

THE LEVELLAND CITY COUNCIL MET IN A REGULAR MEETING ON MONDAY, THE 17th DAY OF JANUARY 2022, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Barbra Pinner	Honorable Mayor	Present
Jim Myatt	Council Member	Present via Zoom
Mary Engledow	Council Member	Present
Breann Buxkemper	Mayor Pro Tem	Present
Michael Stueart	Council Member	Present
Matt Wade	City Attorney	Present via Zoom
José Cavazos	Interim City Manager	Present
Andréa Corley	City Secretary	Present

The meeting was called to order at 6:00pm. The Pledge was led by Mayor Barbra Pinner and the Invocation was given by Council Member Breann Buxkemper

Statements by Citizens:

There were no statements by citizens

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the January 3, 2022 regular meeting

Motion by Breann Buxkemper

Seconded by Mary Engledow

To approve the minutes of the January 3, 2022 regular meeting

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Discussion on procedures, processes, timelines, and priorities regarding lifting restrictions and regulations implemented during the COVID-19 Public Health Emergency.

Case Summary:	Dec. 30	Jan.6	Jan. 13
Total Cases:	3,902 (+179)	4,162 (+260)	4,512(+350)
Recovered:	4,390 (+154)	4,445(+55)	4,487(+42)
Deaths:	140 (+4)	142(+2)	143(+1)
Active Cases:	122 (+50)	352(+230)	682(+330)

No Action Taken.

THIRD ITEM OF BUSINESS:

Consider and take necessary action on the quarterly investment report for the quarter ending on December 31, 2021.

In accordance with the guidelines and strategies set forth in the City's Investment Policy, the Public Funds Investment Act and the Public Funds Collateral Act, only funds that are not needed for immediate use are invested.

The three primary objectives of the City's Investment Policy are listed below, in order of importance:

1. Safety
2. Liquidity
3. Yield

The City's investments in the accompanying report meet the above objectives within state standards. Longer term investments are in certificates of deposit and are secured by bank-owned securities pledged by the bank to the City for the amounts in excess of FDIC coverage. These pledged securities are held by the bank's safekeeping agent. The City's investments in certificates of deposit are with local banks other than the City's depository bank, which assists the City in diversifying its cash position.

Interest rates remain low for both short-term pooled investments and certificates of deposit. The City earns .25% on depository demand monies, which continues to be higher than what we can earn when compared to investment pools or CD options. Interest earned this quarter was \$10,282.99, which is a decrease of \$14,651.95 from the previous quarter (this is the first quarter with the new City Bank rates). We continue to evaluate investment options in light of market fluctuations.

Motion by Mary Engledow
Seconded by Michael Stueart
To accept the Quarterly Investment Report
Motion carried unanimously.

FOURTH ITEM OF BUSINESS:

Consider and take necessary action on Resolution No. 2022-04 amending the fiscal year 2021-2022 budget.

In September, Council approved several budget amendments to the fiscal year 2020-2021 budget to reflect vehicles and projects that were not completed during the fiscal year. Vehicles

requested by the fire department and wastewater department were delayed due to the inability to receive the vehicle before the end of the fiscal year.

These purchases have all been approved by Council, and these amendments create the budget adjustments necessary to reflect the delayed delivery of these vehicles.

The budget amendment made to Fund 11 (ARPA) is to reflect Council's request to allocate monies for an employee retention payment. This allocation covers the payment and related retirement and employer taxes. The original projection was based off employees as of 12/7/2021, and at the time we made the retention payment we had hired an additional three full time employees, bringing the retention payments to \$53,000.

There is a budget amendment for \$10,000 to reflect a grant from Oxy used to purchase H₂S monitors for our public safety personnel. This grant was coordinated through Cole Kirkland in the Emergency Management department.

The final budget amendment reflects a carryover of the FY2021 seal coat project. The FY2020 seal coat was carried over to FY2021 due to supply chain issues and COVID-19 delays. We were able to complete the FY2020 seal coat in September of 2021, and were hopeful at that time that the contractors would also be able to complete the FY2021 seal coat before the end of the fiscal year. Continued delays have pushed the FY2021 seal coat into FY2022. This was not presented as a budget amendment in the prior fiscal year because the project was slated to be completed timely when we conducted our last council meeting of the fiscal year.

Motion by Breann Buxkemper

Seconded by Michael Stueart

To approve Resolution No. 2022-04 amending the fiscal year 2021-2022 budget

Motion carried unanimously.

FIFTH ITEM OF BUSINESS:

Update on the progress of the Bartlett Park signage

On September 27 2021, Council approve Resolution 2021-43 renaming the park commonly referred to as Sherman Park to Bartlett Park, in honor of Sergeant Joshua Bartlett and other first responders.

At this time, Dustin has been working with multiple contractors/businesses to design and build a sign reflecting the name change of the park.

With that said, there will be a 4'x8' stone with columns that says, "BARTLETT PARK" next to the playground facing east towards Sherman St. Currently we have the metal letters produced by Allied Oilfield and are ready to be installed. The letters are 8" tall and powdered-coated black for longevity. We are in the process of starting the rock and concrete work with Renfro Construction when availability comes open, Allied Oilfield, Bryant Electric, and

Renfro Construction were all gracious enough to donate all labor and materials for the sign. Once the sign is complete, Bryant Electric will install the lighting.

No Action Taken.

SIXTH ITEM OF BUSINESS:

Consider and take necessary action to appoint members to the Animal Services Task Force

In accordance with Resolution 2021-58, the Animal Services Task Force is to be made up of the following individuals:

- Two members from two separate animal welfare organizations.
- One member from a licensed veterinarian.
- One member from the Levelland City Council.
- Two members that are residents of the City of Levelland and are not affiliated with any animal rescue or animal humane organizations.
- One member that lives outside the municipal boundaries of the City of Levelland but within Hockley -County.

In addition, the resolution also specifies that they shall help the City review policies and procedures in the following areas:

- The City's Animal Control Division
- The City's Animal Shelter
- The use of volunteers and non-profit animal rescue/welfare organizations in support of the City's animal control responsibilities.
- Any other function or duty as requested or directed by the City Council or deemed advisable by the City Manager relating to the City's Animal Control Division.
- Assist in the creation of an Animal Shelter Advisory Board

Due to the specificity and lack of multiple nominees for several of the Task Force Categories, Council appointed the following by consensus:

- Two members from two separate animal welfare organizations.

Jill Pitts- Levelland Animal Friends

Sallie Morris- Morris Safe House

- One member from a licensed veterinarian.

Jimmy Gleason, DVM

- One member that lives outside the municipal boundaries of the City of Levelland but within Hockley County.

Hayley Potter

The following were voted in:

-One member from the Levelland City Council.

Motion by Breann Buxkemper
Seconded by Michael Stueart
To appoint **Council Member Mary Engledow** to the Animal Services Task Force
Motion carried unanimously.

-Two members that are residents of the City of Levelland and are not affiliated with any animal rescue or animal humane organizations.

Motion by Breann Buxkemper
Seconded by Mary Engledow
To appoint **Kristy Sanders** to the Animal Services Task Force
Motion carried unanimously.

Motion by Jim Myatt
Seconded by Michael Stueart
To appoint **Lola Dawn Smith** to the Animal Services Task Force
Motion carried unanimously.

SEVENTH ITEM OF BUSINESS:

Hold a public hearing to receive public comments regarding the proposed redistricting plan as recommended by the City Council on January 3, 2022.

Celebrar una audiencia pública para recibir comentarios públicos sobre el plan de redistribución de distritos propuesto según lo recomendado por el Concejo Municipal el 3 de enero de 2022.

Mayor Pinner opened the Public Hearing at 6:26pm. One citizen made a comment. The Public Hearing was closed at 6:31pm.

EIGHTH ITEM OF BUSINESS:

Consider and take necessary action on a resolution No. 2022-05 adopting a plan for Redistricting of City Council Single Member Districts following the 2020 Census.

Considerar y tomar las medidas necesarias sobre una resolución No. 2022-05 que adopte un plan para la redistribución de distritos de un solo miembro del Concejo Municipal después del Censo de 2020.

Underwood Law's demographer has created 5 redistricting map options, Plans A-E. All options bring the City of Levelland into compliance with the federal Voting Rights Act. On January 3, 2022, Council chose Plan D as the recommended redistricting map. After the Public Hearing, City Council is now required to adopt a new map of single member districts. The deadline for approving a plan is January 18., 2022.

Motion by Michael Stueart

Seconded by Breann Buxkemper

To approve Resolution 2022-05 adopting Option Plan D for Redistricting of City Council Single Member Districts following the 2020 Census.

Stueart, Buxkemper and Engledow voted FOR approval

Myatt voted AGAINST approval

Motion passed on a 3-1 vote

There being no further business, the meeting was adjourned at 6:34pm.

Respectfully Submitted,

Andréa Corley, TRMC
City Secretary

Barbra Pinner
Mayor