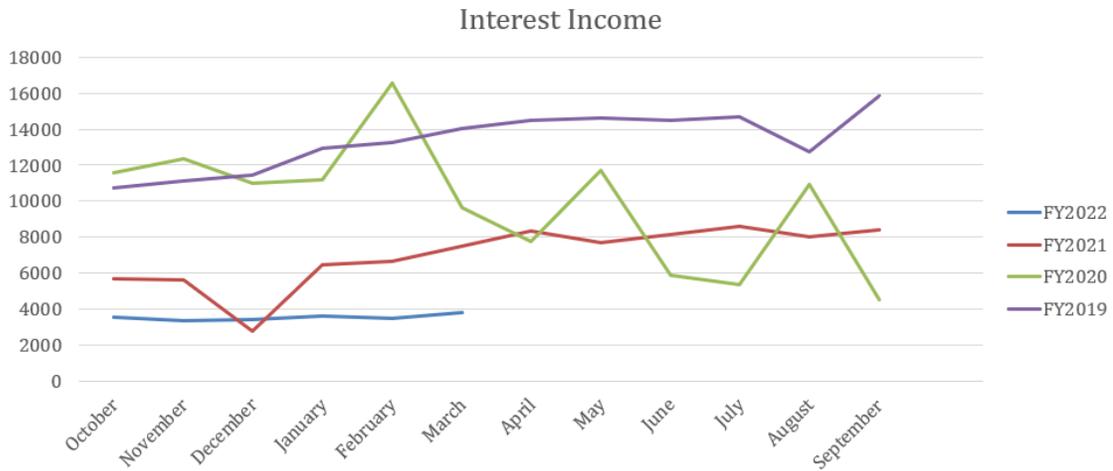
The City's investments in the accompanying report meet the above objectives within state standards. Longer term investments are in certificates of deposit and are secured by bank-owned securities pledged by the bank to the City for the amounts in excess of FDIC coverage. These pledged securities are held by the bank's safekeeping agent. The City's investments in certificates of deposit are with local banks other than the City's depository bank, which assists the City in diversifying its cash position.

Interest rates remain low for both short-term pooled investments and certificates of deposit. The City earns .25% on depository demand monies; Texas Class (non-government pool) has recently started to outpace the City Bank rate and monies were moved to the pool after the close of the quarter. Interest earned this quarter was \$10,916.38, which is an increase of \$633.39 from the previous quarter. We continue to evaluate investment options in light of market fluctuations.

Portfolio Composition



Portfolio Performance



Motion by Mary Engledow
Seconded by Michael Stueart
To approve the Quarterly Investment Report for the quarter ending March 31, 2022.
Motion carried unanimously.

THIRD ITEM OF BUSINESS:

Discussion on the Final Rule from the Department of Treasury regarding the use of American Rescue Plan Act Funds.

Sarah Osburn, Director of Finance, gave a report on the Department of the Treasury's final rule and related guidance for ARPA funds in January of 2022. The final rule provides broader flexibility and greater simplicity in the program, including a standard allowance for revenue loss of up to \$10 million. This standard deduction greatly simplifies reporting for smaller jurisdiction while opening funding use to the provision of any general government services.

American Rescue Plan Act 2021 Local Funding

- \$3,345,605.88 direct allocation to Levelland
 - Received \$1,672,802.94 (50%) on 8/23/2021
 - Second half to be paid no sooner than one year later (anticipated Aug/Sep 2022)
- Four eligible categories for use of funds
 - Respond to the COVID-19 public health emergency or its negative economic impacts
 - Provide premium pay to eligible workers that are performing essential work
 - Provide government services to the extent of the reduction due to public health emergency relative to revenues collected
 - Make necessary investments in water, sewer or broadband infrastructure
- Paid via Texas Department of Emergency Management in two tranches
 - First half (\$1,672,802.94) received on 8/23/2021
 - Second half in August 2022 (anticipated)
- Expended Grant Funds
 - Three (3) police officers and one (1) fire fighter in FY 21/22 budget - \$287,520
 - Retention pay to city employees in December 2021 - \$62,190

Final Rule Issued January 27, 2022

- \$10M standard allowance for revenue loss
- Revenue loss replacement can be spent on any service traditionally provided by a government, unless Treasury has stated otherwise
 - Construction of schools and hospitals
 - Road building and maintenance, and other infrastructure
 - Health services
 - General government administration, staff, and administrative facilities
 - Environmental remediation
 - Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Government services is the most flexible eligible use category under the program.

No Action Taken. Discussion item only.

FOURTH ITEM OF BUSINESS:

Consider and take necessary action to enter into agreement with Freese and Nichols for the development of a comprehensive infrastructure plan for the City of Levelland.

In November of 2021, City Council authorized staff to retain Freese and Nichols for the development of a comprehensive infrastructure plan for the City of Levelland.

Attached you will find a copy of the professional services agreement and scope of services as provided by Freese and Nichols. Heather Keister will be in attendance to review these documents and answer any questions council might have regarding this project. The scope is currently focused on the following:

- Public Facilities and Services
- Transportation
- Infrastructure
- Stormwater

These professional services will be performed for a fee not to exceed \$134,479 and can be funded with ARPA monies.

Motion by Breann Buxkemper

Seconded by Michael Stueart

To approve agreement with Freese and Nichols for the development of a comprehensive infrastructure plan for the City of Levelland.

Motion carried unanimously.

FIFTH ITEM OF BUSINESS:

Consider and take necessary action to approve the 2021 Annual Police Racial Profiling Report.

Police Chief Albert Garcia gave a presentation on the Racial Profiling statistics compiled by his department and sent to the state in March.

Motion by Mary Engledow

Seconded by Breann Buxkemper

To approve the 2021 Annual Police Racial Profiling Report.

Motion carried unanimously.

SIXTH ITEM OF BUSINESS:

Consider and take necessary action to approve the 2021 Annual Police Activity Reports.

Chief Garcia presented the annual activity report, which details the annual crime statistics from 2018 to 2022. He also broke out the number of tickets and arrests per offense and per officer. Overall, Garcia said our crime numbers have decreased. Some offenses showed a 4-year low. Garcia attributed the decrease to both the passing of the worst part of the pandemic and to his department's community policing efforts.

Motion by Michael Stueart
Seconded by Jim Myatt
To approve the 2021 Annual Police Activity Report.
Motion carried unanimously.

SEVENTH ITEM OF BUSINESS:

Discuss establishing a law enforcement training program providing for the payment of or reimbursement of training and certification costs for becoming a law enforcement employee for the City of Levelland.

Councilmembers Myatt and Engledow requested staff put this item on the agenda. Staff is in the process of researching possible ways to implement a program that would benefit the recruitment of police officers from the South Plains College Law Enforcement Academy for employment by the Levelland Police Department. The idea is for the City of Levelland to make an agreement with potential law enforcement cadets. In this agreement, the City agrees to pay for law enforcement academy tuition (and possibly other like expenses) in return for that cadet serving with the Levelland Police Department for a predetermined amount of time.

During discussion, Police Chief Albert Garcia said that many cities have programs that assist law enforcement cadets with tuition, housing, and sometimes even a salary-type stipend. In fact, during any given law enforcement academy at South Plains College, a significant number of cadets are not available for recruiting by Levelland PD because they are already committed to an entity.

This was only a discussion item, but Council consensus confirmed their wishes for staff to bring back a plan for a program like this.

EIGHTH ITEM OF BUSINESS:

Convene into executive session in accordance with Texas Government Code §551.074 to deliberate the appointment, employment, evaluation, duties, discipline, or dismissal of a public officer or employee: City Manager.

Mayor Pinner declared Council to be in Executive Session at 7:25pm. She returned Council to regular session at 7:43pm.

NINTH ITEM OF BUSINESS:

Consider and take necessary action to approve an employment agreement with City Manager candidate Brandon Anderson.

Motion by Michael Stueart

Seconded by Breann Buxkemper

To approve an employment agreement with City Manager candidate Brandon Anderson.

Motion carried unanimously.

There being no further business, the meeting was adjourned at 7:46pm.

Respectfully Submitted,

Andréa Corley, TRMC
City Secretary

Barbra Pinner, Mayor